

## **EASTERN HEALTH AUTHORITY**

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at EHA Offices, 101 Payneham Road, St Peters on 28 June 2023 commencing at 6:30pm.

### **MEMBERS PRESENT:**

Cr K Moorhouse, Cr S Whittington	Norwood, Payneham & St Peters
Cr P Cornish	Burnside
Cr M Noble	Campbelltown
Cr K Barnett	Prospect
Cr J Allanson, Cr J Nenke	Corporation of the Town of Walkerville

### **In attendance:**

M Livori	Chief Executive Officer
N Conci	Team Leader Environmental Health
K Paparella	Team Leader Administration and Immunisation

### **1 OPENING:**

The meeting was declared open by the Cr P Cornish at 6:30 pm.

### **2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS:**

We acknowledge this land that we meet on today is the traditional land of the Kaurna People and that we respect their spiritual relationship with their country.

### **3 OPENING STATEMENT:**

We seek understanding and guidance in our debate, as we make decisions for the management of the Eastern Health Authority, that will impact the public health on those that reside, study, work in and visit the constituent councils that the Eastern Health Authority Charter provides services to.

### **4 APOLOGIES:**

Cr T Nguyen	Prospect
M Hammond	Campbelltown

**5 CONFIRMATION OF MINUTES:**

Cr S Whittington moved:

The minutes of the meeting of the Board held on 3 May 2023 be taken as read and confirmed.

Seconded by Cr K Barnett

**CARRIED UNANIMOUSLY**

**1: 062023**

**6 MATTERS ARISING FROM THE MINUTES:**

Nil.

**7 ADMINISTRATION REPORT**

**7.1 FINANCIAL REPORT**

Cr J Allanson moved:

That:

1. The financial report is received.

Seconded by Cr J Nenke

**CARRIED UNANIMOUSLY**

**2: 062023**

**7.2 ADOPTION OF ANNUAL BUSINESS PLAN AND BUDGETED FINANCIAL STATEMENTS FOR 2023/2024**

Cr K Moorhouse moved:

That:

1. The report regarding the adoption of the Eastern Health Authority Annual Business Plan and Budgeted Financial Statements for 2023/2024 is received.
2. The Eastern Health Authority Annual Business Plan and Budget for 2023/2024 provided as attachment 1 to the report is adopted.
3. A copy of the Eastern Health Authority Annual Business Plan 2023/2024 incorporating the Budget are provided to the Chief Executive Officer of each Constituent Council within five business days.

Seconded by Cr S Whittington

**CARRIED UNANIMOUSLY 3: 062023**

**7.3 REVIEW OF THE FOOD BUSINESS INSPECTION FEE POLICY**

Cr J Nenke moved:

That:

1. The report regarding the review of the Food Business Inspection Fee Policy is received.
2. The Policy entitled Food Business Inspection Fee Policy, marked attachment 2 to this report, is adopted.

Seconded by Cr J Allanson

**CARRIED UNANIMOUSLY 4: 062023**

**7.4 REVIEW OF THE FOOD BUSINESS AUDIT FEE POLICY**

Cr J Allanson moved:

That:

1. The report regarding the review of the Food Business Audit Fee Policy is received.
2. The policy entitled Food Business Audit Fee Policy, marked attachment 2 to this report, is adopted.

Seconded by Cr S Whittington

**CARRIED UNANIMOUSLY 5: 062023**

**7.5 SUPPORTED RESIDENTIAL FACILITY LICENSING REPORT**

Cr K Barnett moved:

That:

1. The Supported Residential Facilities 2022-2023 Licensing Report is received.

2. The applicants detailed below be granted a licence to operate a Supported Residential Facility for a period of 12 months from 1 July 2023 to 30 June 2024 under the provisions of the *Supported Residential Facilities Act 1992* subject to conditions as detailed:

<b>Applicant</b>	<b>Premises</b>
Magill Lodge Supported Residential Care Pty Ltd	Magill Lodge Supported Residential Care 524 Magill Road Magill SA 5072
<b>Conditions</b>	
<ol style="list-style-type: none"> <li>1. Ensure that the facility and all the furniture, fixtures and fittings are maintained in a clean, safe and hygienic condition as indicated in the audit report.</li> <li>1. Maintain records of cleaning and maintenance activities undertaken at the facility in accordance with the approved cleaning and maintenance schedules.</li> <li>2. Retain all cleaning and maintenance records at the facility to demonstrate compliance with condition 1.</li> <li>3. If there are 30 or more residents of the facility – ensure that the staff includes both a cook and a cleaner in addition to the members of staff who provide personal care services to residents of the facility; and in any case – ensure that the facility is staffed so as to ensure, at all times, the proper care and safety of residents.</li> <li>4. Comply with the requirements of Section 157 of the <i>Planning and Development and Infrastructure Act, 2016</i> in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministerial Building Standard (MBS 002 – Maintaining the performance of essential safety provisions) for the premises.</li> </ol>	
<b>Applicant</b>	<b>Premises</b>
Palm Gardens Consolidated Pty Ltd	Magill Estate Retirement Village 122 Reid Avenue Magill SA 5072
<b>Conditions</b>	
<ol style="list-style-type: none"> <li>1. Comply with the requirements of Section 157 of the <i>Planning and Development and Infrastructure Act, 2016</i> in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministerial Building Standard (MBS 002 – Maintaining the performance of essential safety provisions) for the premises.</li> </ol>	

<b>Applicant</b>	<b>Premises</b>
Bellara Aged Care Village Pty Ltd	Bellara Village 98 Newton Road Campbelltown SA 5074
<b>Conditions</b>	
<ol style="list-style-type: none"> <li>1. Rectify the outstanding fire safety non-conformances detailed in the letter to you from the Campbelltown City Council Building and Fire Safety Committee dated 29 May 2023 by 31 July 2023.</li> <li>2. Comply with requirements of Section 157 of the <i>Planning and Development and Infrastructure Act, 2016</i> in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministerial Building Standard (MBS 002 – Maintaining the performance of essential safety provisions) for the premises.</li> </ol>	

Seconded by Cr K Moorhouse

**CARRIED UNANIMOUSLY 6: 062023**

## **7.6 REVIEW OF THE COMPLIMENTARY RODENTICIDE SERVICE**

Cr J Nenke moved:

That:

1. The report regarding the review of the Complimentary Rodenticide Service is received.
2. The Board of Management endorses the decision to cease distribution of rodenticide and will continue appropriate messaging to the community in relation to the prevention and control of rodents.

Seconded by Cr J Allanson

**CARRIED UNANIMOUSLY 7: 062023**

**8 INFORMATION REPORTS**

**8.1 ENVIRONMENTAL HEALTH ACTIVITY REPORT**

Cr K Barnett moved:

That:

1. The Environmental Health Activity Report is received.

Seconded by Cr K Moorhouse

**CARRIED UNANIMOUSLY**

**8: 062023**

**8.2 IMMUNISATION ACTIVITY REPORT**

Cr S Whittington moved:

That:

1. The Immunisation Services Report is received.

Seconded by Cr J Allanson

**CARRIED UNANIMOUSLY**

**9: 062023**

**9 CONFIDENTIAL ITEMS**

Nil.

**10 CORRESPONDENCE**

Nil.

**11 OTHER BUSINESS**

Resignation of Independent Audit Committee member – Chief Executive Officer verbal update.

**12 CLOSURE OF MEETING:**

The Chairperson, Cr P Cornish, declared the meeting closed at 7:49 pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 29 June 2023.

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**Cr P Cornish**

**CHAIRPERSON**