

EASTERN HEALTH AUTHORITY

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at EHA Offices, 101 Payneham Road, St Peters on 26 June 2024 commencing at 6:30pm.

MEMBERS PRESENT:

Cr K Moorhouse	Norwood, Payneham & St Peters
Cr P Cornish, Cr L Henschke	Burnside
Cr M Noble, M Hammond	Campbelltown
Cr K Barnett, Cr T Nguyen	Prospect
Cr J Nenke	Corporation of the Town of Walkerville

In attendance:

M Livori	Chief Executive Officer
K Paparella	Team Leader Administration and Immunisation

1 OPENING:

The meeting was declared open by the Cr P Cornish at 6:30 pm.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS:

We acknowledge this land that we meet on today is the traditional land of the Kaurna People and that we respect their spiritual relationship with their country.

3 OPENING STATEMENT:

We seek understanding and guidance in our debate, as we make decisions for the management of the Eastern Health Authority, that will impact the public health on those that reside, study, work in and visit the constituent councils that the Eastern Health Authority Charter provides services to.

4 APOLOGIES:

Cr S Whittington
Cr J Allanson
Nadia Conci

5 CONFIRMATION OF MINUTES:

Cr J Nenke moved:

The minutes of the meeting of the Board held on 21 February 2024 be taken as read and confirmed.

Seconded by Cr M Noble

CARRIED UNANIMOUSLY

1: 062024

6 MATTERS ARISING FROM THE MINUTES:

Nil

7 ADMINISTRATION REPORT

7.1 FINANCIAL REPORTS

Cr M Noble moved:

That:

1. The financial report is received.

Seconded by Cr K Moorhouse

CARRIED UNANIMOUSLY

2: 062024

7.2 ADOPTION OF ANNUAL BUSINESS PLAN AND BUDGETED FINANCIAL STATEMENTS FOR 2024/2025

Cr J Nenke moved:

That:

1. The report regarding the adoption of the Eastern Health Authority Annual Business Plan and Budgeted Financial Statements for 2024/2025 is received.

2. The Eastern Health Authority Annual Business Plan and Budget for 2024/2025 provided as attachment 1 to the report is adopted.
3. A copy of the Eastern Health Authority Annual Business Plan 2024/2025 incorporating the Budget are provided to the Chief Executive Officer of each Constituent Council within five business days.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY 3: 062024

7.3 REVIEW OF THE FOOD BUSINESS INSPECTION FEE POLICY

Cr T Nguyen moved:

That:

1. The report regarding the review of the Food Business Inspection Fee Policy is received.
2. The Policy entitled Food Business Inspection Fee Policy, marked attachment 2 to this report, is adopted.

Seconded by M Hammond

CARRIED UNANIMOUSLY 4: 062024

7.4 EASTERN HEALTH AUTHORITY STRATEGIC PLAN

M Hammond moved:

That:

1. The Eastern Health Authority Strategic Plan report is received.
2. The Eastern Health Authority Strategic Plan Towards 2033 is adopted.

Seconded by Cr J Nenke

CARRIED UNANIMOUSLY 5: 062024

7.5 SUPPORTED RESIDENTIAL FACILITY LICENSING REPORT

Cr K Barnett moved:

That:

1. The Supported Residential Facilities 2023-2024 Licensing Report is received.
2. The applicants detailed below be granted a licence to operate a Supported Residential Facility for a period of one year from 1 July 2024 to 30 June 2025 under the provisions of the *Supported Residential Facilities Act 1992* subject to conditions as detailed:

Applicant	Premises
Magill Lodge Supported Residential Care Pty Ltd	Magill Lodge Supported Residential Care 524 Magill Road Magill SA 5072
Conditions	
<ol style="list-style-type: none"> 1. Ensure that the facility, and all furniture, fixtures and fittings at the facility are maintained in a clean, safe and hygienic condition as indicated in the audit report. 2. Maintain records of cleaning and maintenance activities undertaken at the facility in accordance with the approved cleaning and maintenance schedules. 3. Retain all cleaning and maintenance records at the facility to demonstrate compliance with condition 1. 4. If there are 30 or more residents of the facility – ensure that the staff includes both a cook and a cleaner in addition to the members of staff who provide personal care services to residents of the facility; and in any case – ensure that the facility is staffed so as to ensure, at all times, the proper care and safety of residents. 5. Comply with the requirements of Section 157 of the <i>Planning, Development and Infrastructure Act, 2016</i> in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministerial Building Standard (MBS 002 – Maintaining the performance of essential safety provisions) for the premises. 	

Applicant	Premises
Palm Gardens Consolidated Pty Ltd	Magill Estate Retirement Village 122 Reid Avenue Magill SA 5072
Conditions	
1. Comply with the requirements of Section 157 of the <i>Planning, Development and Infrastructure Act, 2016</i> in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministerial Building Standard (MBS 002 – Maintaining the performance of essential safety provisions) for the premises.	
Applicant	Premises
Bellara Aged Care Village Pty Ltd	Bellara Village 98 Newton Road Campbelltown SA 5074
Conditions	
1. Comply with the requirements of Section 157 of the <i>Planning, Development and Infrastructure Act, 2016</i> in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministerial Building Standard (MBS 002 – Maintaining the performance of essential safety provisions) for the premises.	

Seconded by Cr K Moorhouse

CARRIED UNANIMOUSLY 6: 062024

8 INFORMATION REPORTS

8.1 ENVIRONMENTAL HEALTH ACTIVITY REPORT

Cr K Moorhouse moved:

That:

1. The Environmental Health Activity Report is received.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY 7: 062024

8.2 IMMUNISATION

Cr K Barnett moved:

That:

1. The Immunisation Services Report is received.

Seconded by Cr T Nguyen

CARRIED UNANIMOUSLY 8: 062024

9 CONFIDENTIAL ITEMS

9.1 CHIEF EXECUTIVE OFFICER PERFORMANCE AND REMUNERATION REVIEW

Cr T Nguyen moved:

That:

RECOMMENDATION 1

1. Pursuant to Clause 3.10(b) of the Eastern Health Authority Charter and Section 90(2) of the *Local Government Act 1999* the Board of Management (Board) orders that all members of the public, except the Chief Executive Officer be excluded from attendance at the meeting for Agenda Item 9.1 - Chief Executive Officer Performance Review.
2. The Board is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in confidence is namely:

information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person, being the performance and remuneration of the Chief Executive Officer.
3. Accordingly, on this basis, the Board considers the principle that meetings of the Board should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

Seconded by Cr K Barnett

Cr T Nguyen moved:

That:

RECOMMENDATION 3

That:

In accordance with Clause 3.11(c) of the Eastern Health Authority Charter the Board of Management (Board) orders that in relation to the Chief Executive Officer Performance and Remuneration Review Report, all relevant documentation and minutes arising from the report, having been considered by the Board in confidence under Clause 3.10(b) of the Eastern Health Authority Charter and Section 90 (3)(a) of the Act be kept confidential and not available for public inspection on the grounds that it involves information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer. This order is to remain in place until the Chief Executive Officer ceases employment with the Eastern Health Authority.

Seconded by Cr K Barnett

10 CORRESPONDENCE

Nil.

11 OTHER BUSINESS

Nil.

12 CLOSURE OF MEETING:

The Chairperson, Cr P Cornish, declared the meeting closed at 8:11 pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 4 July 2024.

Cr P Cornish

CHAIRPERSON