

EASTERN HEALTH AUTHORITY

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at EHA Offices, 101 Payneham Road, St Peters on 8 September 2021 commencing at 6:30pm.

MEMBERS PRESENT:

Cr G Knoblauch, Cr S Whittington	Norwood, Payneham & St Peters
Cr P Cornish, Cr J Davey	Burnside
Cr J Kennedy, M Hammond	Campbelltown
Cr K Barnett	Prospect
Cr N Coleman, Cr J Nenke	Corporation of the Town of Walkerville

In attendance:

M Livori	Chief Executive Officer
N Conci	Team Leader Environmental Health
K Paparella	Team Leader Administration and Immunisation

1 OPENING:

The meeting was declared open by the Cr P Cornish at 6:32 pm.

2 APOLOGIES:

N Cunningham

3 CONFIRMATION OF MINUTES:

Cr Whittington moved:

The minutes of the meeting of the Board held on 24 June 2021 be taken as read and confirmed.

Seconded by Cr Kennedy

CARRIED UNANIMOUSLY

1: 08092021

4 MATTERS ARISING FROM THE MINUTES:

Nil.

5 ADMINISTRATION REPORT

**5.1 DRAFT GENERAL PURPOSE FINANCIAL STATEMENTS FOR THE YEAR ENDED
30 JUNE 2021**

Cr Knoblauch moved:

That:

1. The General Purpose Financial Reports for the Year ending 30 June 2021 report is received.
2. The General Purpose Financial Reports including the Annual Financial Statements for the Year ending 30 June 2021 provided as attachment 1 are received and adopted.
3. The Chair and Chief Executive Officer be authorised to sign the Certification of Financial Statements in relation to the audit for the 2020/2021 year.
4. A copy of the General Purpose Financial Reports including the Annual Financial Statements for the Year ending 30 June 2021 are provided to the Constituent Councils.

Seconded by Cr Davey

CARRIED UNANIMOUSLY 2: 08092021

5.2 REPORT ON FINANCIAL RESULTS FOR THE YEAR ENDED 30 JUNE 2021

Cr Kennedy moved:

That:

The report on Financial Results for the Year Ending 30 June 2021 is received.

Seconded by Cr Whittington

CARRIED UNANIMOUSLY 3: 08092021

5.3 LONG-TERM FINANCIAL PLAN REVISED FINANCIAL ESTIMATES

Cr Davey moved:

That:

1. Long-Term Financial Plan revised financial estimates report is received.

Seconded by Cr Knoblauch

CARRIED UNANIMOUSLY 4: 08092021

5.4 RISK AND OPPORTUNITY MANAGEMENT – UPDATED CORPORATE RISK SUMMARY

Cr Davey moved:

That:

1. The Risk and Opportunity Management – Updated Corporate Risk Summary Report is received.
2. The updated Corporate Risk Summary marked as attachment 2 to this report is endorsed.

Seconded by Cr Barnett

CARRIED UNANIMOUSLY 5: 08092021

5.5 ANNUAL BUSINESS PLAN 2020/2021 PERFORMANCE EVALUATION

Cr Barnett moved:

The Annual Business Plan 2020/2021 Performance Evaluation report is received.

Seconded by Cr Kennedy

CARRIED UNANIMOUSLY 6: 08092021

5.6 APPOINTMENT OF MEMBERS TO EASTERN HEALTH AUTHORITY (EHA) COMMITTEES

Cr Barnett moved:

That:

1. The Appointment of Members to EHA Committees report is received.
2. Cr Peter Cornish is confirmed as Board representative to the EHA Audit Committee until the conclusion of the next Local Government General Election in accordance with EHA Audit Committee Terms of Reference.
3. Madeleine Vezis is appointed as an independent member of the Audit Committee with a term commencing on 17 February 2022 and concluding on 16 February 2025.
4. Cr Nenke, N Cunningham, Cr Cornish, Cr Davey and Cr Whittington are appointed to the CEO Performance Review Committee until the conclusion of the next Local Government General Election.

Seconded by Cr Kennedy

CARRIED UNANIMOUSLY 7: 08092021

5.7 EASTERN HEALTH AUTHORITY (EHA) AUDIT COMMITTEE ANNUAL EVALUATION REPORT 2020/2021

Cr Whittington moved:

That:

1. The report titled EHA Audit Committee Annual Report Evaluation 2020/2021 is received.

Seconded by Cr M Hammond

CARRIED UNANIMOUSLY 8: 08092021

5.8 FOOD ACT ANNUAL REPORT 2020/2021

Cr Whittington moved:

That:

1. The report titled Food Act Annual Report 2020/2021 be received.

Seconded by Cr Knoblauch

CARRIED UNANIMOUSLY 9: 08092021

5.9 2020/2021 FINANCIAL YEAR ANNUAL ENVIRONMENTAL HEALTH REPORT

Cr Whittington moved:

That:

1. The Report titled 2020/2021 Financial Year Annual Environmental Health Report is received.
2. The 2020/2021 Financial Year Annual Environmental Health Report provided as attachment 1 to this report is submitted to the Chief Public Health Officer.

Seconded by Cr Davey

CARRIED UNANIMOUSLY 10: 08092021

5.10 REVIEW OF THE FOOD BUSINESS AUDIT FEE POLICY

Cr Davey moved:

That:

1. The report regarding the review of the Food Business Audit Fee Policy is received.
2. The policy entitled Food Business Audit Fee Policy, marked attachment 2 to this report, is adopted.

Seconded by Cr Knoblauch

CARRIED UNANIMOUSLY 11: 08092021

6 INFORMATION REPORTS

Nil.

7 CONFIDENTIAL ITEMS

Nil.

8 NOTICE OF MOTION

8.1 EHA SERVICE REVIEW RECOMMENDATION 1 – CHARTER FORMULA REVISION

Cr Nenke moved:

That:

1. That the EHA Board of Management endorses recommendation 1 from the recent Eastern Health Authority Service Review, which revises the administrative component of the cost recovery formula.
2. The Eastern Health Authority administration write to the City of Burnside, Campbelltown City Council, City of Norwood Payneham & St Peters, and City of Prospect requesting that their respective Councils consider endorsing the formula change at their next available meeting.
3. The Eastern Health Authority administration provide details in relation to the estimated financial impact of the formula change on Constituent Councils to assist with decision making.

Seconded by Cr Davey

CARRIED UNANIMOUSLY 12: 08092021

9 CORRESPONDENCE

Nil.

10 OTHER BUSINESS

ML – RPHP Committee met today and considered and prioritised the project briefs.

11 CLOSURE OF MEETING:

The Chairperson, Cr P Cornish, declared the meeting closed at 8:29 pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 9 September 2021.

Cr P Cornish

CHAIRPERSON