

EASTERN HEALTH AUTHORITY AUDIT COMMITTEE

Minutes of the Audit Committee meeting held at the EHA's offices at 101 Payneham Road, St Peters on 5 November 2025 commencing at 5:00 pm.

MEMBERS PRESENT:

Madeleine Harding	Presiding Member (Independent)
Natalie Caon	Independent Member
Peter Cornish	

In attendance:

M Livori	Chief Executive Officer
A Fahey	Manager, Administration & Compliance

1 OPENING

The meeting was declared open by the Presiding Member at 5:00 pm.

2 ACKNOWLEDGEMENTS OF TRADITIONAL OWNERS:

We acknowledge this land that we meet on today is the traditional land of the Kurna People and that we respect their spiritual relationship with their country.

3 OPENING STATEMENT:

We seek understanding and guidance in our debate, as we make decisions for the management of the Eastern Health Authority, that will impact the public health on those that reside, study, work in and visit the constituent councils that the Eastern Health Authority Charter provides services to.

4 APOLOGIES

5 CONFIRMATION OF MINUTES

N Caon moved:

RECOMMENDATION

That:

The minutes of the previous Audit Committee meeting be taken as read and confirmed.

Seconded by P Cornish

CARRIED UNANIMOUSLY

1: 112025

6 MATTERS ARISING FROM THE MINUTES

7 ADMINISTRATION REPORTS

7.1 FINANCE REPORT AND FIRST (SEPTEMBER 2025) BUDGET REVIEW FOR 2025/2026

P Cornish moved:

RECOMMENDATION

That:

1. The Finance Report and First (September 2025) Budget Review for 2025/2026 report be received and presented to the Board of Management at its 19 November 2025 meeting.
2. The revised financial forecast for 2025/2026 is noted.

Seconded by N Caon

CARRIED UNANIMOUSLY 2: 112025

7.2 BALANCE DATE AUDIT MANAGEMENT LETTER: FINANCIAL YEAR ENDED 30 JUNE 2025

P Cornish moved:

RECOMMENDATION

That:

1. Balance Date Audit Management Letter: Financial Year Ended 30 June 2025 report be received.
2. The inclusion of the Certification of Auditor's Independence and the Independent Auditor's Report into the final version of the General Purpose Financial Reports for the year ended 30 June 2025 is noted.

Seconded by N Caon

CARRIED UNANIMOUSLY 3: 112025

7.3 ANNUAL BUSINESS PLAN 2024/2025 PERFORMANCE EVALUATION

N Caon moved:

RECOMMENDATION

That:

The Annual Business Plan 2024/2025 Performance Evaluation report is received.

Seconded by P Cornish

CARRIED UNANIMOUSLY 4: 112025

7.4 AUDIT COMMITTEE TERMS OF REFERENCE

P Cornish moved:

RECOMMENDATION

That:

1. The report regarding the Eastern Health Authority Audit Committee Terms of Reference is received.
2. The Eastern Health Authority Audit Committee Terms of Reference as amended marked attachment 2 to this report are referred to the Board of Management for adoption.

Seconded by N Caon

CARRIED UNANIMOUSLY 5: 112025

7.5 DEBT COLLECTION POLICY

P Cornish moved:

RECOMMENDATION

That:

1. The report regarding the Debt Collection Policy as amended is received.
2. The Debt Collection Policy as amended marked attachment 2 to the Debt Collection Policy report is endorsed and referred to the Board of Management for adoption.

Seconded by N Caon

CARRIED UNANIMOUSLY 6: 112025

7.6 CORPORATE RISK SUMMARY

N Caon moved:

RECOMMENDATION

That:

1. The Risk Management – Updated Corporate Risk Summary Report is received.
2. The updated Corporate Risk Summary as amended marked attachment 1 to this report is endorsed.

Seconded by P Cornish

CARRIED UNANIMOUSLY

7: 112025

7.7 EASTERN HEALTH AUTHORITY 2025 WORKPLAN

7.8 EASTERN HEALTH AUTHORITY 2026 WORKPLAN

7.9 EASTERN HEALTH AUTHORITY ADOPTED POLICIES

8 CORRESPONDENCE

9 OTHER BUSINESS

10 CLOSURE OF MEETING

Presiding member, Madeleine Harding, declared the meeting closed at 6:30pm.