

EASTERN HEALTH AUTHORITY AUDIT COMMITTEE

Minutes of the Audit Committee meeting held at the EHA's offices at 101 Payneham Road, St Peters on Thursday 3 June 2021 commencing at 5:00pm.

MEMBERS PRESENT:

Claudia Goldsmith

Madeleine Vezis

Cr Peter Cornish

Burnside

In attendance:

M Livori, Chief Executive Officer

K Paparella, Team Leader - Administration & Immunisation

N Conci, Team Leader - Environmental Health

1. Opening

Meeting opened at 5:00pm

2. Apologies

Nil.

3. Presiding Member's Remarks

Claudia Goldsmith welcomed all in attendance to the meeting.

4. Confirmation of Minutes

Cr P Cornish moved:

That:

The minutes of the previous Audit Committee meeting be taken as read and confirmed.

Seconded by: M Vezis

CARRIED UNANIMOUSLY

1: 062021

5. REPORTS

5.1 FINANCE REPORT AND THIRD AND FINAL (MARCH 2021) BUDGET REVIEW FOR 2020/2021

Cr P Cornish moved:

That:

1. The Finance Report and Third and Final (March 2021) Budget Review for 2020/2021 Report be received.

Seconded by: M Vezis

CARRIED UNANIMOUSLY

2: 062021

5.2 DRAFT ANNUAL BUSINESS PLAN AND BUDGETED FINANCIAL STATEMENTS FOR 2021/2022

M Vezis moved:

That:

1. The Draft Annual Business Plan and Budgeted Financial Statements for 2021/2022 Report is received.

Seconded by: Cr P Cornish

CARRIED UNANIMOUSLY

3: 062021

5.3 UPDATE ON AUDIT FINDING RECOMMENDATIONS

M Vezis moved:

That:

1. The Update on Audit Findings Recommendations report is received.

Seconded by: Cr P Cornish

CARRIED UNANIMOUSLY

4: 062021

5.4 PROCUREMENT POLICY

Cr P Cornish moved:

That:

1. The report regarding the Procurement Policy as amended is received.
2. The Procurement Policy marked attachment 2 to Procurement Policy report is endorsed and referred to the Board of Management for adoption noting the consolidation of procurement categories 1 and 2.

Seconded by: M Vezis

CARRIED UNANIMOUSLY 5: 062021

5.5 DEBT COLLECTION POLICY

Cr P Cornish moved:

That:

1. The report regarding the Debt Collection Policy as amended is received.
2. A further report be presented to the Audit Committee for consideration when the review of the Debt Collection Policy is finalised.

Seconded by: M Vezis

CARRIED UNANIMOUSLY 6: 062021

7 CLOSURE OF MEETING

Presiding member, Claudia Goldsmith, declared the meeting closed at 6:29pm.