

EASTERN HEALTH AUTHORITY

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at EHA Offices, 101 Payneham Road, St Peters on 2 November 2022 commencing at 6:30pm.

MEMBERS PRESENT:

Cr G Knoblauch, Cr S Whittington	Norwood, Payneham & St Peters
Cr P Cornish, Cr J Davey	Burnside
Cr J Kennedy (via telephone), M Hammond	Campbelltown
Cr K Barnett, J Pearce	Prospect

In attendance:

M Livori	Chief Executive Officer
N Conci	Team Leader Environmental Health
K Paparella	Team Leader Administration and Immunisation

1 OPENING:

The meeting was declared open by the Cr P Cornish at 6:33 pm.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS:

We acknowledge this land that we meet on today is the traditional land of the Kaurna People and that we respect their spiritual relationship with their country.

3 OPENING STATEMENT:

We seek understanding and guidance in our debate, as we make decisions for the management of the Eastern Health Authority, that will impact the public health on those that reside, study, work in and visit the constituent councils that the Eastern Health Authority Charter provides services to.

4 APOLOGIES:

Cr N Coleman, Cr J Nenke	Corporation of the Town of Walkerville
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5 CONFIRMATION OF MINUTES:

Cr Whittington moved:

The minutes of the meeting of the Board held on 31 August 2022 be taken as read and confirmed.

Seconded by Cr Knoblauch

CARRIED UNANIMOUSLY 1: 112022

6 MATTERS ARISING FROM THE MINUTES:

Nil.

7 ADMINISTRATION REPORT

7.1 FINANCE REPORT AND FIRST (SEPTEMBER 2022) BUDGET REVIEW FOR 2022/2023

J Pearce moved:

That:

1. The Finance Report and First (September 2022) Budget Review for 2022/2023 report be received.
2. The revised financial forecast for 2022/2023 is noted.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY 2: 112022

7.2 LONG-TERM FINANCIAL PLAN REVISED FINANCIAL ESTIMATES

M Hammond moved:

That:

1. Long-Term Financial Plan revised financial estimates report is received.
2. Long term Long-Term Financial Plan revised financial key assumptions are revisited based on the latest CPI and Enterprise Agreement information.

Seconded by Cr J Davey

CARRIED UNANIMOUSLY 3: 112022

7.3 EASTERN HEALTH AUTHORITY APPOINTMENT OF AUTHORISED OFFICERS

Cr J Davey moved:

That:

1. The Board of the Eastern Health Authority:
 - (i) Is satisfied that Michael Livori has the appropriate qualifications or experience to exercise the functions of an Authorised Officer under the *Food Act 2001* and;
 - (ii) is satisfied that Michael Livori holds the qualifications required under section 45(1) of the *South Australian Public Health Act 2011* to be appointed as a Local Authorised Officer under the *South Australian Public Health Act 2011*, allowing Michael Livori to be appointed as a Local Authorised Officer under the *South Australian Public Health Act 2011*.
2. In accordance with the power delegated by the:
 - City of Campbelltown;
 - City of Burnside;
 - City of Norwood Payneham and St Peters;
 - City of Prospect; and
 - Town of Walkerville

to the Board of the Eastern Health Authority, under:

- (i) section 44 of the *Local Government Act 1999*;
- (ii) section 9 of the *Supported Residential Facilities Act 1992*;
- (iii) section 91 of the *Food Act 2001*;

the Board of the Eastern Health Authority hereby:

- (a) revokes all previous authorisations for Michael Livori; and
- (b) appoints Michael Livori to the following position(s):

AUTHORISED OFFICER pursuant to section 85(3) of the *Environment Protection Act 1993*

LOCAL AUTHORISED OFFICER pursuant to section 44(1) of the *South Australian Public Health Act 2011*

AUTHORISED OFFICER pursuant to section 21 of the *Supported Residential Facilities Act 1992*

AUTHORISED PERSON pursuant to section 260 of the *Local Government Act 1999*

for the:

- City of Campbelltown
- City of Burnside
- City of Norwood Payneham and St Peters
- City of Prospect
- Town of Walkerville

and

AUTHORISED OFFICER pursuant to section 94(1) of the *Food Act 2001*

AUTHORISED PERSON pursuant to section 6(3)(b)(ii) of the *Expiation of Offences Act 1996*

for the Eastern Health Authority;

for as long as he holds or is assigned to an office or position with Eastern Health Authority.

3. Michael Livori is only authorised to issue expiation notices under the *Expiation of Offences Act 1996* on behalf of the Eastern Health Authority (the statutory authority responsible for the enforcement of the relevant provisions) for alleged offences against the Acts that Michael Livori has been appointed as an authorised officer or local authorised officer by virtue of this resolution.

Seconded by Cr S Whittington

CARRIED UNANIMOUSLY 4: 112022

7.4 EASTERN REGIONAL PUBLIC HEALTH PLAN 2020-2025 - BIENNIAL REPORT 2020-22

Cr G Knoblauch moved:

That:

1. The report titled Eastern Regional Public Health and Wellbeing Plan for Eastern Health Authority and Constituent Councils 2020-2025, 'Better Living, Better Health' biennial report 2020-22 is received.

Seconded by Cr S Whittington

CARRIED UNANIMOUSLY 5: 112022

7.5 EASTERN HEALTH AUTHORITY 2020 CHARTER REVIEW UPDATE

Cr G Knoblauch moved:

That:

1. The Eastern Health Authority 2020 Charter Review Update Report is received.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY 6: 112022

8 INFORMATION REPORTS

8.1 ENVIRONMENTAL HEALTH ACTIVITY REPORT

Cr J Davey moved:

That:

1. The Environmental Health Activity Report is received.

Seconded by J Pearce

CARRIED UNANIMOUSLY 7: 112022

8.2 IMMUNISATION

Cr S Whittington moved:

That:

1. The Immunisation Services Report is received.

Seconded by M Hammond

CARRIED UNANIMOUSLY 8: 112022

9 CONFIDENTIAL ITEMS

9.1 PROSPECT COMMUNITY VILLAGE LICENSING REPORT

Cr G Knoblauch moved:

That:

RECOMMENDATION 1

1. Pursuant to Clause 3.10(b) of the Eastern Health Authority Charter (and with reference to Section 90 of the Local Government Act 1999) the Board of Management (Board) orders that all members of the public, except the Chief Executive Officer, Team Leader Environmental Health and Team Leader Administration and Immunisation, be excluded from attendance at the meeting for Agenda Item 9.1 – Prospect Community Village Licensing Report.
2. The Board is satisfied that, pursuant to Section 90(3)(h) and 90(3)(i) of the Local Government Act 1999, the information to be received, discussed or considered in confidence is namely:

Is based on legal advice,

specifically, legal advice from the Authority's solicitors; and

specifically, matters relating to the Supported Residential Facilities Act.

3. Accordingly, on this basis, the Board considers the principle that meetings of the Board should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

Seconded by Cr J Kennedy

RECOMMENDATION 3

Cr G Knoblauch moved:

That:

1. In accordance with Clause 3.11(c) of the Eastern Health Authority Charter, the Board of Management orders that the Report relating to Prospect Community Village Licensing, all the relevant documentation and the Minutes arising from the Report, having been considered by the Board in confidence under Clause 3.10(b) of the Eastern Health Authority Charter (by virtue of Section 90 (3)(h) and 90(3)(i) of the *Local Government Act 1999*), be kept confidential and not available for public inspection until further order of the Board; and
2. This Order is reviewed at least once in every twelve months; and
3. The Board authorise the Chief Executive Officer to disclose the contents of the report and minutes in respect of this item, as necessary to give effect to the Board's decision.

Seconded by Cr S Whittington

CARRIED UNANIMOUSLY

9: 112022

K Paparella and N Conci left the meeting at 7:55pm.

9.2 CHIEF EXECUTIVE OFFICER PERFORMANCE AND REMUNERATION REVIEW

Cr G Knoblach moved:

That:

RECOMMENDATION 1

1. Pursuant to Clause 3.10(b) of the Eastern Health Authority Charter and Section 90(2) of the *Local Government Act 1999* the Board of Management (Board) orders that all members of the public, except the Chief Executive Officer be excluded from attendance at the meeting for Agenda Item 9.1 - Chief Executive Officer Performance Review.
2. The Board is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed, or considered in confidence is namely:

information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person, being the performance and remuneration of the Chief Executive Officer.
3. Accordingly, on this basis, the Board considers the principle that meetings of the Board should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

Seconded by Cr K Barnett

RECOMMENDATION 3

Cr G Knoblach moved:

In accordance with Clause 3.11(c) of the Eastern Health Authority Charter the Board of Management (Board) orders that in relation to the Chief Executive Officer Performance and Remuneration Review Report, all relevant documentation and minutes arising from the report, having been considered by the Board in confidence under Clause 3.10(b) of the Eastern Health Authority Charter and Section 90 (3)(a) of the Act be kept confidential and not available for public inspection on the grounds that it involves information the disclosure

of which would involve the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer. This order is to remain in place until the Chief Executive Officer ceases employment with the Eastern Health Authority.

Seconded by Cr J Davey

CARRIED UNANIMOUSLY 10: 112022

11 CORRESPONDENCE

Nil.

12 OTHER BUSINESS

13 CLOSURE OF MEETING:

The Chairperson, Cr P Cornish, declared the meeting closed at 8:17 pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 02 November 2022.

Cr P Cornish

CHAIRPERSON