

EASTERN HEALTH AUTHORITY

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at EHA Offices, 101 Payneham Road, St Peters on 4 March 2026 commencing at 6:30pm.

MEMBERS PRESENT:

Cr C Granzio, Cr K Moorhouse	Norwood, Payneham & St Peters
Cr P Cornish, Cr M Daws	Burnside
Cr M Noble, M Hammond	Campbelltown
Cr K Barnett, Cr T Nguyen	Prospect
Cr J Nenke	Corporation of the Town of Walkerville

In attendance:

M Livori	Chief Executive Officer
A Fahey	Manager Administration and Compliance
N Conci	Manager Environmental Health
M Gibbs	Senior Environmental Health Officer

1 OPENING:

The meeting was declared open by the M Livori at 6:48pm.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS:

We acknowledge this land that we meet on today is the traditional land of the Kaurna People and that we respect their spiritual relationship with their country.

3 OPENING STATEMENT:

We seek understanding and guidance in our debate, as we make decisions for the management of the Eastern Health Authority, that will impact the public health on those that reside, study, work in and visit the constituent councils that the Eastern Health Authority Charter provides services to.

4 APOLOGIES:

Cr J Allanson, Corporation of the Town of Walkerville

5 CONFIRMATION OF MINUTES:

Cr C Granozio moved:

The minutes of the meeting of the Board held on 19 November 2025 be taken as read and confirmed.

Seconded by M Hammond

CARRIED UNANIMOUSLY

1: 022025

6 MATTERS ARISING FROM THE MINUTES:

Nil

7 ADMINISTRATION REPORT

**7.1 ELECTION OF THE EASTERN HEALTH AUTHORITY BOARD OF MANAGEMENT
CHAIR AND DEPUTY CHAIR**

Cr M Noble moved:

That:

1. The Election of the EHA Board of Management Chair and Deputy Chair report is received.
2. The term of office for the position of Chair and Deputy Chair of EHA is 1 year in accordance with clause 2.5.2 of the EHA Charter.
3. EHA determines that the method of choosing a Chair and Deputy Chair be by an election process.
4. The method of election is by secret ballot.
5. EHA adopt a first past the post method of voting.
6. The CEO be appointed Returning Officer for the election.
7. If at any stage during the process, there is an equal number of votes the Returning Officer will decide the issue by the drawing of lots. The name of the candidate/s withdrawn will be the one/s excluded from the ballot.
8. Upon the completion of the election, the Returning Officer be authorised to declare the successful candidate elected to the position of Chair and Deputy Chair.

9. Upon the declaration of the Returning Officer the candidate is appointed to the position of Chair and Deputy Chair respectively for the term of office determined by this resolution.

Seconded by Cr P Cornish

CARRIED UNANIMOUSLY 2: 022026

The CEO called for nominations for the position of Chair. Cr M Noble nominated Cr P Cornish, who indicated acceptance of the nomination. As no further nominations were received, the CEO announced that Cr P Cornish had been elected to the position of Chair.

The CEO called for nominations for the position of Deputy Chair. Cr P Cornish nominated Cr K Moorhouse, who accepted the nomination. As no further nominations were received, the CEO announced that Cr K Moorhouse had been elected to the position of Deputy Chair.

7.2 FINANCE REPORT AND SECOND (DECEMBER 2025) BUDGET REVIEW FOR 2025/2026

Cr M Daws moved:

That:

1. The Finance Report and Second (December 2025) Budget Review Report for 2025/2026 be received.

Seconded by Cr C Granzio

CARRIED UNANIMOUSLY 3: 022026

7.3 DEVELOPMENT OF ANNUAL BUSINESS PLAN FOR 2026/2027

Cr M Noble moved:

That:

1. The Development of the Annual Business Plan for 2026/2027 report is received.
2. The process for the Development of the Annual Business Plan for 2026/2027 is noted.

Seconded by Cr J Nenke

CARRIED UNANIMOUSLY 4: 022026

7.4 RECORDS MANAGEMENT POLICY

Cr K Barnett moved:

That:

1. The report regarding the Records Management Policy as amended is received.
2. The Records Management Policy as amended marked attachment 2 to the Records Management Policy report is adopted.

Seconded by Cr C Granozio

CARRIED UNANIMOUSLY 5: 022026

8 INFORMATION REPORTS

8.1 ENVIRONMENTAL HEALTH ACTIVITY REPORT

Cr M Daws moved:

That:

1. The Environmental Health Activity Report is received.

Seconded by Cr K Moorhouse

CARRIED UNANIMOUSLY 6: 022025

8.2 IMMUNISATION ACTIVITY REPORT

Cr K Barnett moved:

That:

1. The Immunisation Services Report is received.

Seconded by Cr J Nenke

CARRIED UNANIMOUSLY 7: 022025

9 CONFIDENTIAL REPORTS

**9.1 AUDIT OFFICE OF SOUTH AUSTRALIA REVIEW OF FOOD SAFETY
MANAGEMENT**

Cr M Daws moved:

That:

RECOMMENDATION 1

1. Pursuant to Clause 3.10(b) of the Eastern Health Authority (EHA) Charter (and with reference to Section 90 of the *Local Government Act 1999*) the Board of Management (Board) orders that all members of the public, except the Chief Executive Officer, Team Leader Environmental Health, Team Leader Administration and Compliance and Senior Environmental Health Officer, be excluded from attendance at the meeting for Agenda Item 9.1 – Instrument of Delegation Under the Charter for the Eastern Health Authority Report.

2. The Board is satisfied that, pursuant to Section 90(3)(g) of the *Local Government Act 1999*, the information to be received, discussed or considered in confidence is namely:

matters that must be considered in confidence in order to ensure that EHA does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.

3. Accordingly, on this basis, the Board considers the principle that meetings of the Board should be conducted in a place open to the public, has been outweighed by the need to keep the information or matter confidential.

RECOMMENDATION 2

That:

1. The Board of Management endorse the responses to the Audit Office of South Australia Review of Food Safety Management detailed in Item 9.1 - Review of Food Safety Management report.
2. The Audit Office of South Australia be provided with a copy of Item 9.1- Review of Food Safety Management report.

Seconded by Cr T Nguyen

RECOMMENDATION

3

Cr T Nguyen moved:

That:

1. In accordance with Clause 3.11(c) of the Eastern Health Authority Charter, the Board of Management orders that the Report relating to Audit Office of South Australia Review of Food Safety Management Report, having been considered by the Board in confidence under Clause 3.10(b) of the Eastern Health Authority Charter (by virtue of Section 90(3)(g) of the *Local Government Act 1999*), be kept confidential and not available for public inspection.
2. The Board of Management delegates to the Chief Executive Officer the power to revoke this order in whole or in part.
3. The Board of Management authorises the Chief Executive Officer to disclose the contents of the Report relating to Audit Office of South Australia Review of Food Safety Management Report, as necessary to give effect to this decision.

Seconded by Cr C Granzio

CARRIED UNANIMOUSLY 8imoge: 022026

10 CLOSURE OF MEETING:

The Chairperson, Cr P Cornish, declared the meeting closed at 7:34pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 6 March 2026.

Cr P Cornish

CHAIRPERSON