



Board of Management

25 May 2022



local councils working together to protect the health of the community



**EASTERN HEALTH AUTHORITY
BOARD OF MANAGEMENT MEETING**

WEDNESDAY 25 MAY 2022

Notice is hereby given that a meeting of the Board of Management of the Eastern Health Authority will be held at Eastern Health Authority Offices, 101 Payneham Road, St Peters on Wednesday 25 May 2022 commencing at 6.00 pm.

A light meal will be served at 5.30 pm.

A handwritten signature in black ink, appearing to read 'M Livori', is positioned above the printed name.

**MICHAEL LIVORI
CHIEF EXECUTIVE OFFICER**

AGENDA

EASTERN HEALTH AUTHORITY BOARD OF MANAGEMENT MEETING

WEDNESDAY 25 MAY 2022

Commencing at 6.00 pm

1 Opening

2 Acknowledgement of Traditional Owners

We acknowledge this land that we meet on today is the traditional land of the Kurna People and that we respect their spiritual relationship with their country.

3 Opening Statement

We seek understanding and guidance in our debate, as we make decisions for the management of the Eastern Health Authority, that will impact the public health on those that reside, study, work in and visit the constituent councils that the Eastern Health Authority Charter provides services to.

4 Apologies

5 Minutes

Recommendation

That the minutes of the meeting of the Council held on Wednesday 27 April 2022 as printed and circulated be taken as read and confirmed.

EASTERN HEALTH AUTHORITY

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at EHA Offices, 101 Payneham Road, St Peters on 27 April 2022 commencing at 6:00pm.

MEMBERS PRESENT:

Cr G Knoblauch, Cr S Whittington (via Teams)	Norwood, Payneham & St Peters
Cr P Cornish, Cr J Davey	Burnside
Cr J Kennedy	Campbelltown
Cr K Barnett	Prospect
Cr J Nenke	Corporation of the Town of Walkerville

In attendance:

M Livori	Chief Executive Officer
N Conci	Team Leader Environmental Health

1 OPENING:

The meeting was declared open by the Cr P Cornish at 6:11 pm.

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS:

We acknowledge this land that we meet on today is the traditional land of the Kurna People and that we respect their spiritual relationship with their country.

3 OPENING STATEMENT:

We seek understanding and guidance in our debate, as we make decisions for the management of the Eastern Health Authority, that will impact the public health on those that reside, study, work in and visit the constituent councils that the Eastern Health Authority Charter provides services to.

4 APOLOGIES:

M Hammond	Campbelltown
N Cunningham	Prospect
Cr M Bishop	Corporation of the Town of Walkerville
K Paparella	Team Leader Administration and Immunisation

5 CONFIRMATION OF MINUTES:

Cr K Barnett moved:

The minutes of the meeting of the Board held on 30 March 2022 be taken as read and confirmed.

Seconded by Cr J Davey

CARRIED UNANIMOUSLY

1: 042022

6 MATTERS ARISING FROM THE MINUTES:

Nil.

7 ADMINISTRATION REPORT

7.1 FINANCE REPORT AND THIRD AND FINAL (MARCH 2021) BUDGET REVIEW FOR 2021/2022

Cr J Kennedy moved:

That:

1. The Finance Report and Third and Final (March 2022) Budget Review for 2021/2022 Report be received.

Seconded by Cr J Davey

CARRIED UNANIMOUSLY

2: 042022

7.2 SUBMISSION IN RELATION TO NEW DRAFT FOOD SAFETY STANDARD AND AMENDMENTS TO FOOD SAFETY STANDARD 1.1.17

Cr G Knoblauch moved:

That:

1. The report regarding the Submission in Relation to New Draft Food Safety Standard and Amendments to Food Safety Standard 1.1.17 is received.

Seconded by Cr S Whittington

CARRIED UNANIMOUSLY 3: 042022

8 INFORMATION REPORTS

8.1 ENVIRONMENTAL HEALTH ACTIVITY REPORT

Cr J Nenke moved:

That:

1. The Environmental Health Activity Report is received.

Seconded by Cr J Kennedy

CARRIED UNANIMOUSLY 4: 042022

8.2 IMMUNISATION

Cr K Barnett moved:

That:

1. The Immunisation Services Report is received.

Seconded by Cr J Davey

CARRIED UNANIMOUSLY 5: 042022

9 OTHER BUSINESS

Cr J Davey moved:

That:

EHA send best regards and wishes to Cr Norm Coleman.

Seconded by Cr G Knoblauch

CARRIED UNANIMOUSLY 6: 042022

10 CLOSURE OF MEETING:

The Chairperson, Cr P Cornish, declared the meeting closed at 6:55pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 29 April 2021.

Cr P Cornish

CHAIRPERSON

Agenda continued

6 Matters arising from the minutes

Page No

7 Confidential reports

7.1 Appointment of Independent Member to the Eastern Health Authority
Audit Committee 11

7.2 Chief Executive Officer Performance Review and Remuneration
Review 2021 13

8 Other Business

9 Correspondence

Correspondence from and to the Corporation of the Town of Walkerville
re: Membership of EHA

Attachment 1..... 15

10 Closure of Meeting

CEO Indication under Clause 3.4(e) of the Eastern Health Authority Charter

Notice is hereby given in accordance with Clause 3.4(e) of the Eastern Health Authority Charter that the information and matters contained in the following documents related to item 7.1 - 'Appointment of Independent Member to the Eastern Health Authority Audit Committee' may, if the Board of Management so determines, be considered in confidence under Clause 3.10(b) of the Eastern Health Authority Charter and Part 3 of the *Local Government Act 1999* at item 7.1 - (Appointment of Independent Member to the Eastern Health Authority Audit Committee) of the Agenda for the Meeting of the Board on 25 May 2022 on the grounds set out at Section 90(3)(a) of the *Local Government Act 1999*.

A handwritten signature in black ink, appearing to read 'M. Livori', written in a cursive style.

MICHAEL LIVORI
CHIEF EXECUTIVE OFFICER

**7.1 APPONTMENT OF INDEPENDENT MEMBER OF THE EASTERN HEALTH AUTHORITY
AUDIT COMMITTEE**

Author: Michael Livori

Ref: AF22/7

RECOMMENDATION 1

1. Pursuant to Clause 3.10(b) of the Eastern Health Authority Charter and Section 90(2) of the *Local Government Act 1999* the Board of Management (Board) orders that all members of the public, except the Chief Executive Officer, be excluded from attendance at the meeting for Agenda Item 7.1 - Appointment of Independent Member to the Eastern Health Authority Audit Committee.
2. The Board is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed, or considered in confidence is namely:

Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).
3. Accordingly, on this basis, the Board considers the principle that meetings of the Board should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

RECOMMENDATION 3

In accordance with Clause 3.11(c) of the Eastern Health Authority Charter the Board of Management (Board) orders that in relation to the Appointment of Independent Member to the Eastern Health Authority Audit Committee Report, all relevant documentation and minutes arising from the report, having been considered by the Board in confidence under Clause 3.10(b) of the Eastern Health Authority Charter and Section 90 (3)(a) of the Act be kept confidential and not available for public inspection on the grounds that it involves information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the applicants.

CEO Indication under Clause 3.4(e) of the Eastern Health Authority Charter

Notice is hereby given in accordance with Clause 3.4(e) of the Eastern Health Authority Charter that the information and matters contained in the following documents related to item 7.2 - 'Chief Executive Officer Performance Review and Remuneration Review' may, if the Board of Management so determines, be considered in confidence under Clause 3.10(b) of the Eastern Health Authority Charter and Part 3 of the *Local Government Act 1999* at item 7.2 - (Chief Executive Officer Performance Review and Remuneration Review) of the Agenda for the Meeting of the Board on 25 May 2022 on the grounds set out at Section 90(3)(a) of the *Local Government Act 1999*.

A handwritten signature in black ink, appearing to read 'M. Livori', written in a cursive style.

MICHAEL LIVORI
CHIEF EXECUTIVE OFFICER

7.2 CHIEF EXECUTIVE OFFICER PERFORMANCE AND REMUNERATION REVIEW

Author: Cr Peter Cornish
Chair CEO Performance Review and Remuneration Committee

Ref: AF11/327

RECOMMENDATION 1

1. Pursuant to Clause 3.10(b) of the Eastern Health Authority Charter and Section 90(2) of the *Local Government Act 1999* the Board of Management (Board) orders that all members of the public, except the Chief Executive Officer be excluded from attendance at the meeting for Agenda Item 7.2 - Chief Executive Officer Performance Review.
2. The Board is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in confidence is namely:

information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person, being the performance and remuneration of the Chief Executive Officer.
3. Accordingly, on this basis, the Board considers the principle that meetings of the Board should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

RECOMMENDATION 3

In accordance with Clause 3.11(c) of the Eastern Health Authority Charter the Board of Management (Board) orders that in relation to the Chief Executive Officer Performance and Remuneration Review Report, all relevant documentation and minutes arising from the report, having been considered by the Board in confidence under Clause 3.10(b) of the Eastern Health Authority Charter and Section 90 (3)(a) of the Act be kept confidential and not available for public inspection on the grounds that it involves information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer. This order is to remain in place until the Chief Executive Officer ceases employment with the Eastern Health Authority.

9 - Correspondence



The Corporation of the Town of Walkerville

ABN 49 190 949 882

66 Walkerville Terrace, Gilberton SA 5081

PO Box 55, Walkerville SA 5081

File Number: 40.98.2.9

Contact Officer: Joshua Bowen - Group Manager Planning,
Environment, Regulatory & Customer Service

Telephone: (08) 8342 7100

Facsimile: (08) 8269 7820

Email: walkerville@walkerville.sa.gov.au

www.walkerville.sa.gov.au

6 May 2022

Mr Michael Livori
Eastern Health Authority
101 Payneham Road,
St Peters SA 5069

Via Email: MLivori@eha.sa.gov.au

Dear Michael,

Re: Council decision regarding Membership of Eastern Health Authority

At Councils Ordinary Meeting held on the 19 April 2022 Council considered a report detailing the next steps relating to the Town of Walkerville remaining a Constituent Council of the Eastern Health Authority. The following was resolved;

CNC273/21-22

That Council rescind Point 2 (only) of Resolution CNC387/20-21 from 17 May 2021 which reads:

The Council resolves to withdraw as a Constituent Council from the Eastern Health Authority (EHA), in accordance with clause 9.2 of the EHA Charter;

and in lieu thereof endorse the following;

That Council;

- ***resolves to remain a Constituent Council of the Eastern Health Authority (EHA);***
- ***instructs Administration to write to the CEO of EHA confirming the withdrawal of the Town of Walkerville's intention to withdraw notice (the Notice); and***
- ***instructs Administration to write to Eastern Health Authority and Constituent Councils advising of its decision to formally withdraw the Notice and remain a Constituent Council within EHA.***

CARRIED

Please take this letter as the formal acknowledgement of Council's decision to withdraw the Notice and remain a constituent Council of the Eastern Health Authority.

I invite you to contact Joshua Bowen, Group Manager Planning, Environment, Regulatory and Customer Services on 0411 840 244 should you have any questions.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S. Reardon', with a long horizontal flourish extending to the right.

Scott Reardon
Acting Chief Executive Officer



101 Payneham Road,
St Peters SA 5069

PO Box 275
Stepney SA 5069

T 8132 3600 / F 8132 3623
eha@eha.sa.gov.au

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ABN 52 535 526 438

Our Ref: D22/4023

10 May 2022

Scott Reardon
Acting Chief Executive Officer
Town of Walkerville
PO Box 55
WALKERVILLE SA 5081

Dear Sir

RE: TOWN OF WALKERVILLE PARTICIPATION IN EASTERN HEALTH AUTHORITY

I acknowledge receipt of your letter dated 6 May 2022, advising that the Town of Walkerville (ToW) has rescinded its decision to withdraw as a Constituent Council of the Eastern Health Authority (EHA), and will in effect remain a Constituent Council of EHA.

EHA looks forward to continuing to provide Environmental Health services to ToW.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Michael Livori', is written over a light blue horizontal line.

Michael Livori
Chief Executive Officer