

EASTERN HEALTH AUTHORITY AUDIT COMMITTEE

Minutes of the Audit Committee meeting held at the EHA's offices at 101 Payneham Road, St Peters on Wednesday 30 November 2016 commencing at 5:0pm.

MEMBERS PRESENT:

Lisa Scinto
Claudia Goldsmith
Cr Talis Evans

In attendance:

M Livori, Chief Executive Officer
N Conci, Team Leader - Environmental Health
N Bevitt, Team Leader – Administration and Immunisation

Opening

Meeting opened at 5:40pm

Apologies

Nil

Confirmation of Minutes

Cr Talis Evans moved:

That:

The minutes of the Audit Committee meeting held on 17 August 2016 be taken as read and confirmed.

Seconded by: Claudia Goldsmith

CARRIED UNANIMOUSLY 1: 112016

Reports

5.1 FINANCE REPORT AND FIRST (SEPTEMBER 2016) BUDGET REVIEW FOR 2016/2017

Claudia Goldsmith moved:

That:

The Finance Report and First (September 2016) Budget Review for 2016/2017 report is received.

Seconded by: Cr Talis Evans

CARRIED UNANIMOUSLY 2: 112016

5.2 EXTERNAL AUDIT MANAGEMENT LETTER FOR THE YEAR ENDED 30 JUNE 2016

Claudia Goldsmith moved:

That:

The report regarding the External Audit Management Letter for the year ending 30 June 2016 is received.

Seconded by: Cr Talis Evans

CARRIED UNANIMOUSLY 3: 112016

5.3 EASTERN HEALTH AUTHORITY AUDIT COMMITTEE TERMS OF REFERENCE

Cr Talis Evans moved:

That:

- 1 The report regarding the Eastern Health Authority Audit Committee Terms of Reference is received.
- 2 The Eastern Health Authority Audit Committee Terms of Reference as amended and as detailed in attachment 1 to this report are presented to the Board of Management for adoption.

Seconded by: Claudia Goldsmith

CARRIED UNANIMOUSLY 4: 112016

5.4 APPOINTMENT OF EXTERNAL AUDITOR FOR 2017-2021

Claudia Goldsmith moved:

That:

The Appointment of External Auditor for 2017-2021 report is received.

Seconded by: Cr Talis Evans

CARRIED UNANIMOUSLY 5: 112016

5.5 REVIEW OF EASTERN HEALTH AUTHORITY INTERNAL CONTROLS REGISTER

Cr Talis Evans moved:

That:

The report regarding the review of the EHA "Internal Controls Register" document is received as amended.

Seconded by: Claudia Goldsmith

CARRIED UNANIMOUSLY

6: 112016

5.6 RISK AND OPPORTUNITY MANAGEMENT – UPDATED CORPORATE RISK SUMMARY

Claudia Goldsmith moved:

That:

1. The progress report regarding the Risk and Opportunity Management – Updated Corporate Risk Summary is received.
2. The Risk and Opportunity Management – Updated Corporate Risk Summary marked attachment 2 is adopted subject to the inclusion of responsible person and timeframes.

Seconded by: Cr Talis Evans

CARRIED UNANIMOUSLY

7: 112016

Closure of Meeting

Presiding member, Lisa Scinto, declared the meeting closed at 7.50pm.