

**EASTERN HEALTH AUTHORITY AUDIT COMMITTEE**

Minutes of the Audit Committee meeting held at the EHA's offices at 101 Payneham Road, St Peters on Wednesday 8 December 2021 commencing at 5:00pm.

**MEMBERS PRESENT:**

Claudia Goldsmith	Presiding Member (Independent)
Madeleine Vezis	Independent Member
Cr Peter Cornish	City of Burnside

**In attendance:**

M Livori	Chief Executive Officer
N Conci	Team Leader - Environmental Health
K Paparella	Team Leader – Administration and Immunisation

**1. Opening**

Meeting opened at 5:07pm

**2. Apologies**

Nil.

**3. Presiding Member's Remarks**

Nil.

**4. Confirmation of Minutes**

Cr P Cornish moved:

That:

The minutes of the previous Audit Committee meeting be taken as read and confirmed.

Seconded by: M Vezis

**CARRIED UNANIMOUSLY**

**1: 122021**

## 5. REPORTS

### 5.1 FINANCE REPORT AND FIRST (SEPTEMBER 2021) BUDGET REVIEW FOR 2021/2022

Cr P Cornish moved:

That:

1. The Finance Report and First (September 2021) Budget Review for 2021/2022 report be received.

Seconded by: M Vezis

**CARRIED UNANIMOUSLY 2: 122021**

### 5.2 EASTERN HEALTH AUTHORITY 2020 CHARTER REVIEW UPDATE

Cr P Cornish moved:

That:

1. The Eastern Health Authority 2020 Charter Review Update Report is received.

Seconded by: M Vezis

**CARRIED UNANIMOUSLY 3: 122021**

### 5.3 FRAUD AND CORRUPTION PREVENTION POLICY

M Vezis moved:

That:

1. The report regarding the Fraud and Corruption Prevention Policy is received.
2. The Fraud and Corruption Prevention Policy marked attachment 1 to the Fraud and Corruption Prevention Policy Report is further reviewed to reflect recent changes in the ICAC Act and associated processes.

Seconded by: Cr P Cornish

**CARRIED UNANIMOUSLY 4: 122021**

#### 5.4 RISK AND OPPORTUNITY MANAGEMENT POLICY

M Vezis moved:

That:

1. The report regarding the Risk and Opportunity Management Policy is received.
2. The Risk and Opportunity Management Policy as amended marked attachment 1 to the Risk and Opportunity Management Policy report dated 8 December 2021 is endorsed and referred to the Board of Management for adoption.

Seconded by: Cr P Cornish

**CARRIED UNANIMOUSLY      5: 122021**

#### 5.5 EASTERN HEALTH AUTHORITY AUDIT COMMITTEE TERMS OF REFERENCE

M Vezis moved:

That:

1. The report regarding the Eastern Health Authority Audit Committee Terms of Reference is received.
2. The Eastern Health Authority Audit Committee Terms of Reference provided as attachment 1 to this report are referred to the Board of Management for adoption.

Seconded by: Cr P Cornish

**CARRIED UNANIMOUSLY      6: 122021**

**5.6 UPDATE ON AUDIT FINDING RECOMENDATIONS**

Cr P Cornish moved:

That:

1. The Update on Audit Findings Recommendations report is received.

Seconded by: M Vezis

**CARRIED UNANIMOUSLY 6: 122021**

**5.7 REVIEW OF EASTERN HEALTH AUTHORITY INTERNAL CONTROLS REGISTER**

Cr P Cornish moved:

That:

1. The report regarding the Review of Eastern Health Authority Internal Controls Register is received.

Seconded by: M Vezis

**CARRIED UNANIMOUSLY 6: 122021**

**6 EHA – AUDIT COMMITTEE FY2022 WORKPLAN OTHER BUSINESS**

**OTHER BUSINESS**

M Vezis moved:

EHA and the Audit Committee acknowledge and thank Claudia Goldsmith for her 10 year service on the Audit Committee including the last 2 years as Presiding Member.

Seconded by: Cr P Cornish

**8 CLOSURE OF MEETING**

Presiding member, Claudia Goldsmith, declared the meeting closed at 6:15pm