

EASTERN HEALTH AUTHORITY

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at EHA Offices, 101 Payneham Road, St Peters on 29 June - 2022 commencing at 6:30pm.

MEMBERS PRESENT:

Cr G Knoblauch	Norwood, Payneham & St Peters
Cr P Cornish, Cr J Davey	Burnside
Cr J Kennedy, M Hammond	Campbelltown
Cr K Barnett	Prospect
Cr J Nenke	Corporation of the Town of Walkerville

In attendance:

M Livori	Chief Executive Officer
N Conci	Team Leader Environmental Health
K Paparella	Team Leader Administration and Immunisation

1 OPENING:

The meeting was declared open by the Cr P Cornish at 6:30 pm.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS:

We acknowledge this land that we meet on today is the traditional land of the Kaurna People and that we respect their spiritual relationship with their country.

3 OPENING STATEMENT:

We seek understanding and guidance in our debate, as we make decisions for the management of the Eastern Health Authority, that will impact the public health on those that reside, study, work in and visit the constituent councils that the Eastern Health Authority Charter provides services to.

4 APOLOGIES:

Cr S Whittington	Norwood, Payneham & St Peters
N Cunningham	Prospect
Cr N Coleman	Corporation of the Town of Walkerville

5 CONFIRMATION OF MINUTES:

Cr J Davey moved:

The minutes of the meeting of the Board held on 25 May 2022 be taken as read and confirmed.

Seconded by Cr J Kennedy

CARRIED UNANIMOUSLY

1: 062022

6 MATTERS ARISING FROM THE MINUTES:

Nil.

7 ADMINISTRATION REPORT

7.1 FINANCIAL REPORTS

Cr G Knoblauch moved:

That:

1. **The financial report is received and adopted.**

Seconded by Cr J Davey

CARRIED UNANIMOUSLY

2: 062022

7.2 ADOPTION OF ANNUAL BUSINESS PLAN AND BUDGETED FINANCIAL STATEMENTS FOR 2022/2023

M Hammond moved:

That:

1. The report regarding the adoption of the Eastern Health Authority Annual Business Plan and Budgeted Financial Statements for 2022/2023 is received.
2. The Eastern Health Authority Annual Business Plan and Budget for 2022/2023 provided as attachment 1 to the report is adopted.
3. A copy of the Eastern Health Authority Annual Business Plan 2022/2023 incorporating the Budget are provided to the Chief Executive Officer of each Constituent Council within five business days.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY 3: 062022

7.3 REVIEW OF THE FOOD BUSINESS INSPECTION FEE POLICY

Cr G Knoblauch moved:

That:

1. The report regarding the review of the Food Business Inspection Fee Policy is received.
2. The Policy entitled Food Business Inspection Fee Policy, marked attachment 2 to this report, is adopted.

Seconded by Cr J Davey

CARRIED UNANIMOUSLY 4: 062022

7.4 EASTERN HEALTH AUTHORITY ENFORCEMENT POLICY REVIEW

Cr J Kennedy moved:

That:

1. The report regarding the Eastern Health Authority Enforcement Policy is received.
2. The Policy entitled Eastern Health Authority Enforcement Policy, marked attachment 2 to this report, is adopted.

Seconded by Cr J Nenke

CARRIED UNANIMOUSLY 5: 062022

7.5 SUPPORTED RESIDENTIAL FACILITY LICENSING REPORT

Cr J Davey moved:

That:

1. The Supported Residential Facilities 2021-2022 Licensing Report is received.
2. The applicant detailed below be granted a licence to operate a Supported Residential Facility for a period of one year from 1 July 2022 to 30 June 2023 under the provisions of the *Supported Residential Facilities Act 1992* with conditions:

Applicant	Premises
Magill Lodge Supported Residential Care Pty Ltd	Magill Lodge Supported Residential Care 524 Magill Road Magill SA 5072
Conditions	
<ol style="list-style-type: none"> 1. Ensure that the facility, and all furniture, fixtures and fittings at the facility are maintained in a clean, safe and hygienic condition as indicated in the audit report. 2. Maintain records of cleaning and maintenance activities undertaken at the facility in accordance with the approved cleaning and maintenance schedules. 3. Retain all cleaning and maintenance records at the facility to demonstrate compliance with condition 1. 4. If there are 30 or more residents of the facility – ensure that the staff includes both a cook and a cleaner in addition to the members of staff who provide personal care services to residents of the facility; and in any case – ensure that the facility is staffed so as to ensure, at all times, the proper care and safety of residents. 5. Comply with the requirements of Section 71 of the <i>Development Act 1993</i> in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministers Specification SA 76 for the premises. 	
Applicant	Premises
Palm Gardens Consolidated Pty Ltd	Magill Estate Retirement Village 122 Reid Avenue Magill SA 5072
Conditions	
<ol style="list-style-type: none"> 1. Comply with the requirements of Section 71 of the <i>Development Act 1993</i> in relation to Fire Safety by maintaining all Essential Safety Provisions as required 	

under the relevant schedule of options listed in the Ministers Specification SA 76 for the premises.	
Applicant	Premises
Bellara Aged Care Village Pty Ltd	Bellara Village 98 Newton Road Campbelltown SA 5074
Conditions	
1. Comply with the requirements of Section 71 of the <i>Development Act 1993</i> in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministers Specification SA 76 for the premises.	
Applicant	Premises
Vailima Gardens Pty Ltd	Vailima Gardens Retirement Village 63 Hackney Road Hackney SA 5069
Conditions	
1. Comply with the requirements of Section 71 of the <i>Development Act 1993</i> in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministers Specification SA 76 for the premises.	

3. The applicant below be granted a licence to operate a Supported Residential Facility for a period of 4 months from 1 July 2022 to 30 October 2022 under the provisions of the *Supported Residential Facilities Act 1992* subject to conditions as detailed:

Applicant	Premises
MGB Residential Care Pty Ltd	Prospect Community Village 4-6 Dean Street Prospect SA 5082
Conditions	
<ol style="list-style-type: none"> 1. Provide a copy of the Notices served upon MGB Residential Care Pty Ltd by the Quality and Safeguard Commission by 14 July 2022. 2. Provide a copy of the Independent Investigative Report required by the Quality and Safeguard Commission within 3 days of its submission to the Quality and Safeguard Commission. 3. Provide a copy of the current lease agreement between MGB Residential Care Pty Ltd and the owner of 4-6 Dean Street Prospect SA 5082 by 14 July 2022. 	

4. Ensure that the facility, and all furniture, fixtures and fittings at the facility are maintained in a clean, safe and hygienic condition as indicated in the audit report.
5. Maintain records of cleaning and maintenance activities undertaken at the facility in accordance with the approved cleaning and maintenance schedules.
6. Retain all cleaning and maintenance records at the facility to demonstrate compliance with condition 1.
7. If there are 30 or more residents of the facility – ensure that the staff includes both a cook and a cleaner in addition to the members of staff who provide personal care services to residents of the facility; and in any case – ensure that the facility is staffed so as to ensure, at all times, the proper care and safety of residents.
8. Comply with the requirements of Section 71 of the *Development Act 1993* in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministers Specification SA 76 for the premises.

Seconded by Cr J Kennedy

CARRIED UNANIMOUSLY

6: 062022

8 INFORMATION REPORTS

8.1 ENVIRONMENTAL HEALTH ACTIVITY REPORT

Cr G Knoblauch moved:

That:

1. The Environmental Health Activity Report is received.

Seconded by Cr J Nenke

CARRIED UNANIMOUSLY

7: 062022

8.2 IMMUNISATION REPORT

Cr K Barnett moved:

That:

1. The Immunisation Services Report is received.

Seconded by Cr J Nenke

CARRIED UNANIMOUSLY 8: 062022

9 OTHER BUSINESS

Nil.

10 CLOSURE OF MEETING:

The Chairperson, Cr P Cornish, declared the meeting closed at 7:28 pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 4 July 2022.

Cr P Cornish

CHAIRPERSON