

EASTERN HEALTH AUTHORITY

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at EHA Offices, 101 Payneham Road, St Peters on 19 February 2025 commencing at 6:30pm.

MEMBERS PRESENT:

Cr C Granozio, Cr K Moorhouse	Norwood, Payneham & St Peters
Cr P Cornish, Cr M Dawes	Burnside
M Hammond	Campbelltown
Cr K Barnett, Cr T Nguyen	Prospect
Cr J Allanson	Corporation of the Town of Walkerville

In attendance:

M Livori	Chief Executive Officer
A Fahey	Manager Administration and Compliance
N Conci	Manager Environmental Health
M Gibbs	Senior Environmental Health Officer

1 OPENING:

The meeting was declared open by the M Livori at 6:34pm.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS:

We acknowledge this land that we meet on today is the traditional land of the Kurna People and that we respect their spiritual relationship with their country.

3 OPENING STATEMENT:

We seek understanding and guidance in our debate, as we make decisions for the management of the Eastern Health Authority, that will impact the public health on those that reside, study, work in and visit the constituent councils that the Eastern Health Authority Charter provides services to.

4 APOLOGIES:

Cr M Noble	Campbelltown
Cr J Nenke	Corporation of the Town of Walkerville

5 CONFIRMATION OF MINUTES:

Cr J Allanson moved:

The minutes of the meeting of the Board held on 6 November 2024 be taken as read and confirmed.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY

1: 022025

6 MATTERS ARISING FROM THE MINUTES:

Nil

7 ADMINISTRATION REPORT

**7.1 ELECTION OF THE EASTERN HEALTH AUTHORITY BOARD OF MANAGEMENT
CHAIR AND DEPUTY CHAIR**

Cr K Moorhouse moved:

That:

1. The Election of the EHA Board of Management Chair and Deputy Chair report is received.
2. The term of office for the position of Chair and Deputy Chair of EHA is 1 year in accordance with clause 2.5.2 of the EHA Charter.
3. EHA determines that the method of choosing a Chair and Deputy Chair be by an election process.
4. The method of election is by secret ballot.
5. EHA adopt a first past the post method of voting.
6. The CEO be appointed Returning Officer for the election.
7. If at any stage during the process, there is an equal number of votes the Returning Officer will decide the issue by the drawing of lots. The name of the candidate/s withdrawn will be the one/s excluded from the ballot.
8. Upon the completion of the election, the Returning Officer be authorised to declare the successful candidate elected to the position of Chair and Deputy Chair.
9. Upon the declaration of the Returning Officer the candidate is appointed to the position of Chair and Deputy Chair respectively for the term of office determined by this resolution.

Seconded by Cr P Cornish

CARRIED UNANIMOUSLY 2: 022025

7.2 FINANCE REPORT AND SECOND (DECEMBER 2024) BUDGET REVIEW FOR 2024/2025

Cr C Granozio moved:

That:

1. The Finance Report and Second (December 2024) Budget Review Report for 2024/2025 be received.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY 3: 022025

7.3 SIGNATORIES FOR BUSINESS BANKING ACCOUNT AND ELECTRONIC PAYMENTS

Cr M Dawes moved:

That:

1. The report regarding Signatories for Business Banking Accounts is received.
2. Amanda Fahey (Manager Administration and Compliance) is approved as a signatory for Eastern Health Authority Business Banking accounts and Kristen Paparella is removed as an approved signatory.

Seconded by M Hammond

CARRIED UNANIMOUSLY 4: 022025

7.4 DEVELOPMENT OF ANNUAL BUSINESS PLAN FOR 2025/2026

Cr C Granozio moved:

That:

1. The Development of the Annual Business Plan for 2025/2026 report is received.

2. The process for the Development of the Annual Business Plan for 2025/2026 is noted.

Seconded by Cr J Allanson

CARRIED UNANIMOUSLY 5: 022024

7.5 LEASE AGREEMENT FOR OCCUPATION AT THE ST PETERS TOWN HALL COMPLEX

Cr K Moorhouse moved:

That:

1. The Lease Agreement for Occupation at the St Peters Town Hall Complex report is received.
2. The Chair and Chief Executive Officer be authorised to sign and execute the lease.

Seconded by M Hammond

CARRIED UNANIMOUSLY 6: 022025

7.6 AUSTRALIAN CYBER SECURITY CENTRE ESSENTIAL EIGHT MATURITY ASSESSMENT

Cr K Barnett moved:

That:

The Australian Cyber Security Centre Essential Eight Maturity Assessment Report is received.

Seconded by Cr T Nguyen

CARRIED UNANIMOUSLY 7: 022025

8 INFORMATION REPORTS

8.1 ENVIRONMENTAL HEALTH ACTIVITY REPORT

Cr M Dawes moved:

That:

1. The Environmental Health Activity Report is received.

Seconded by Cr T Nguyen

CARRIED UNANIMOUSLY

8: 022025

8.2 IMMUNISATION ACTIVITY REPORT

Cr K Moorhouse moved:

That:

1. The Immunisation Services Report is received.

Seconded by Cr T Nguyen

CARRIED UNANIMOUSLY

9: 022025

9 CORRESPONDENCE

Cr Whittington Acknowledgement and Appreciation Letter.

10 CLOSURE OF MEETING:

The Chairperson, Cr P Cornish, declared the meeting closed at 7:17pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 21 February 2025.

Cr P Cornish

CHAIRPERSON