



Board of Management

27 April 2022



local councils working together to protect the health of the community



**EASTERN HEALTH AUTHORITY
BOARD OF MANAGEMENT MEETING**

WEDNESDAY 27 APRIL 2022

Notice is hereby given that a meeting of the Board of Management of the Eastern Health Authority will be held at Eastern Health Authority Offices, 101 Payneham Road, St Peters on Wednesday 27 April 2022 commencing at 6.00 pm.

A light meal will be served at 5.30 pm.

A handwritten signature in black ink, appearing to read 'M Livori', is positioned above the printed name and title.

**MICHAEL LIVORI
CHIEF EXECUTIVE OFFICER**

AGENDA

EASTERN HEALTH AUTHORITY BOARD OF MANAGEMENT MEETING

WEDNESDAY 27 APRIL 2022

Commencing at 6.00 pm

1 Opening

2 Acknowledgement of Traditional Owners

We acknowledge this land that we meet on today is the traditional land of the Kurna People and that we respect their spiritual relationship with their country.

3 Opening Statement

We seek understanding and guidance in our debate, as we make decisions for the management of the Eastern Health Authority, that will impact the public health on those that reside, study, work in and visit the constituent councils that the Eastern Health Authority Charter provides services to.

4 Apologies

5 Minutes

Recommendation

That the minutes of the meeting of the Council held on Wednesday 30 March 2022 as printed and circulated be taken as read and confirmed.

EASTERN HEALTH AUTHORITY

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held via Zoom on 30 March 2022 commencing at 6:00pm.

MEMBERS PRESENT:

Cr S Whittington	Norwood, Payneham & St Peters
Cr P Cornish	Burnside
Cr J Kennedy, M Hammond	Campbelltown
Cr K Barnett, N Cunningham	Prospect

In attendance:

M Livori	Chief Executive Officer
N Conci	Team Leader Environmental Health
K Paparella	Team Leader Administration and Immunisation

1 OPENING:

The meeting was declared open by the Cr P Cornish at 6:03 pm.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We acknowledge this land that we meet on today is the traditional land of the Kaurna People and that we respect their spiritual relationship with their country.

3 OPENING STATEMENT:

We seek understanding and guidance in our debate, as we make decisions for the management of the Eastern Health Authority, that will impact the public health on those that reside, study, work in and visit the constituent councils that the Eastern Health Authority Charter provides services to.

4 APOLOGIES:

Cr G Knoblauch	Norwood, Payneham & St Peters
Cr J Davey	Burnside
Cr J Nenke	Corporation of the Town of Walkerville

5 CONFIRMATION OF MINUTES:

Cr S Whittington moved:

The minutes of the meeting of the Board held on 23 February 2022 be taken as read and confirmed.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY

1: 032022

6 MATTERS ARISING FROM THE MINUTES:

Nil.

7 ADMINISTRATION REPORT

7.1 Draft Annual Business Plan and Budgeted Financial Statements for 2022/2023

Cr J Kennedy moved:

That:

1. The Draft Annual Business Plan and Budgeted Financial Statements for 2022/2023 Report is received.
2. The Draft Annual Business Plan and Budgeted Financial Statements for 2022/2023 as amended and provided as attachment 1 to this report is endorsed.

Seconded by Cr S Whittington

CARRIED UNANIMOUSLY 2: 032022

8 CLOSURE OF MEETING:

The Chairperson, Cr P Cornish, declared the meeting closed at 6:28pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on insert date 1 April 2022.

Cr P Cornish

CHAIRPERSON

6 Matters arising from the minutes

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7.1 FINANCE REPORT AND THIRD AND FINAL (MARCH 2021) BUDGET REVIEW FOR 2021/2022

Author: Michael Livori

Ref: AF21/5

Summary

So that members can ensure that Eastern Health Authority (EHA) is operating according to its adopted budget, financial performance is regularly monitored, and statutory budget reviews are considered.

In accordance with regulation 9 of the *Local Government (Financial Management) Regulations 2011*,

- (1) *A council, council subsidiary or regional subsidiary must prepare and consider the following reports:*
- (a) *at least twice, between 30 September and 31 May (both dates inclusive) in the relevant financial year (where at least 1 report must be considered before the consideration of the report under sub regulation (1)(b), and at least 1 report must be considered after consideration of the report under sub regulation (1)(b))—a report showing a revised forecast of its operating and capital investment activities for the relevant financial year compared with the estimates for those activities set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances;*
 - (b) *between 30 November and 15 March (both dates inclusive) in the relevant financial year—a report showing a revised forecast of each item shown in its budgeted financial statements for the relevant financial year compared with estimates set out in the budget presented in a manner consistent with the Model Financial Statements.*

This report provides the third and final of the budget reviews required in accordance with regulation 9 (1) and relates to the financial performance of EHA between 1 July 2021 and 31 March 2022. It provides the opportunity to compare the adopted budget with revised projections of income and expenditure for the 2021/2022 financial year.

Report

The report below gives a simple analysis of year to date income, expenditure and operating result.

Eastern Health Authority - Financial Statement (Level 1) 1 July 2021 to 31 March 2022				
	Actual	Budgeted	\$ Variation	% Variation
Total Operating Expenditure	\$1,759,324	\$1,855,448	(\$96,124)	-5%
Total Operating Income	\$2,163,741	\$2,220,910	(\$57,170)	-3%
Operating Result	\$404,417	\$365,462	\$38,955	11%

The report shows that for the reporting period income was \$57,170 (-2.6%) less than budgeted and expenditure was \$96,124 (-5.2%) less than budgeted.

The net result is a positive variation of \$38,955 on the budgeted year to date comparative operating result.

A more detailed report is provided as attachment 1. The report provides detail on year to date performance of individual budget lines. Any YTD variation greater than \$5,000 is detailed in the table on the following page with explanatory comments.

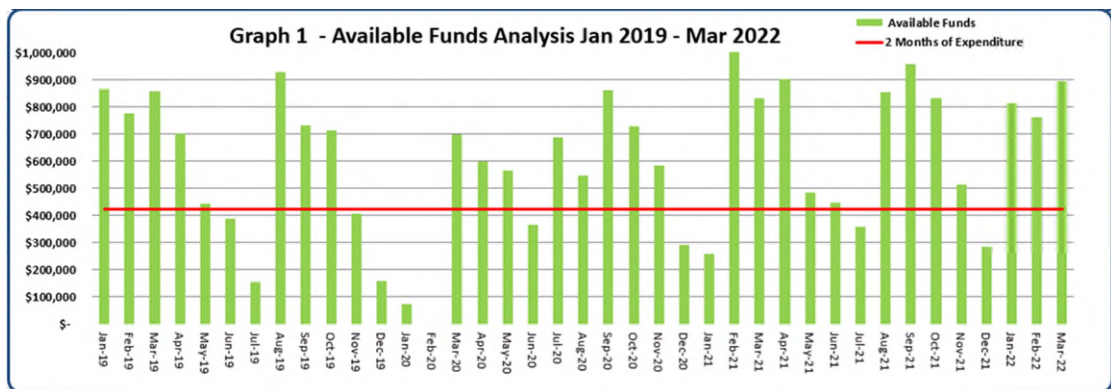
Summary Table of Funding Statement Variations				
Favourable variances are shown in black and unfavourable variances are shown in red .				
Description	YTD Budget	YTD Actual	YTD Variation	Comment
Income				
Food Inspection Fees	\$91,500	\$69,862	(\$21,639)	Decrease in YTD budgeted inspections. Delay in appointment of staff to budgeted positions. No Variation requested.
Fines	\$37,501	\$11,159	(\$26,342)	Reduction in YTD fines issued. No Variation requested.
Income variations requested				Nil
Expenditure				
Employee Costs	\$1,361,795	\$1,294,417	(\$67,378)	Delay in appointment of staff to budgeted positions. No Variation requested.
Expenditure variations requested				Nil

There are no budget variations requested or required in this review. A copy of the budget is provided as attachment 2.

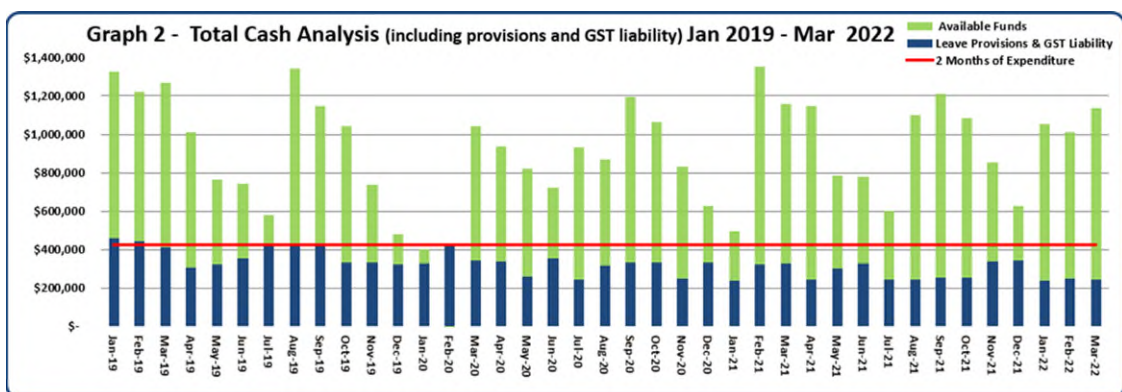
Cash Management

A Bank Reconciliation and Available Funds report for the period ending 31 March 2022 is provided as attachment 3. It shows that available funds were \$878,693 on 31 March 2022 in comparison with \$285,605 on 31 December 2021.

Graph 1 which follows details the level of available funds (total cash minus leave provisions and GST liability) for the preceding 2-year period.



Graph 2 below details the total level of cash on hand including leave provisions and GST liability.



The red line in both graphs indicates the target minimum levels of cash that are recommended to be held for working capital (equivalent to 2 months expenditure). The graphs show that the lowest levels of cash available in the annual cash cycle have generally maintained this target.

RECOMMENDATION

That:

1. The Finance Report and Third and Final (March 2022) Budget Review for 2021/2022 Report be received.

Eastern Health Authority - Financial Statement (Level 3) 1 July 2021 to 31 March 2022				
Income	Actual	Budgeted	\$ Variation	% Variation
Constituent Council Income				
City of Burnside	\$448,572	\$448,572	\$0	0%
City of Campbelltown	\$478,298	\$478,298	\$0	0%
City of NPS	\$571,786	\$571,786	\$0	0%
City of Prospect	\$225,897	\$225,897	\$0	0%
Town of Walkerville	\$103,710	\$103,710	\$0	0%
Total Constituent Council Contributions	\$1,828,263	\$1,828,263	\$0	0%
Statutory Charges				
Food Inspection fees	\$69,862	\$91,500	(\$21,639)	-24%
Legionella registration and Inspection	\$6,035	\$6,000	\$35	1%
SRF Licenses	\$420	\$1,500	(\$1,080)	-72%
Fines & Expiation Fees	\$11,159	\$37,501	(\$26,342)	-70%
Total Statutory Charges	\$87,476	\$136,501	(\$49,025)	-36%
User Charges				
Immunisation: Clinic Vaccines	\$40,922	\$42,000	(\$1,078)	-3%
Immunisation: Worksites Vaccines	\$1,544	\$0	\$1,544	0%
Immunisation: Clinic Service Fee	\$810	\$0	\$810	0%
Food Auditing	\$62,632	\$62,000	\$632	1%
Food Safety Training	\$0	\$1,001	(\$1,001)	-100%
Total User Charges	\$105,908	\$105,001	\$907	1%
Grants, Subsidies, Contributions				
Immunisation School Program	\$90,965	\$92,000	(\$1,035)	-1%
Child Immunisation Register	\$15,930	\$16,643	(\$713)	-4%
PHN Project	\$28,500	\$28,500	\$0	0%
Total Grants, Subsidies, Contributions	\$135,395	\$137,143	(\$1,748)	-1%
Investment Income				
Interest on investments	\$3,588	\$7,500	(\$3,912)	-52%
Total Investment Income	\$3,588	\$7,500	(\$3,912)	-52%
Other Income				
Motor Vehicle re-imbursments	\$2,618	\$3,000	(\$382)	-13%
Sundry Income	\$491	\$3,502	(\$3,011)	-86%
Total Other Income	\$3,109	\$6,502	(\$3,393)	-52%
Total of non Constituent Council Income	\$335,478	\$392,647	(\$57,170)	-15%
Total Income	\$2,163,741	\$2,220,910	(\$57,170)	-3%

Eastern Health Authority - Financial Statement (Level 3) 1 July 2021 to 31 March 2022				
Expenditure	Actual	Budgeted	\$ Variation	% Variation
Employee Costs				
Salaries & Wages	\$1,120,616	\$1,196,932	(\$76,316)	-6%
Superannuation	\$118,957	\$121,363	(\$2,407)	-2%
Workers Compensation	\$16,451	\$13,500	\$2,951	22%
Employee Leave - LSL Accruals	\$24,055	\$27,000	(\$2,945)	-11%
Medical Officer Retainer	\$0	\$3,000	(\$3,000)	-100%
Agency Staff	\$14,338	\$0	\$14,338	0%
Total Employee Costs	\$1,294,417	\$1,361,795	(\$67,378)	-5%
Prescribed Expenses				
Auditing and Accounting	\$13,428	\$15,000	(\$1,573)	-10%
Insurance	\$25,292	\$24,500	\$792	3%
Maintenance	\$17,871	\$21,750	(\$3,879)	-18%
Vehicle Leasing/maintenance	\$15,644	\$10,698	\$4,946	46%
Total Prescribed Expenses	\$72,233	\$71,948	\$286	0%
Rent and Plant Leasing				
Electricity	\$6,055	\$8,250	(\$2,195)	-27%
Plant Leasing Photocopier	\$2,614	\$2,250	\$364	16%
Water	\$0	\$225	(\$225)	-100%
Total Rent and Plant Leasing	\$8,669	\$10,725	(\$2,056)	-19%
IT Licensing and Support				
IT Licences	\$51,781	\$54,333	(\$2,552)	-5%
IT Support	\$53,434	\$51,000	\$2,434	5%
Internet	\$8,030	\$8,250	(\$220)	-3%
IT Other	\$1,750	\$1,500	\$249	17%
Total IT Licensing and Support	\$114,995	\$115,083	(\$89)	0%
Administration				
Administration Sundry	\$5,284	\$4,500	\$784	17%
Accreditation Fees	\$0	\$2,250	(\$2,250)	-100%
Board of Management	\$8,316	\$9,000	(\$684)	-8%
Bank Charges	\$3,278	\$3,000	\$278	9%
Public Health Sundry	\$4,922	\$3,750	\$1,172	31%
Fringe Benefits Tax	\$10,704	\$11,250	(\$546)	-5%
Legal	\$9,710	\$14,000	(\$4,290)	-31%
Printing & Stationery & Postage	\$20,027	\$16,000	\$4,027	25%
Telephone	\$13,354	\$14,250	(\$896)	-6%
Occupational Health & Safety	\$7,087	\$7,500	(\$413)	-6%
Rodenticide	\$1,311	\$1,500	(\$189)	-13%
Staff Amenities	\$1,768	\$5,250	(\$3,482)	-66%
Staff Training	\$5,925	\$9,000	(\$3,075)	-34%
Human Resource Sundry	\$10,370	\$12,000	(\$1,630)	-14%
Total Administration	\$102,056	\$113,250	(\$11,194)	-10%

Eastern Health Authority - Financial Statement (Level 3) 1 July 2021 to 31 March 2022				
Immunisation				
Immunisation SBP Consumables	\$5,712	\$6,750	(\$1,038)	-15%
Immunisation clinic vaccines	\$22,436	\$26,250	(\$3,814)	-15%
Immunisation PHN Project	\$169	\$0	\$169	0%
Total Immunisation	\$28,317	\$33,000	(\$4,683)	-14%
Sampling				
Legionella Testing	\$1,457	\$1,499	(\$42)	-3%
Total Sampling	\$1,457	\$1,499	(\$42)	-3%
Finance Costs				
Interest on Loan	\$4,475	\$4,475	\$0	0%
Interest - Building Lease	\$29,812	\$30,000	(\$188)	-1%
Unallocated - Bank Trace	(\$10,780)	\$0	(\$10,780)	0%
Total Finance Costs	\$23,507	\$34,475	(\$10,968)	-32%
Total Materials, contracts and other expenses	\$1,645,651	\$1,741,776	(\$96,124)	-6%
Depreciation - Building Lease	\$90,000	\$90,000	\$0	0%
Depreciation	\$21,000	\$21,000	\$0	0%
Finance Costs	\$2,672	\$2,672	\$0	0%
Total Operating Expenditure	\$1,759,324	\$1,855,448	(\$96,124)	-5%
Total Operating Income	\$2,163,741	\$2,220,910	(\$57,170)	-3%
Operating Result	\$404,417	\$365,462	\$38,955	11%

EASTERN HEALTH AUTHORITY STATEMENT OF COMPREHENSIVE INCOME						
FOR THE YEAR ENDING 30 JUNE 2022						
AUDITED RESULTS 2020/2021		ADOPTED BUDGET 2021/2022	SEPTEMBER REVIEW	DECEMBER REVIEW	MARCH REVIEW	REVISED BUDGET 2021/2022
	<u>INCOME</u>					
1,790,675	Council Contributions	1,828,263		-	-	1,828,263
31,190	Public Health Plan / Service Review Contributions	-		-	-	-
150,625	Statutory Charges	181,500	-	-	-	181,500
236,151	User Charges	256,000	-	70,000	-	326,000
256,514	Grants, subsidies and contributions	254,000	-	-	-	254,000
4,901	Investment Income	10,000	-	-	-	10,000
4,549	Other Income	11,000	-	-	-	11,000
2,474,605	TOTAL INCOME	2,540,763	-	70,000	-	2,610,763
	<u>EXPENSES</u>					
1,635,933	Employee Costs	1,802,000	-	50,000	-	1,852,000
509,065	Materials, contracts and other expenses	526,000	24,000	-	-	550,000
48,445	Finance Charges	44,209	(1,209)	-	-	43,000
190,797	Depreciation	168,554	(23,277)	-	-	145,277
2,384,240	TOTAL EXPENSES	2,540,763	(486)	50,000	-	2,590,277
90,365	Operating Surplus/(Deficit)	-	486	20,000	-	20,486
	Net gain (loss) on disposal of assets	-	-	-	-	-
90,365	Net Surplus/(Deficit)	-	486	20,000	-	20,486
90,365	Total Comprehensive Income	-	486	20,000	-	20,486

EASTERN HEALTH AUTHORITY STATEMENT OF CASH FLOWS FOR THE YEAR ENDING 30 JUNE 2022						
AUDITED RESULTS 2020/2021		DRAFT BUDGET 2021/2022	SEPTEMBER REVIEW	DECEMBER REVIEW	MARCH REVIEW	REVISED BUDGET 2021/2022
	CASHFLOWS FROM OPERATING ACTIVITIES					
	Receipts					
1,821,865	Council Contributions	1,828,263	-	-	-	1,828,263
150,625	Fees & other charges	181,500	-	-	-	181,500
227,736	User Charges	256,000		70,000	-	326,000
5,757	Investment Receipts	10,000	-	-	-	10,000
256,514	Grants utilised for operating purposes	254,000	-	-	-	254,000
4,549	Other	11,000	-	-	-	11,000
	Payments					
(1,637,628)	Employee costs	(1,802,000)		(50,000)	-	(1,852,000)
(525,832)	Materials, contracts & other expenses	(652,166)	103,359	-	-	(548,807)
(49,988)	Finance Payments	(44,209)	-	-	-	(44,209)
253,598	Net Cash Provided/(Used) by Operating Activities	42,388	103,359	20,000	-	165,747
	CASH FLOWS FROM FINANCING ACTIVITIES					
-	Loans Received	-	-	-	-	-
(70,732)	Repayment of Borrowings	(76,131)	-	-	-	(76,131)
(121,280)	Repayment of Finance Lease Liabilities		(102,873)			(102,873)
(192,012)	Net Cash Provided/(Used) by Financing Activities	(76,131)	(102,873)	-	-	(179,004)
	CASH FLOWS FROM INVESTING ACTIVITIES					
	Receipts					
	Sale of Replaced Assets	-	-	-	-	-
	Payments					
	Expenditure on renewal / replacements of assets	-	-	-	-	-
	Expenditure on new / upgraded assets	-	-	-	-	-
	Distributions paid to constituent Councils	-	-	-	-	-
-	Net Cash Provided/(Used) by Investing Activities	-	-	-	-	-
61,586	NET INCREASE (DECREASE) IN CASH HELD	(33,743)	486	20,000	-	(13,257)
721,310	CASH AND CASH EQUIVALENTS AT BEGINNING OF REPORTING PERIOD	694,220	88,676	-		782,896
782,896	CASH AND CASH EQUIVALENTS AT END OF REPORTING PERIOD	660,477	89,162	20,000	-	769,639

EASTERN HEALTH AUTHORITY STATEMENT OF FINANCIAL POSITION FOR THE YEAR ENDING 30 JUNE 2022						
AUDITED RESULTS 2020/2021		DRAFT BUDGET 2021/2022	SEPTEMBER REVIEW	DECEMBER REVIEW	MARCH REVIEW	REVISED BUDGET 2021/2022
	<u>CURRENT ASSETS</u>					
782,896	Cash and Cash Equivalents	660,477	89,162	20,000	-	769,639
188,901	Trade & Other Receivables	155,650	33,251	-	-	188,901
971,797	TOTAL CURRENT ASSETS	816,127	122,413	20,000	-	958,540
	<u>NON-CURRENT ASSETS</u>					
1,300,714	Infrastructure, property, plant and equipment	1,129,957	25,480	-	-	1,155,437
1,300,714	TOTAL NON-CURRENT ASSETS	1,129,957	25,480	-	-	1,155,437
2,272,511	TOTAL ASSETS	1,946,084	147,893	20,000	-	2,113,977
	<u>CURRENT LIABILITIES</u>					
163,940	Trade & Other Payables	157,719	6,221	-	-	163,940
307,903	Provisions	307,885	18	-	-	307,903
177,021	Borrowings	38,391	138,630	-	-	177,021
648,864	TOTAL CURRENT LIABILITIES	503,995	144,869	-	-	648,864
	<u>NON-CURRENT LIABILITIES</u>					
21,716	Provisions	38,690	(16,974)	-	-	21,716
1,036,687	Borrowings	956,520	(98,835)	-	-	857,685
1,058,403	TOTAL NON-CURRENT LIABILITIES	995,210	(115,809)	-	-	879,401
1,707,267	TOTAL LIABILITIES	1,499,205	29,060	-	-	1,528,265
322,933	NET CURRENT ASSETS/(CURRENT LIABILITIES)	312,132	(22,456)	20,000	-	309,676
565,244	NET ASSETS	446,879	118,833	20,000	-	585,712
	<u>EQUITY</u>					
565,244	Accumulated Surplus/(Deficit)	446,879	118,833	20,000	-	585,712
565,244	TOTAL EQUITY	446,879	118,833	20,000	-	585,712

EASTERN HEALTH AUTHORITY STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDING 30 JUNE 2022						
AUDITED RESULTS 2020/2021		DRAFT BUDGET 2021/2022	SEPTEMBER REVIEW	DECEMBER REVIEW	MARCH REVIEW	REVISED BUDGET 2020/2021
	<u>ACCUMULATED SURPLUS</u>					
474,879	Balance at beginning of period	446,879	118,347		-	565,226
90,365	Net Surplus/(Deficit)	-	486	20,000	-	20,486
565,244	BALANCE AT END OF PERIOD	446,879	118,833	20,000	-	585,712
	<u>TOTAL EQUITY</u>					
474,879	Balance at beginning of period	446,879	118,347	-	-	565,226
90,365	Net Surplus/(Deficit)	-	486	20,000	-	20,486
565,244	BALANCE AT END OF PERIOD	446,879	118,833	20,000	-	585,712

Eastern Health Authority						
Bank Reconciliation as at 31 March 2022						
Bank SA Account No. 141/0532306840						
Balance as per Bank Statement 31 March 2021						\$656,633.20
Less Outstanding cheques			\$	-		
Less Outstanding deposits			\$	14,375.32		
BALANCE PER General Ledger						\$642,257.88
GST as 31 March 2022						
GST Collected			\$103,733.67			
GST Paid			<u>(\$18,005.20)</u>			
Net GST Claimable (Payable)			<u>\$85,728.47</u>			
Funds Available 31 March 2022						
Account		31-Mar-22	31-Dec-21	Variance		
Bank SA Cheque Account	\$	642,258	\$ 146,366	\$495,891.88		
Local Government Finance Authority	\$	480,326	\$ 480,326	\$0.00		
Net GST Claimable (Payable)		\$85,728.47	<u>(\$11,468.24)</u>	\$97,197		
Long Service Leave Provision		<u>(\$182,826.00)</u>	<u>(\$182,826.00)</u>	\$0.00		
Annual Leave Provision		<u>(\$146,793.00)</u>	<u>(\$146,793.00)</u>	\$0.00		
TOTAL FUNDS AVAILABLE	\$	878,693	\$ 285,605	\$593,089		

7.2 SUBMISSION IN RELATION TO NEW DRAFT FOOD SAFETY STANDARD AND AMENDMENTS TO FOOD SAFETY STANDARD 1.1.17

Author: Nadia Conci
Ref: AF11/186

Summary

In June 2018 the then Australia and New Zealand Ministerial Forum on Food Regulation (the Forum) noted the number of foodborne illness outbreaks in Australia and agreed that there is a need to review food safety risk management in the food service and closely related retail sectors.

Subsequently, Food Standards Australia, New Zealand (FSANZ) through Proposal P1053 intends to introduce a draft new Food Safety Standard and a draft consequential variation to Food Safety Standard 1.1.17.

FSANZ is assessing the application of food safety management tools (food safety supervisor (FSS); food handler training (FHT) and evidence (E)) to food service and retail businesses, to prevent and reduce incidences of foodborne illness. This work is part of a broader review of chapters 3 and 4 of the Food Standards Code.

EHA has provided a submission in relation to Proposal P1053 which is provided to members for information.

Report

On 3 March 2022 Eastern Health Authority EHA received notification for the call of submissions in relation to Food Standards Australia, New Zealand (FSANZ) Proposal P1053. The proposal is the introduction of a draft new Standard and a draft consequential variation to Food Safety Standard 1.1.17. This includes the introduction of three proposed food safety management tools: food safety supervisor (FSS); food handler training (FHT) and evidence (E). Submissions closed on 11 April 2022.

EHA undertook a review of the proposed new draft standard and a draft variation to Standard 1.1.17 and the three proposed food safety management tools.

EHA is in support of the new draft standard and proposed food safety management tools whilst recognising that there will be significant administrative impacts to prepare for the changes, communicate the legislative update to the food businesses and provide them with the required assistance and guidance.

Despite the short term administrative burden, EHA recognises that there are long term benefits with a continual development of a positive food safety culture through improved food safety knowledge, food safety practices, and illness reduction.

EHA's feedback within the submission considered the impacts on consumers, industry, Local Government and State Government including costs and benefits and highlighted areas that needed further consideration to strengthen and implement the Standard and Food Safety Tools.

Key feedback included:

Benefits

- motivates business to improve standards of food safety.
- positive food safety culture.
- improved food handler food safety knowledge and practices.
- proposed 'Risk Category' system is straight forward and compliments the SA Australian Risk Assessment System.

Costs

- increased time to undertake routine inspections and additional follow-up inspections.
- the current fee-for-inspection arrangements under the Food Act 2001 do not fund local government sufficiently.
- additional financial cost to upgrade the electronic records management system.
- additional annual reporting impacting on administrative resources.

Further Consideration

- opportunity for a licensing or registration system in SA to be reconsidered and introduced in SA. This would allow for a consistent national approach and effective enforcement approach.
- translated resources for the CALD community
- opportunity to introduce the SA Food Star Rating System as a mandatory system.
- minimum criteria for EHO's to assess the nomination of a suitable FSS
- consideration of a higher level of food training for food handlers that process and produce high risk extended shelf life ready to eat/heat foods
- mechanisms to monitor and confirm that the nominated FSS has attended the online training.

EHA submitted feedback to FSANZ on 11 April 2022.

A copy of the submission in response to Proposal P1053 - Food Safety Management Tools is provided as attachment 1 for the Board's information.

RECOMMENDATION

That:

1. The report regarding the Submission in Relation to New Draft Food Safety Standard and Amendments to Food Safety Standard 1.1.17 is received.



14 February 2022

190-22

Call for submissions – Proposal P1053

Food Safety Management Tools

Name of Organisation – Eastern Health Authority (EHA)

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Authorisation of submission: Reviewed and authorised by Chief Executive Office of Eastern Health Authority. A copy of the submission will be provided as a report to EHA Board of Management for their information at the 27 April 2022 Meeting. A copy will also be provided to EHA's Constituent Councils.

Comments

EHA received notification for the call of submissions on 3 March 2022 for proposal P1053. EHA undertook a review of the new draft standard and a draft variation to Standard 1.1.17 and the three proposed food safety management tools:

- food safety supervisor (FSS),
- food handler training (FHT) and
- evidence (E).

Following the review, EHA is in support of the proposed new draft standard and a draft variation to Standard 1.1.17 and the three proposed food safety management tools.

EHA recognises that there will be a significant administrative impact to prepare for the changes, communicate the legislative update to the food businesses and provide them with the required assistance and guidance.

However, despite the short term administrative burden, EHA recognises that there are long term benefits with a continual development of a positive food safety culture through improved food safety knowledge, food safety practices, and illness reduction.

The submission below outlines the impacts on industry, Local Government, costs and benefits and areas for consideration to ensure the draft standard and proposed food safety tools consistently implemented between local councils and individual officers at a state and national level.

Impacts on Consumers, Industry, Local Government and State Government including Costs and Benefits

Benefits:

- Motivates business to improve standards of food safety.
- Positive food safety culture.
- Improved food handler food safety knowledge and practices.
- May result in the reduction in food enforcement.
- The availability of food safety training is limited in South Australia (SA). An improvement in food handlers' skills and knowledge is fundamental to improvements in food safety.
- May result in a decrease in food-borne illness, however this would require post-implementation evaluation using OzFoodNet data.
- The Environmental Health Officer may be perceived more positively as a source of advice.
- Proposed 'Risk Category' system is straight forward and compliments the SA Australian Risk Assessment System.

Costs:

- Food businesses refusing to participate and comply with the new standards. Increased enforcement and administration resources.
- Increased time to undertake routine inspections and additional follow-up inspections impacting on food safety schedule and other public health responsibilities.
- The current fee-for-inspection arrangements under the *Food Act 2001* do not fund local government sufficiently to resource the increased administrative impacts.
- Inconsistency between local councils (and individual officers) has the potential to create an 'uneven playing field' between businesses.
- Additional financial cost to upgrade the electronic records management system 'Health Manager'
- Additional annual reporting impacting on administrative resources

Work Needed to Underpin, Implement the Standard and Food Safety Tools

1. Consistency

- Development of national enforcement guidance tools to be incorporated into local councils enforcement policies. This will enable local councils to consistently apply their enforcement policy to the new draft Standard.
- A mechanism to monitor consistency is desirable.
- Upgrade the SA Australian Risk Assessment Guide to include the three new categories. This will enable new food businesses to be consistently 'priority risk rated' and 'risk categorised' across local councils with SA.

2. Resourcing

- Financial cost to upgrade the electronic records management system 'Health Manager'.
- The current fee-for-inspection arrangements under the *Food Act 2001* do not fund local government sufficiently to resource the increased administrative impacts to implement the draft Standard and proposed Food Safety Tools. This is an opportune time for the licensing or registration structure to be reconsidered in SA.
- Translated resources will be necessary for proprietors and / or food handlers who communicate in languages other than English.

3. Administration

- Significant administration impact:
 - Manually update approximately 1,350 existing food businesses to apply the appropriate 'risk category'
 - Increased time to undertake routine inspections, impacting on our food inspection schedule and other public health responsibilities
 - Anticipated that there will be additional follow-up inspections and/ or communication to follow-up on outstanding training certificates, nominated FSS and records or evidence.

4. Legislation

- Legislative change could improve a business' approach and awareness of food safety.
 - Licensing or registration – interstate food business licenses/registrations are removed or cancelled. This is a very effective enforcement tool to gain compliance.

In SA The current notification requirements under the *Food Act 2001* are ineffective. A high proportion of food businesses do not notify as they are unaware of their legislative requirements. A licensing or registration system in SA would allow for a consistent national approach and effective enforcement.

- The introduction of a mandatory Food Star Rating System in SA would disclose information to consumers about a business' food safety performance allowing the consumer choice and discretion. Subsequently, this would motivate businesses to improve their standards of practise in food safety. This would be supported by the adoption of the draft standard and proposed food safety tools.

5. General Comments

Whilst the proposed risk categories have been simplified and complement the existing SA Food Business Risk Rating System, the requirements and types of food management tools are too broad and further consideration is required:

- **Food Safety Supervisor (FSS)**– Minimum criteria for the nomination of a suitable FSS. Basic criteria will ensure that the nominated person is suitable for the position. It also allows for EHO's to consistently assess these criteria and ensure there is a consistent national expectation suggestions include: age, experience, levels of training, hours of work, number of locations responsible for/overseeing rather than being required to be 'reasonable available' as outlined in the draft standard.
- **Food Handler Training (FHT) and FSS for Category 1 food businesses** – The draft standard does not consider high level training for food handlers that process and produce extended shelf life ready to eat/heat foods. This type of process is becoming more prominent in retail and restaurant settings with EHO's identifying poor and unsuitable processing practices and limited knowledge. A higher level of training for this area should be required.
- **FHT** - Mechanisms to monitor and confirm that the nominated FSS has attended the online training.

Summary

In summary, EHA is in support of the draft standard and the proposed food safety management tools.

While acknowledging the administrative burden, it provides greater opportunities for local legislative change to gain national consistency and suggested changes to ensure the proposed standard and tools are robust and effective.

8.1 ENVIRONMENTAL HEALTH ACTIVITY REPORT

1.0 General Activity

During the reporting period EHA administered the *Food Act 2001*, *SA Public Health Act 2011* and *SRF Act 1992* along with their respective standards and regulations to protect and promote the health and wellbeing of the community.

Graph 1 illustrates the number of inspections per category for the financial year to date. As shown in Graph 1 a large proportion of inspections relate to activities under the *Food Act 2001*.

Graph 1: Number of inspections conducted per category for financial-year-to-date.

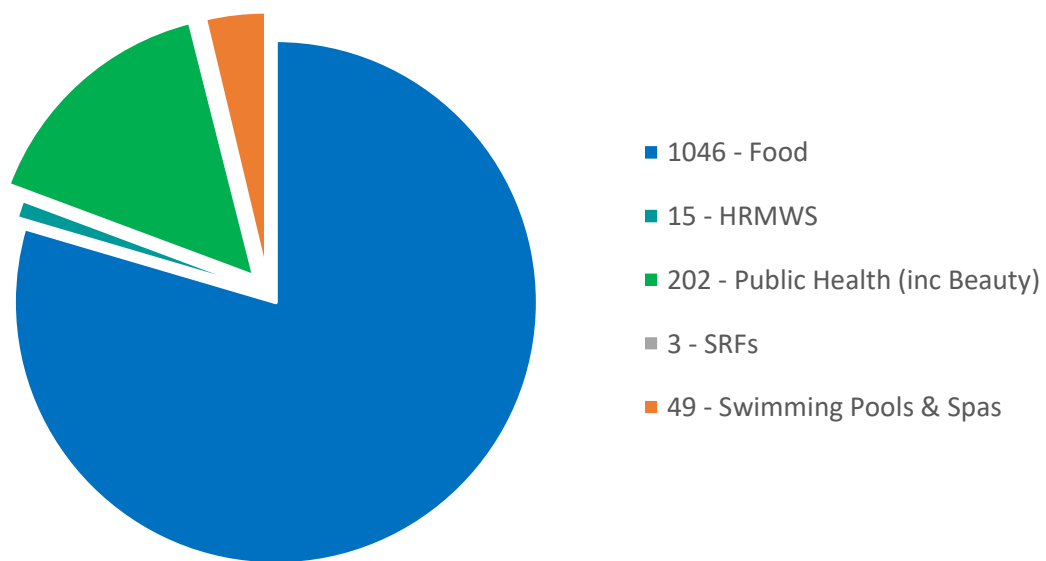


Table 1: Number of inspections conducted per category for financial-year-to-date.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Food	255	253	367	138	33	1,046
Beauty	1	1	2	0	0	4
HRMWS	0	7	7	1	0	15
Public Health Complaint	51	41	52	33	21	198
SRFs	2	0	0	1	0	3
Swimming Pools & Spas	17	6	18	4	4	49
Total	326	308	446	177	58	1,315

2.0 Food Safety

2.1 Food Premise Inspections

A total of 116 routine inspections of food businesses were undertaken during the reporting period. An additional 79 follow-up inspections were required to ensure compliance with the Food Safety Standards. In total, 262 food premise inspections were completed during the reporting period (Table 2).

As shown in Graph 2 the number of routine inspections decreased by 13% when compared to the reporting period for the previous year. The required number of complaint and follow up inspections undertaken when compared to the reporting period for the previous year decreased by 12% and 41% respectively.

Graph 2: A two year comparison of the total number of inspections conducted from 1 January 2022 to 31 March 2022.

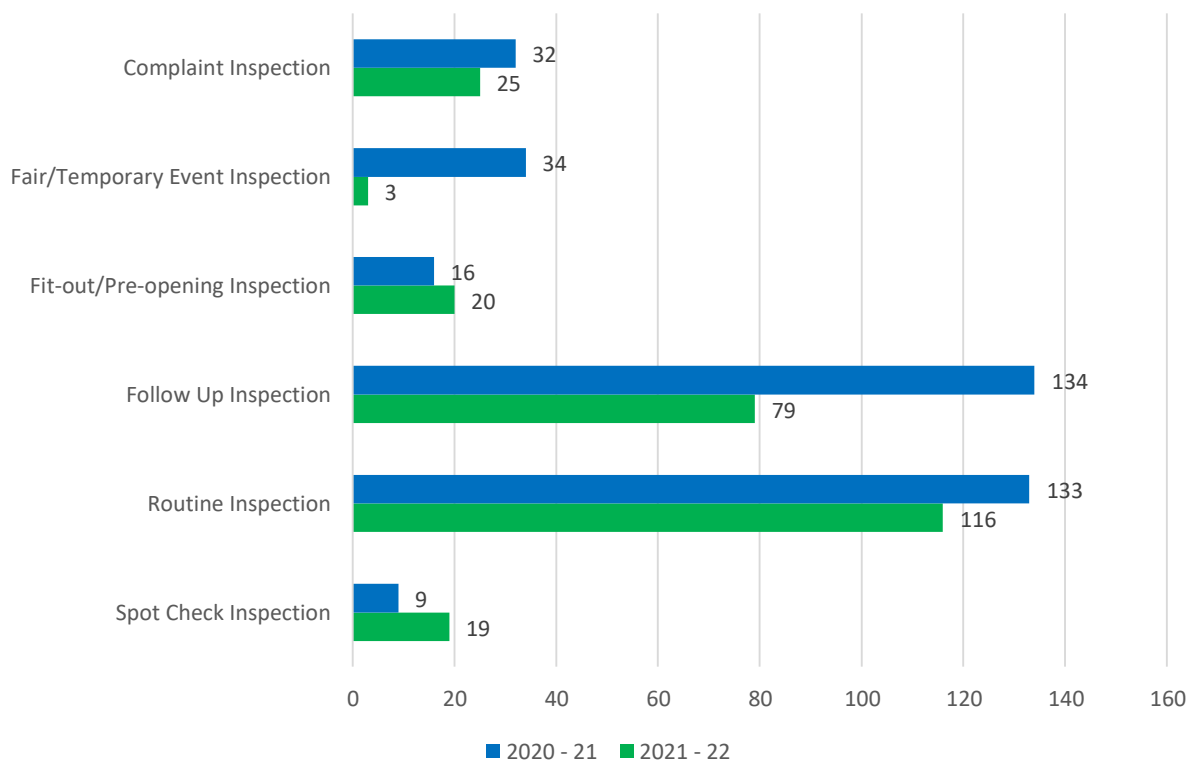


Table 2: Food premises inspections from 1 January 2022 to 31 March 2022.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Routine Inspection	19	19	55	19	4	116
Follow up Inspection	15	18	36	7	3	79
Complaint Inspection	11	5	7	2	0	25
Fit-out/Pre-opening Inspection	5	5	8	2	0	20
Fair/Temporary Event Inspection	0	0	0	3	0	3
Spot Check Inspection	1	2	8	8	0	19
Total	51	49	114	41	7	262

Graph 3 shows that there has been a decrease in the number of complaint and follow-up inspections required for the financial year to date when compared to the previous year. There has been a 10% increase in the number of routine inspections completed. The total number of inspections completed for the financial year to date are further broken down by Council area in Table 3.

Graph 3: A two year comparison of the total number of inspections conducted for the financial-year-date.

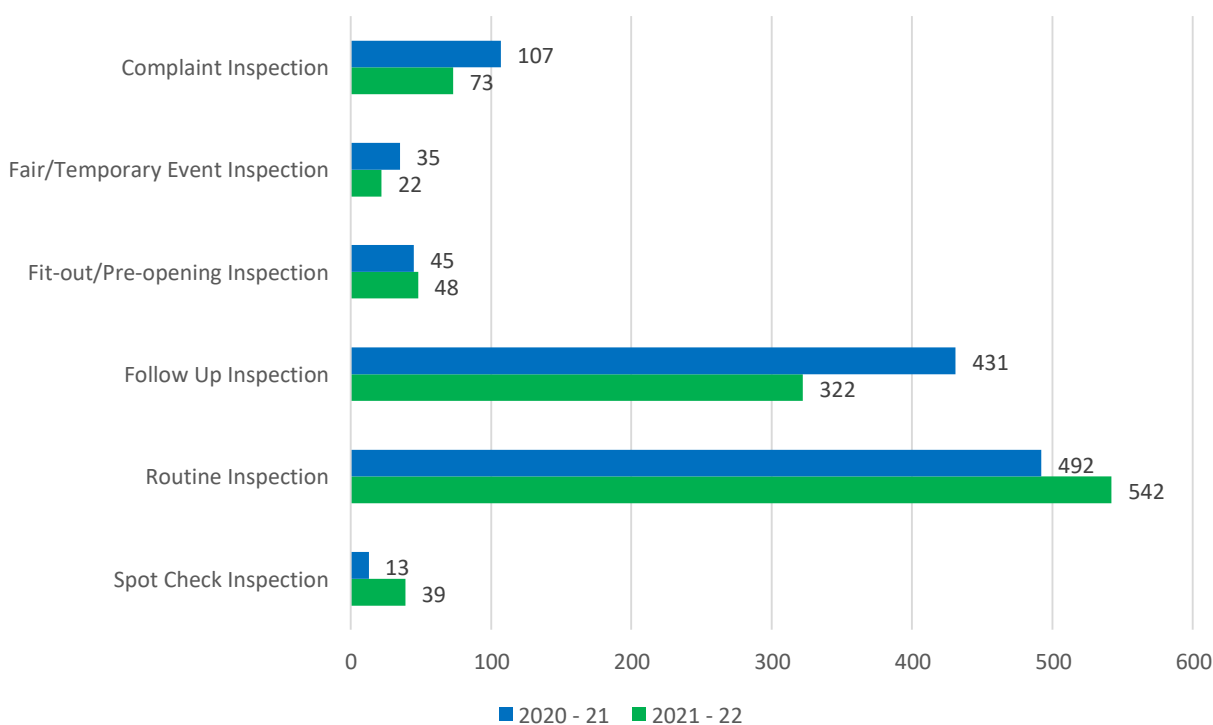


Table 3: Food premises inspections for the financial year-to-date.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Routine Inspection	131	130	191	67	23	542
Follow up Inspection	77	73	123	41	8	322
Complaint Inspection	23	14	25	10	1	73
Fit-out/Pre-opening Inspection	14	11	17	5	1	48
Fair/Temporary Event Inspection	0	19	0	3	0	22
Spot Check Inspection	10	6	11	12	0	39
Total	255	253	367	138	33	1,046

2.2 Non-Compliance with Food Safety Standards

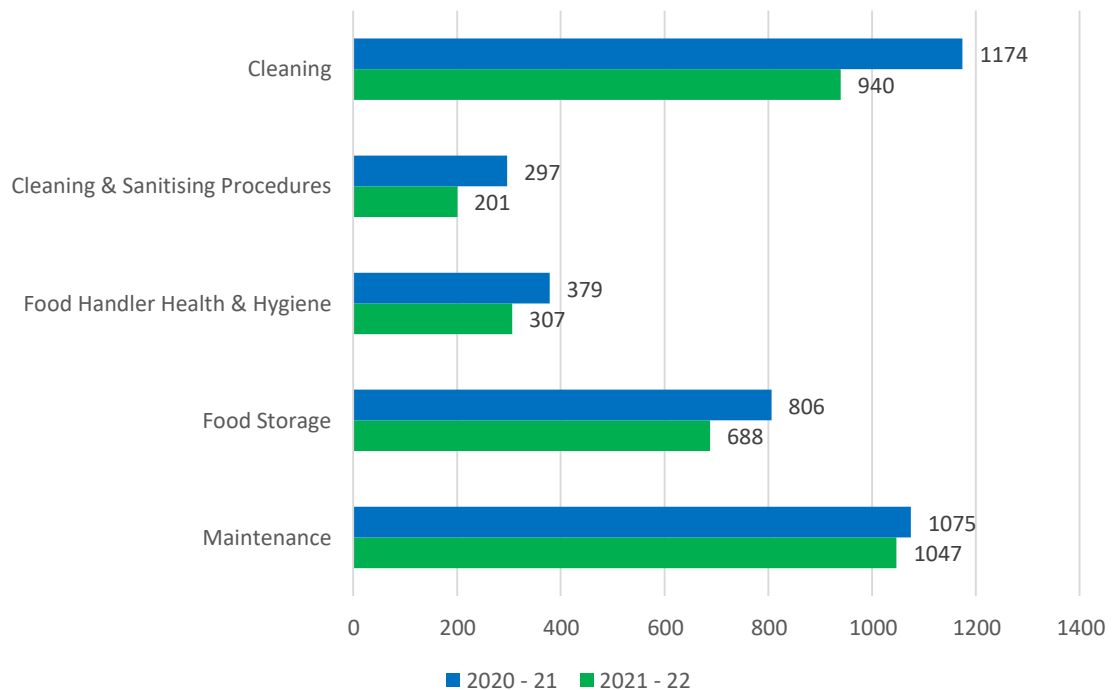
The SA Health Food Safety Rating Scheme Checklist (FSRS) is used to assess business compliance with food safety standards at routine inspections. Non-compliances against the Standards can range from Minor, Major to Serious. This is dependent on the risk and seriousness of the breach. EHO's identified a total of 716 non-compliances with the Food Safety Standards during the reporting period (Table 4). The majority of non-compliances were minor in nature, with 67% of the non-compliances captured within this category.

Table 4: The type and number of non-compliances identified at routine inspections from 1 January 2022 to 31 March 2022.

Type of non-compliance	Number of non-compliances
Minor	480
Major	148
Serious	88
Total	716

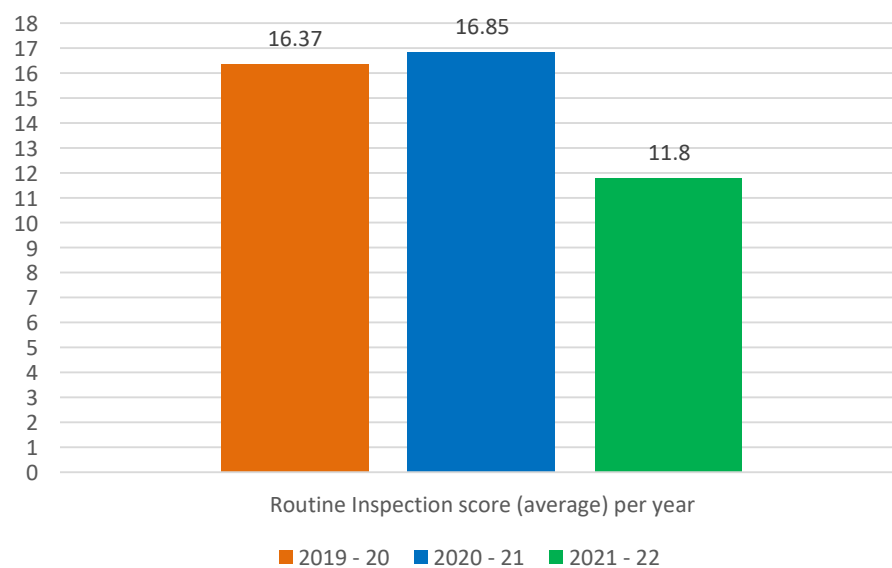
A poor standard of cleanliness, maintenance and unsafe storage of food accounted for the most common non-compliances identified during routine inspections for the financial year to date over a two year period (Graph 4). For the current financial year there has been a decrease in cleaning and food storage non-compliances of 20% and 15% respectively when compared to the same reporting period for the previous year. Maintenance non-compliances recorded have also shown a 3% decrease when compared to the reporting period for the previous year (Graph 4).

Graph 4: A two year comparison of non-compliances identified at routine inspections during the financial year-to-date.



Graph 5 demonstrates that there is a decreasing trend over time in the average routine inspection score for the financial year to date over the past three years. The decrease in the average routine inspection score is a positive indication that food safety standards within businesses are improving.

Graph 5: A three year comparison of the average routine inspection score during the financial year-to-date.



2.3 Legal Actions for Food Premises

During the reporting Board Report period, six Improvement Notices, two Final Warnings and two Prohibition Orders were issued. There were no Expiations Notices issued during the reporting period.

The majority of the food businesses requiring legal action were P1 high risk businesses (Table 7). Enforcement action is however not limited to high-risk businesses with legal actions also required to be taken for lower risk P2 and P3 food businesses. A total of 72 legal actions were required to be taken for food businesses for the financial year to date (Table 6).

As shown in Graph 6 the number of legal actions required to be taken for the current financial year to date is comparative to the previous year. The Prohibition Orders that were issued during the reporting period were due to unsafe food handling practices and extremely poor standards of cleanliness.

Table 5: Legal action taken from 1 January 2022 to 31 March 2022.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Final Warning	0	1	1	0	0	2
Improvement Notice	0	5	1	0	0	6
Expiation Notice	0	0	0	0	0	0
Prohibition Order	0	0	2	0	0	2
Total	0	6	4	0	0	10

Graph 6: A two year comparison of legal action taken for the financial year-to-date.

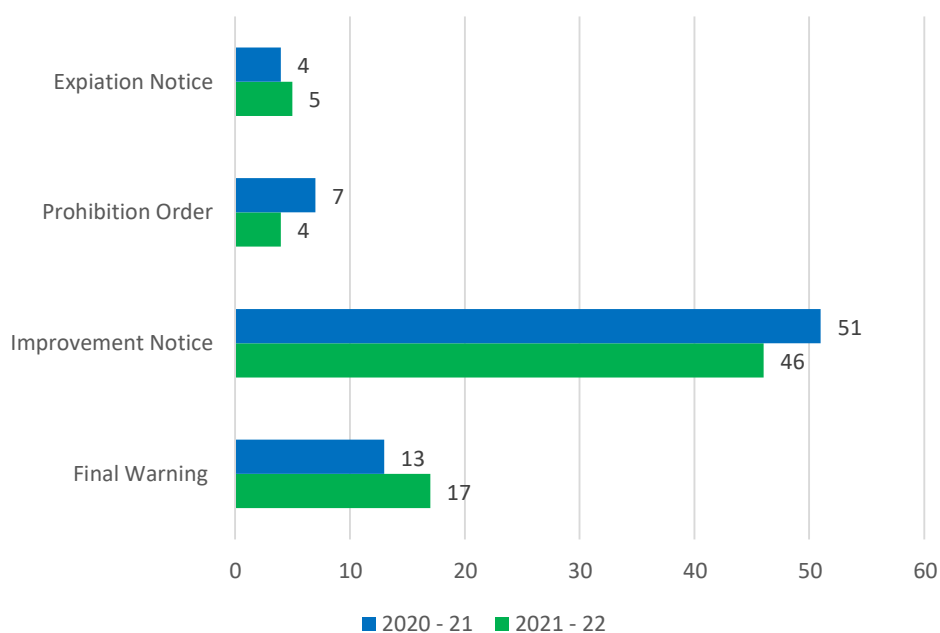


Table 6: Legal action taken for financial year-to-date.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Final Warning	3	8	5	1	0	17
Improvement Notice	7	17	12	7	3	46
Expiation Notice	0	4	0	1	0	5
Prohibition Order	0	0	3	1	0	4
Total	10	29	20	10	3	72

Table 7: Legal action taken per food business risk classification from 1 January 2022 to 31 March 2022.

	P1	P2	P3
Final Warning	2	0	0
Improvement Notice	5	0	1
Expiation Notice	0	0	0
Prohibition Order	1	1	0

2.4 Food Complaints

For the reporting period 1 January 2022 to 31 March 2022 EHA received 21 complaints that were investigated under the *Food Act 2001*. The complaints are shown by category in Graph 7 and by respective council area in Table 8.

Poor personal hygiene/food handling practices and unsuitable/unsafe food were the most common type of complaints received and investigated for both the reporting period and financial year to date (Graphs 7 and 8).

There has been a significant decrease in the number of alleged food poisoning complaints received during the reporting period and financial year to date when compared to the previous year (Graphs 7 and 8).

Graph 7: A two year comparison of food complaints received from 1 January 2022 to 31 March 2022.

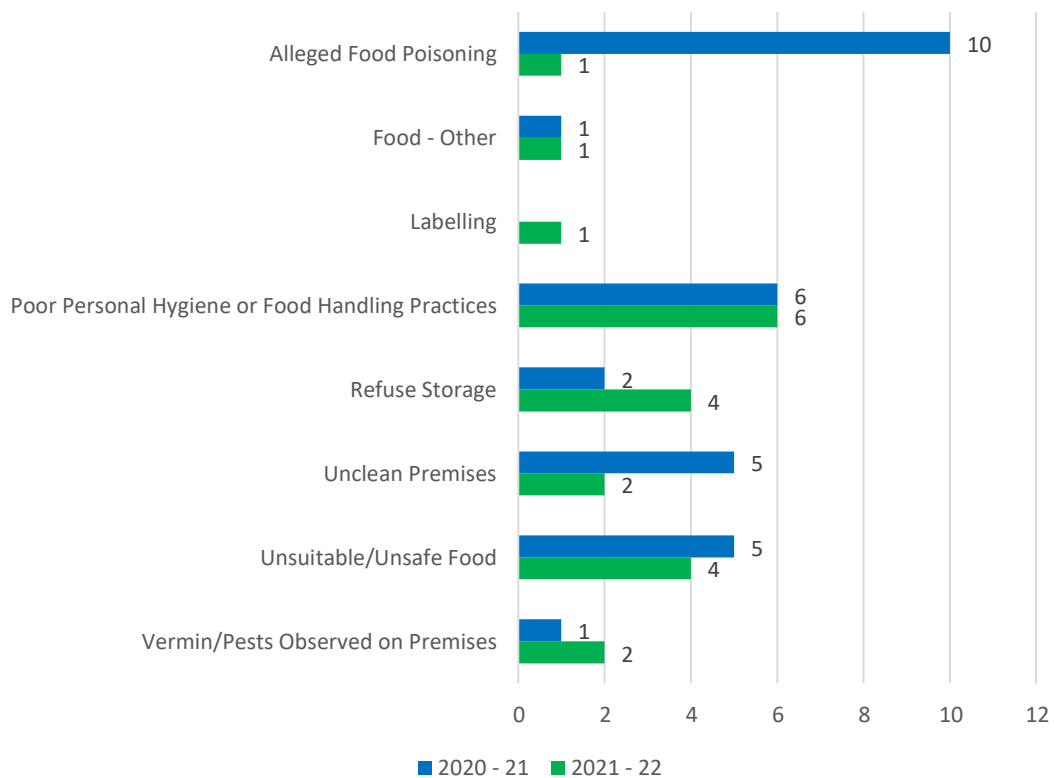


Table 8: Food complaints received by council area from 1 January 2022 to 31 March 2022.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Alleged Food Poisoning	1	0	0	0	0	1
Food - Other	1	0	0	0	0	1
Labelling	1	0	0	0	0	1
Poor personal hygiene or food handling practices	1	1	4	0	0	6
Refuse Storage	2	1	1	0	0	4
Unclean premises	1	0	1	0	0	2
Unsuitable/unsafe food	0	2	0	2	0	4
Vermin/pests observed on premises	1	0	1	0	0	2
Total	8	4	7	2	0	21

Graph 8: A two year comparison of food complaints received for the financial year-to-date.

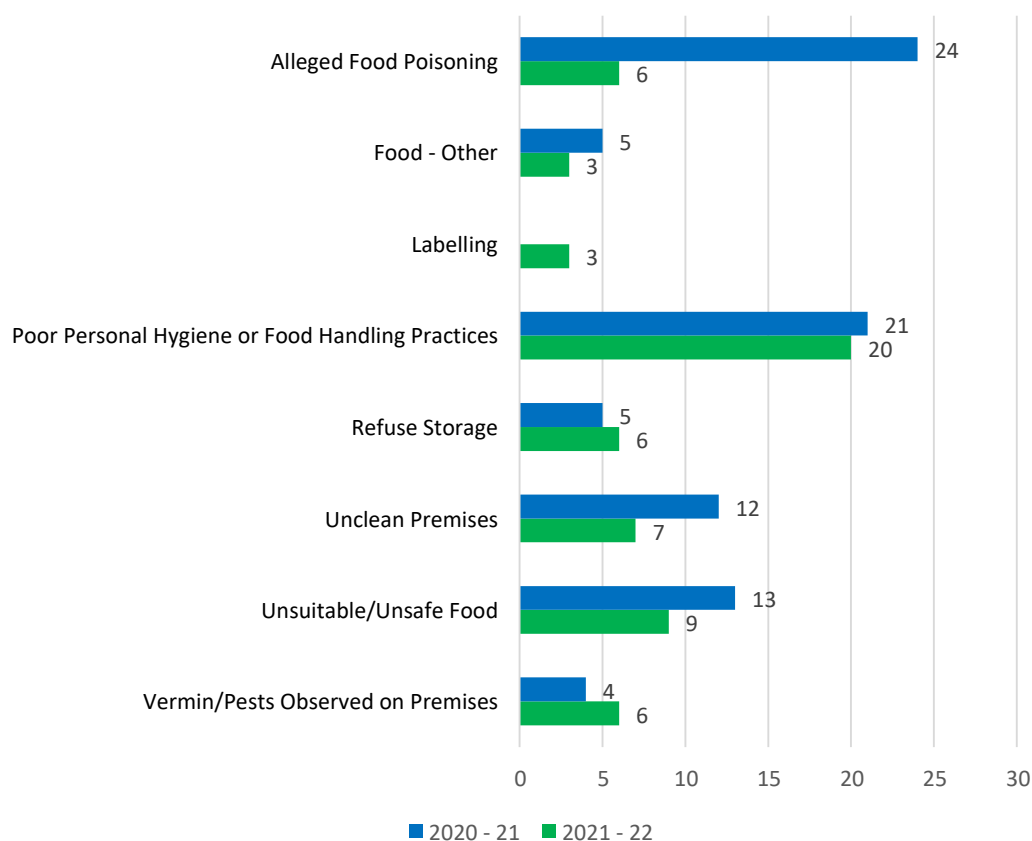


Table 9: Food complaints received by council area for the financial year-to-date.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Alleged Food Poisoning	2	1	1	1	1	6
Food - Other	1	1	0	0	1	3
Labelling	2	1	0	0	0	3
Poor personal hygiene or food handling practices	3	3	9	3	2	20
Refuse Storage	3	1	1	1	0	6
Unclean premises	2	1	3	1	0	7
Unsuitable/unsafe food	0	4	3	2	0	9
Vermin/pests observed on premises	2	0	4	0	0	6
Total	15	12	21	8	4	60

2.5 Audits of Businesses that Serve Vulnerable Populations

During the reporting period, 15 businesses within the Constituent Council boundaries and 17 businesses in other council areas were audited under Standard 3.3.1 of the *Australia New Zealand Food Standards Code*. There was one additional follow-up audit required.

A total of 100 audits of businesses that serve vulnerable populations and three follow up audits have been completed in the financial year-to-date (Table 11).

Table 10: Food audits completed for the period from 1 January 2022 to 31 March 2022.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Out of Council	Total
Audits	7	3	3	1	0	17	31
Follow-up audits	0	0	1	0	0	1	2
Total	7	3	4	1	0	18	33

Table 11: Food audits completed for financial year-to-date.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Out of Council	Total
Audits	13	17	16	10	1	43	100
Follow-up audits	0	0	1	0	0	2	3
Total	13	17	17	10	1	45	103

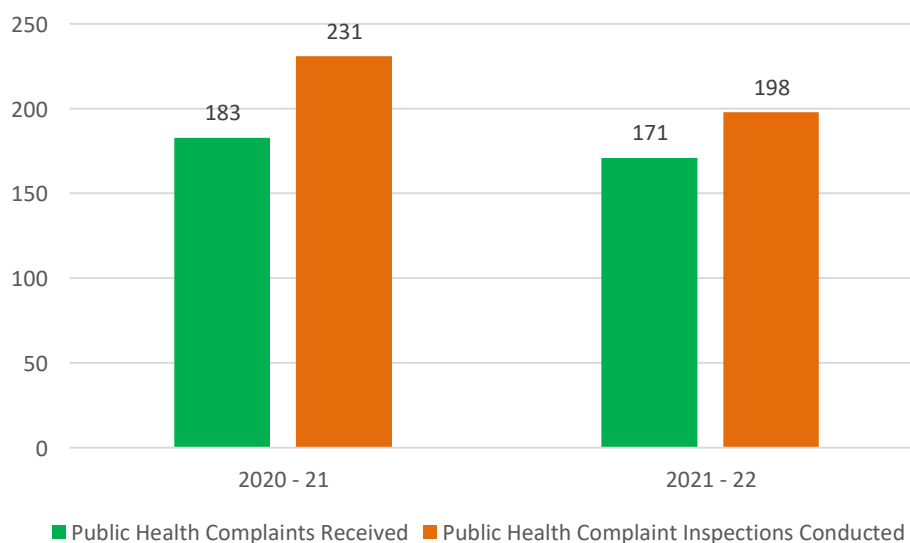
3.0 Public Health

3.1 Public Health Complaints

For the reporting period 1 January 2022 to 31 March 2022 there was a total of 66 public and environmental health related complaints received.

As shown in Graph 9 there was a 7% decrease in the number of complaints received over the past two years. The graph also shows that there was also a decrease in the number public health inspections conducted with an average rate of 1.15 inspections required per complaint received over the past two years.

Graph 9: A two year comparison of the public and environmental health complaints received compared to completed inspections for the financial year-to-date.



Graph 10: A two year comparison of public and environmental health complaints received from 1 January 2022 to 31 March 2022.

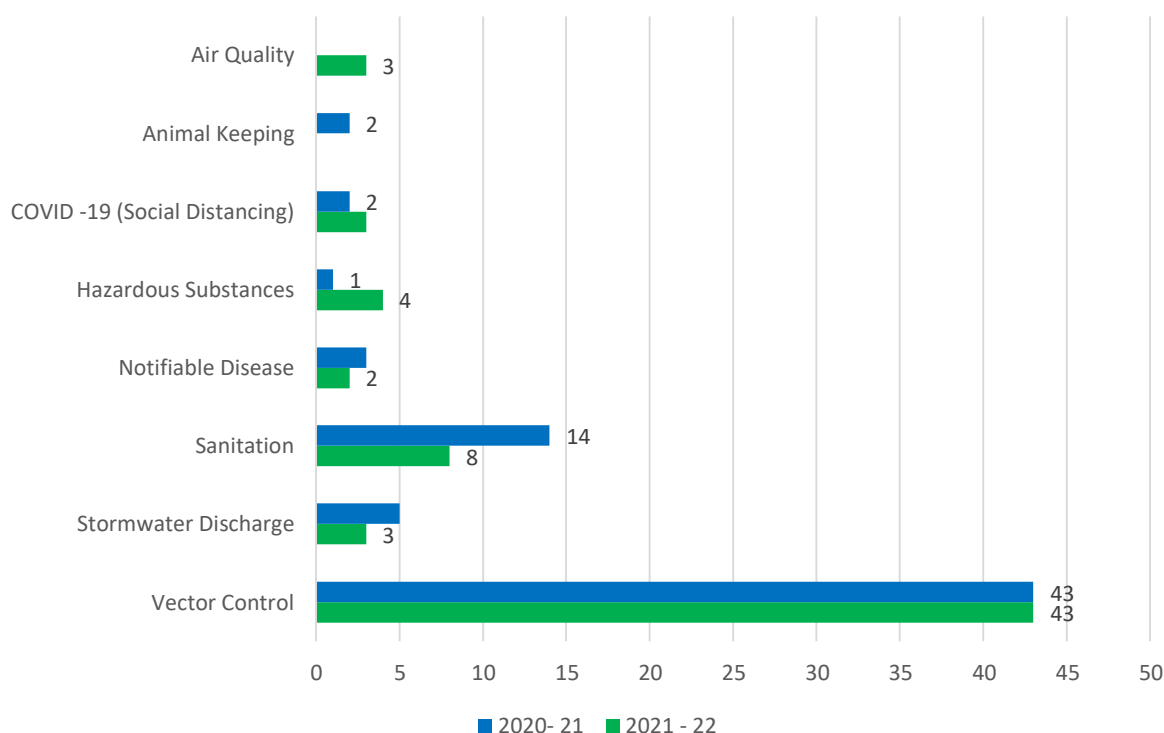


Table 12: Public and environmental health complaints for 1 January 2022 to 31 March 2022 by council area.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Air Quality	0	2	0	1	0	3
COVID – 19 (Social Distancing)	0	1	2	0	0	3
Hazardous Substances	0	1	1	0	2	4
Notifiable Disease	2	0	0	0	0	2
Sanitation	4	0	1	3	0	8
Stormwater Discharge	0	0	3	0	0	3
Vector Control	11	16	10	2	4	43
Total	17	20	17	6	6	66

As shown in Graphs 10 and 11 vector control and sanitation complaints account for the most common type of complaints received and investigated over the past two years. Although there has been a slight decrease in the number of public health complaints received when compared to the previous year, 65% of the complaints received during the current reporting period relate to vector control (Table 12).

Graph 11: A two year comparison of public and environmental health complaints received for the financial year-to-date.

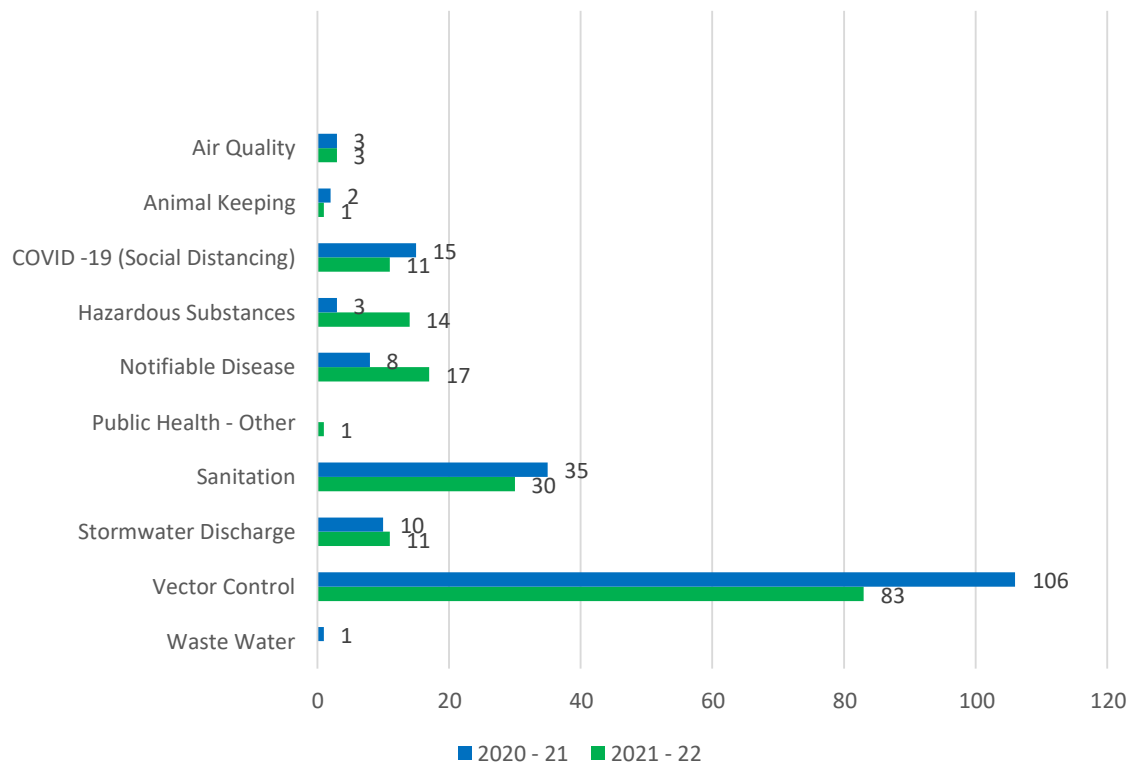


Table 13: Public and environmental health complaints for financial year-to-date by council area.

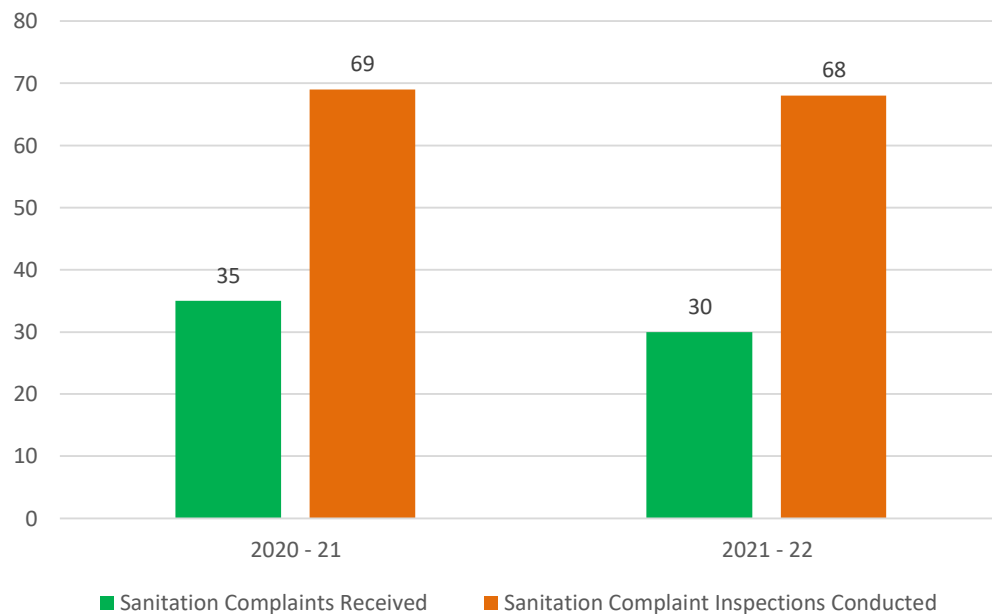
	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Air Quality	0	2	0	1	0	3
Animal Keeping	0	0	0	0	1	1
COVID – 19 (Social Distancing)	2	5	3	1	0	11
Hazardous Substances	1	5	4	2	2	14
Notifiable Disease	3	3	8	2	1	17
Public Health - Other	0	1	0	0	0	1
Sanitation	9	3	9	8	1	30
Stormwater Discharge	3	0	8	0	0	11
Vector Control	25	29	15	7	7	83
Total	43	48	47	21	12	171

Due to the nature of vector control and sanitation complaints the investigation will often require more than one inspection.

Sanitation complaints most commonly involve hoarding and squalor. These types of complaints are often complex and have additional underlying issues that require interaction from other agencies. Multiple inspections over an extended period of time are required to enable the complaint to be successfully addressed. Within the current financial year there has been a total of 39 inspections completed for the 10 premises that have required more than two inspections.

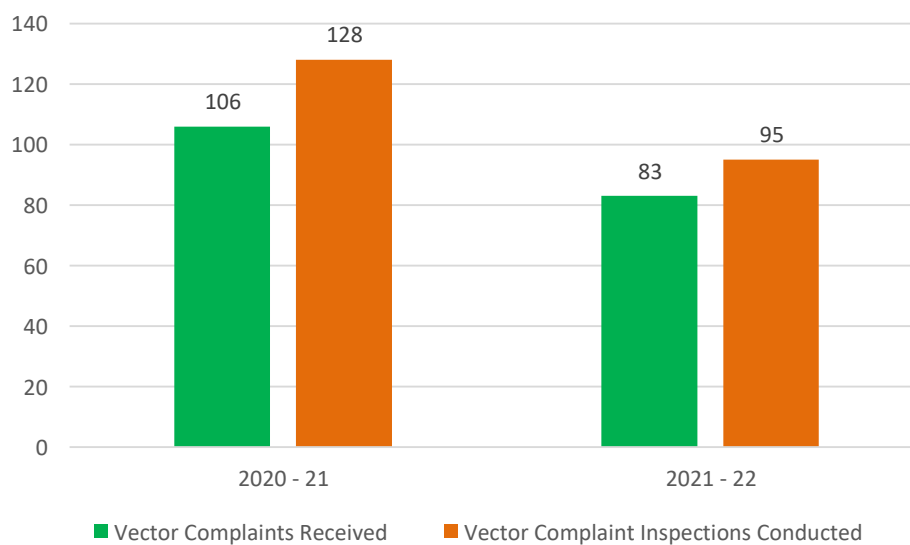
As shown in Graph 12, the number of sanitation complaints received slightly decreased with 5 less compared to the previous year. The graph also shows that there is a high average rate of 2.26 inspections required per sanitation complaint over the past two years.

Graph 12: A two year comparison of sanitation complaints received compared to completed inspections for the financial year-to-date.



As illustrated in Graph 11 a high proportion of vector control complaints relate to vermin activity. The number of vector control complaints and inspections has decreased when compared to the previous year. There has been a 22% decrease in the number of vector control complaints received and a 26% decrease in the number of inspections required to be undertaken for the financial year to date (Graph 13).

Graph 13: A two year comparison of vector control complaints received compared to completed inspections for the financial year-to-date.



3.2 Cooling Towers & Warm Water Systems

During the reporting period three cooling tower inspections and one warm water system inspections were conducted at three sites. One warm water site returned positive results for *Legionella* sampling. The required decontamination was undertaken as required.

No complaints were received during the reporting period.

Table 14: Cooling Tower and Warm Water System Inspections conducted from 1 January 2022 to 31 March 2022.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Routine Inspection	0	3	1	0	0	4
Follow-up Inspection	0	0	0	0	0	0
<i>Legionella</i> Detections during sampling	0	1	0	0	0	1
Total	0	4	1	0	0	5

Table 15: Cooling Tower and Warm Water System Inspections for financial year-to-date.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Routine Inspection	0	7	7	1	0	15
Follow-up Inspection	0	0	0	0	0	0
<i>Legionella</i> Detections during sampling	0	2	1	0	0	3
Total	0	9	8	1	0	18

3.3 Public Swimming Pools and Spas

During the reporting period four swimming and spa pool inspections were conducted at three sites. There were no follow up inspections required during the reporting period.

No complaints were received during the reporting period.

Table 16: Swimming and Spa Pool Inspections conducted between 1 January 2022 to 31 March 2022.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Routine Inspection	2	1	1	0	0	4
Follow-up Inspection	0	0	0	0	0	0
Total	2	1	1	0	0	4

A total of 39 swimming and spa pool inspections, seven follow up and three complaint inspections have been completed in the financial year-to-date (Table 17).

Table 17: Swimming and Spa Pool Inspections conducted for financial year-to-date.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Routine Inspection	17	4	14	2	2	39
Follow-up Inspection	0	2	1	2	2	7
Complaint Inspection	0	0	3	0	0	3
Total	17	6	18	4	4	49

3.4 Personal Care and Body Art

During the reporting period one routine inspection was completed for a Personal Care and Body Art premises.

One fit-out/pre-opening inspection was completed for a tattoo studio.

No complaints were received during the reporting period.

Table 18: Personal Care and Body Art Premise Inspections conducted for financial year-to-date.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Routine Inspection	0	0	1	0	0	1
Fit-out/Pre-opening Inspection	0	0	1	0	0	1
Total	0	0	2	0	0	2

Table 19: Personal Care and Body Art Premise Inspections conducted for financial year-to-date.

	Burnside	Campbelltown	NPSP	Prospect	Walkerville	Total
Routine Inspection	1	0	1	0	0	2
Complaint Inspection	0	1	0	0	0	1
Fit-out/Pre-opening Inspection	0	0	1	0	0	1
Total	1	1	2	0	0	4

3.5 Wastewater

During the reporting period waste control system applications are assessed in accordance with the requirements of the *SA Public Health (Wastewater) Regulations 2013*. One waste control application was received and a further one approved during the reporting period.

Table 20: Wastewater actions completed between 1 January 2022 to 31 March 2022 and financial year-to-date.

Type of Activity	1 January 2022 – 31 March 2022	Year to date
Number of applications received	1	4
Number of pending decisions	1	3
Number of applications approved	1	2
Number of applications refused	0	0
Number of Inspections to determine progress of approved wastewater works	1	2
Number of complaint investigations	0	0

4.0 Health Care and Community Services - Supported Residential Facilities

For the reporting period 1 January 2022 to 31 March 2022 three dual licence and two pension only facilities were licenced by Eastern Health Authority under the *Supported Residential Facilities Act 1992*. Re-licensing audits are scheduled to be completed during the next reporting period.

Audits/Inspections

During the reporting period, no unannounced routine audits were required to be completed.

The building and fire safety committees for the City of Burnside, City of Campbelltown, City of Norwood, Payneham and St Peters and the City of Prospect were requested to undertake building fire safety inspections as a part of the re-licensing process.

Complaints

One complaint was received during the reporting period.

An ongoing complaint investigation is currently being undertaken in conjunction with the NDIS Security and Safeguard Commission.

Approval of Manager / Acting Manager

During the reporting period one application for the approval of an acting manager was received.

Licence Transfer

There were no licence transfer applications or approvals.

RECOMMENDATION

That:

The Environmental Health Activity Report is received.

8.2 IMMUNISATION

2022 School Immunisation Program (SIP)

During the reporting period of 1 January 2022 to 31 March 2022 EHA has commenced the 2022 School Immunisation Program, offering immunisations to both Year 8 and Year 10 students across 26 high schools.

28 school immunisation sessions have been completed and a total of 2,844 vaccines have been administered, this is an increase in vaccines of 422 (17.42%) from the same reporting period in 2021. This is largely based on the additional 9 schools EHA are now servicing with the inclusion of Adelaide Hills and Unley Council contracts.

With no changes made to the School Immunisation Program from the 2021 program the visits have remained the same as EHA commences the 2022 SIP program as follows.

EHA has scheduled for the 2022 SIP program:

- 27-year 8 first visits
- 25-year 10 first visits
- 26-year 8 second visits
- 25-year 10 second visits

This totals 103 visits planned across the year.

The program will offer the following vaccinations:

Year 8 Students:

Two doses of Gardasil 9 (6-month interval)
Boostrix – 1 dose

Year 10 Students:

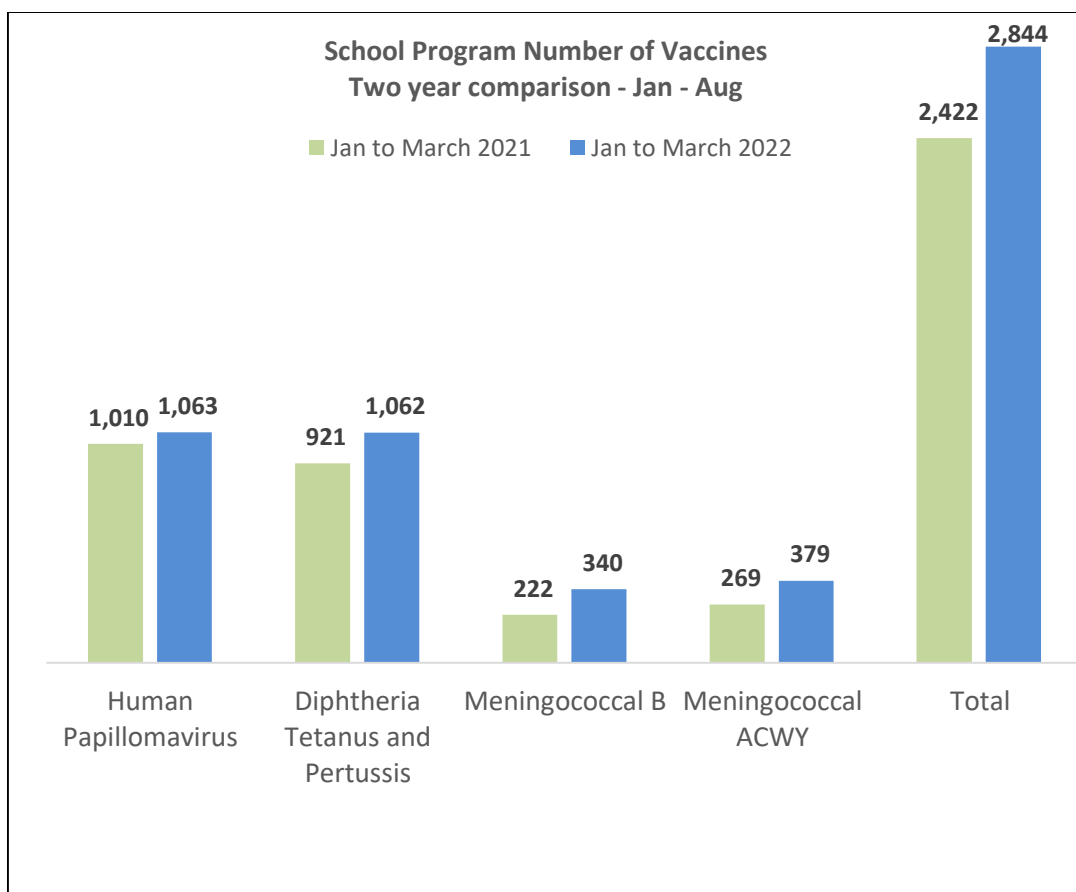
Two doses of Bexsero (2-month interval)
One dose of Nimenrix

EHA will continue to offer additional catch-up clinics for school absentees as we continue to see an impact with the effect of COVID-19 in schools.

Table 1: School Vaccinations for Calendar Year to Date – January to March 2022

Council	Human Papillomavirus	Diphtheria Tetanus and Pertussis	Meningococcal B	Meningococcal ACWY	Total
Burnside	126	126	80	96	428
Campbelltown	221	224	9	9	463
NPSP	371	367	109	121	968
Prospect	112	113	23	24	272
Walkerville	67	67	64	69	267
Unley	153	156	53	58	420
Adelaide Hills	13	9	2	2	26
Total	1,063	1,062	340	379	2,844

Graph 1: School Vaccinations for Calendar Year to Date – January to March 2022



Workplace Influenza Program

As at the end of March 2022 a total of 83 Workplace Influenza Program (WIP) visits have been booked, with visits set to commence on Tuesday 5 April.

EHA are currently still working through the list of 28 additional requests that continue to come through on a daily basis, we would therefore expect this number to increase throughout April and into late June.

Due to COVID-19 providing a challenging environment for workplaces EHA have presently experienced several cancellations of bookings due to companies operating with staff working from home due to isolation requirements or COVID-19 illness.

Clients continue to utilise EHA's online booking and quick quote system which is then managed by the administration team at EHA to ensure a successful flu workplace experience.

Public Clinics

During the period of review 607 clients received 1,486 vaccines at EHA's public immunisation clinics. This is an increase of 55 (9.96%) clients and 212 (16.64%) vaccines in comparison to the same period in 2021.

The increase in clients and vaccines given at our public immunisation clinics is largely due to EHA's contracts commencing in January 2022 with the City of Unley and Adelaide Hills Councils.

EHA commenced back at our constituent clinics providing both appointment and walk-in clinic options with our 2022 timetable. Continuing to ensure COVID-19 restrictions are being managed and following required protocols.

Demand for immunisation at public clinics continues at a high demand, with clinics booked out for a number of months in advance and walk-in clinics extremely busy through this period.

EHA staff continue to ensure the effective governance and delivery of EHA's public clinic immunisation program in accordance with the National Immunisation Program (NIP) Schedule.

The following graph shows the 24-month comparison of client attendance at EHA public immunisation clinics.

Graph 2: Client Numbers at public clinics – 24 month comparison

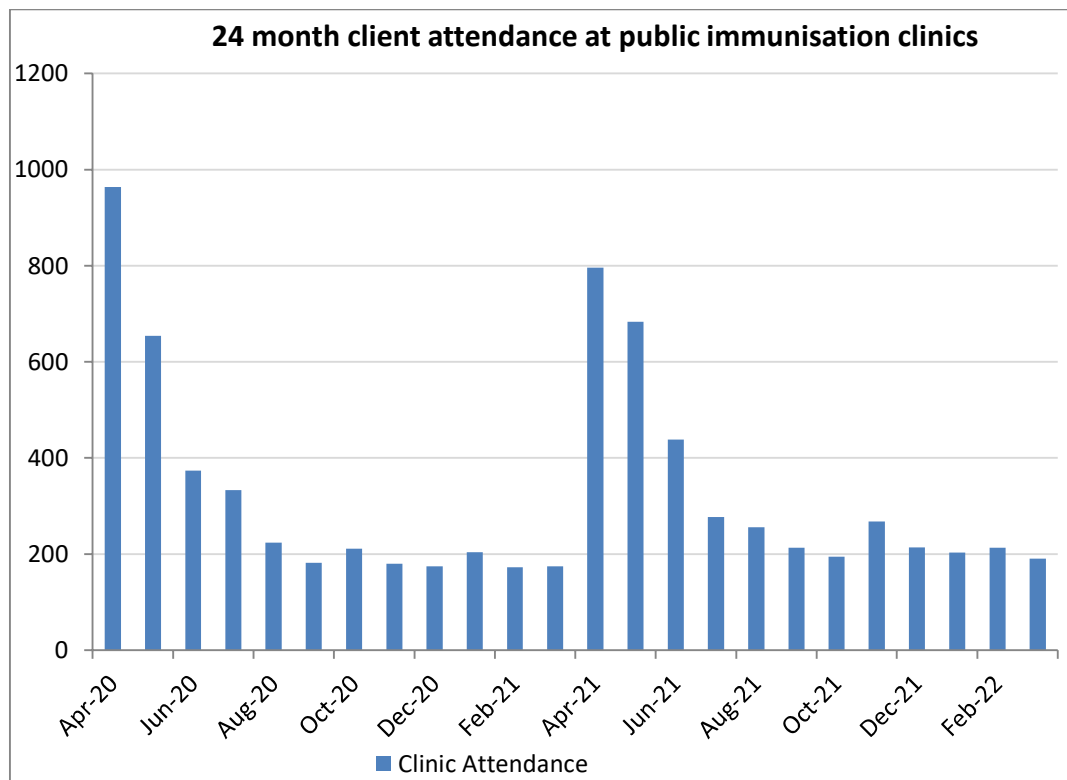


Table 2 provides a detailed analysis of attendance at each of the public clinics provided. It also provides information in relation to our client's council of origin.

Table 2: Combined Clinic breakdown for January 2022 to March 2022

EASTERN HEALTH AUTHORITY PUBLIC IMMUNISATION CLINICS																				
CLIENT ATTENDANCE BY COUNCIL AREA																				
BURNSIDE CLINIC held at Burnside Council																				
Client Council of origin	BURNSIDE		CAMP		NPS		PROSPECT		WALK		ADEL HILLS		UNLEY		OTHER		Site Total			
	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines		
Jan-Mar	37	69	4	9	3	7	0	0	1	1	0	0	1	5	0	0	46	91		
Year to Date	186	306	25	57	27	47	1	3	4	8	0	0	1	5	5	13	248	434		
CAMPBELLTOWN CLINIC HELD AT the ARC																				
Client Council of origin	BURNSIDE		CAMP		NPS		PROSPECT		WALK		ADEL HILLS		UNLEY		OTHER		Site Total			
	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines		
Jan-Mar	8	8	45	120	9	20	2	6	1	1	0	0	0	0	2	5	67	160		
Year to Date	35	48	135	286	22	47	7	16	2	2	0	0	0	0	4	7	205	406		
NORWOOD, PAYNEHAM & ST PETERS COUNCIL CLINICS - held at EHA Office																				
Client Council of origin	BURNSIDE		CAMP		NPS		PROSPECT		WALK		ADEL HILLS		UNLEY		OTHER		Site Total			
	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines		
Jan-Mar	80	197	91	241	114	288	24	72	19	43	4	11	14	36	6	18	352	906		
Year to Date	372	730	349	839	436	954	78	174	81	161	4	11	14	36	57	126	1391	3031		
PROSPECT CLINIC - held at Prospect Town Hall - Payinthe																				
Client Council of origin	BURNSIDE		CAMP		NPS		PROSPECT		WALK		ADEL HILLS		UNLEY		OTHER		Site Total			
	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines			
Jan-Mar	0	0	0	0	0	0	15	41	2	10	0	0	1	3	2	4	20	58		
Year to Date	2	6	4	5	4	8	43	104	6	14	0	0	1	3	3	5	63	145		
ADELAIDE HILLS CLINIC held at Stirling and Woodside																				
Client Council of origin	BURNSIDE		CAMP		NPS		PROSPECT		WALK		ADEL HILLS		UNLEY		OTHER		Site Total			
	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines		
Jan-Mar	2	2	1	4	1	2	0	0	0	0	23	42	1	1	1	4	29	55		
Year to Date	2	2	1	4	1	2	0	0	0	0	23	42	1	1	1	4	29	55		
UNLEY CLINIC held at Unley Civic Centre																				
Client Council of origin	BURNSIDE		CAMP		NPS		PROSPECT		WALK		ADEL HILLS		UNLEY		OTHER		Site Total			
	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines		
Jan-Mar	17	43	17	30	14	37	2	5	0	0	0	0	37	87	6	14	93	216		
Year to Date	17	43	17	30	14	37	2	5	0	0	0	0	37	87	6	14	93	216		
																	Grand Total			
Grand Total of all Clinic Sites																	Clients			
																	Vaccines			
																	Jan-Mar		607	1486
																	Year to date		2029	4287
The following Table provides details on the numbers of clients in attendance and the vaccines administered at all of the public clinics based on the clients council of origin																				
	BURNSIDE		CAMP		NPS		PROSPECT		WALK		ADEL HILLS		UNLEY		OTHER		TOTALS			
	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines	Clients	Vaccines		
Jan-Mar	144	319	158	404	141	354	43	124	23	55	27	53	54	132	17	45	607	1486		
Year to date	614	1135	531	1221	504	1095	131	302	93	185	27	53	54	132	76	169	2029	4287		

RECOMMENDATION

That:

The Immunisation Services Report is received.