

# DECOMMISSIONING OF A HIGH RISK MANUFACTURED WATER SYSTEM (HRMWS)

## Notification form

Under section 6 of the *South Australian Public Health (Legionella) Regulations 2013* a business must notify Council within one (1) month when decommissioning a registered system (Cooling Tower or Warm Water System). Failure to notify Council is an offence that can result in the following penalties:

- Maximum penalty: \$750
- Expiation fee: \$80

Systems may be decommissioned either temporarily or permanently; at a minimum a system must be shut down, drained, cleaned and kept in a dry condition with precautionary measures put in place to ensure the system cannot be restarted without appropriate water treatment and re-commissioning first taking place.

If a system is temporarily decommissioned, it must be registered with Council again as per section 6(3) of the regulations. If you would like further information regarding the legislative requirements for operating a high risk manufactured water system, please contact the Environmental Health Team on (08) 8132 3600 or [eha@eha.sa.gov.au](mailto:eha@eha.sa.gov.au)

### DETAILS OF APPLICANT

Full name: \_\_\_\_\_

Position: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

### SITE & BUSINESS DETAILS

Business name: \_\_\_\_\_

Site address: \_\_\_\_\_

Business mailing address: \_\_\_\_\_

Business phone: \_\_\_\_\_

Business email address: \_\_\_\_\_

### COOLING TOWER SYSTEM DETAILS

Reference number: CT \_\_\_\_\_ Number of towers/ systems to be decommissioned: \_\_\_\_\_

Number of systems: \_\_\_\_\_ Number of towers: \_\_\_\_\_

Are any system(s) remaining operational onsite? ☐ Yes ☐ No

If system(s) are to remain, identifying details of decommissioned towers / systems:

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**Please tick one or more boxes indicating how system has been decommissioned**

- ☐ Permanently Decommissioned ☐ Temporarily Decommissioned
- ☐ Tower(s) have been deconstructed and removed from the site
- ☐ Tower(s) have been drained of all water and internal surfaces cleaned
- ☐ Fans have been removed from the Tower(s)
- ☐ Tower(s) has been isolated from mains power ☐ Tower(s) has been isolated from water supply
- ☐ System has changed so that it is no longer a High Risk Manufactured Water system as defined by AS/NZS 3666.1

### WARM WATER SYSTEM DETAILS

Reference number: WWS \_\_\_\_\_ Number of systems to be decommissioned: \_\_\_\_\_

Number of systems: \_\_\_\_\_ Number of towers: \_\_\_\_\_

Are any system(s) remaining operational onsite? ☐ Yes ☐ No

If system(s) are to remain, identifying details of decommissioned Warm Water Loops / Systems:

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**Please tick one or more boxes indicating how system has been decommissioned**

- ☐ System has been deconstructed and is no longer operational
- ☐ System has been modified and is no longer considered a Warm Water System
- ☐ The system loop distributes or recirculates water through the majority of its branches at or above 60°C
- ☐ Temperature controlling devices (thermostatic mixing or tempering valves) have been installed and are within six meters from each outlet within the loop.
- ☐ The water supply to the system has been disconnected and all branches drained

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_