

EASTERN HEALTH AUTHORITY

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at Eastern Health Authority Offices, 101 Payneham Road, St Peters on Thursday 29 April 2021 commencing at 6:30pm.

MEMBERS PRESENT:

| | |
|----------------------------------|-------------------------------|
| Cr G Knoblauch, Cr S Whittington | Norwood, Payneham & St Peters |
| Cr P Cornish | Burnside |
| M Hammond, Cr J Kennedy | Campbelltown |
| Cr K Barnett, N Cunningham | Prospect |

In attendance:

| | |
|-------------|---|
| M Livori | Chief Executive Officer |
| N Conci | Team Leader Environmental Health |
| K Paparella | Team Leader Administration and Immunisation |

1 OPENING:

The meeting was declared open by the Cr Peter Cornish at 6:33pm.

2 APOLOGIES:

Cr J Davey Burnside
Cr J Joshi Walkerville
A Caddy Walkerville

3 CONFIRMATION OF MINUTES:

Cr J Kennedy moved:

The minutes of the meeting of the Board held on 25 February 2021 be taken as read and confirmed.

Seconded by Cr S Whittington

CARRIED UNANIMOUSLY

1: 29042021

4 MATTERS ARISING FROM THE MINUTES:

Nil.

5 ADMINISTRATION REPORT

5.1 FINANCE REPORT AND THIRD AND FINAL (MARCH 2021) BUDGET REVIEW FOR 2020/2021

Cr S Whittington moved:

That:

1. The Finance Report and Third and Final (March 2021) Budget Review for 2020/2021 Report be received.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY 2: 29042021

5.2 DRAFT ANNUAL BUSINESS PLAN AND BUDGETED FINANCIAL STATEMENTS FOR 2021/2022

Cr G Knoblauch moved:

That:

1. The Draft Annual Business Plan and Budgeted Financial Statements for 2021/2022 Report is received.
2. The Draft Annual Business Plan and Budgeted Financial Statements for 2021/2022 as provided as attachment 4 to this report is endorsed.

Seconded by N Cunningham

CARRIED UNANIMOUSLY 3: 29042021

5.3 SA Health Food Safety Rating Scheme

Cr J Kennedy moved:

That:

1. The report regarding the review of the Food Safety Rating Scheme is received.

Seconded by Cr S Whittington

CARRIED UNANIMOUSLY 5: 29042021

6 INFORMATION REPORTS:

6.1 Environmental Health Activity Report

Cr K Barnett moved:

That:

The Environmental Health Activity Report is received.

Seconded by M Hammond

CARRIED UNANIMOUSLY 6: 29042021

6.2 Immunisation

N Cunningham moved:

That:

The Immunisation Services Report is received.

Seconded by Cr G Knoblauch

CARRIED UNANIMOUSLY 7: 29042021

7 CONFIDENTIAL REPORTS:

**7.1 Ongoing Non-Attendance At Board Of Management Meetings By A
Constituent Council**

RECOMMENDATION 1

Cr G Knoblauch moved:

That:

1. Pursuant to Clause 3.10(b) of the Eastern Health Authority Charter (and with reference to Section 90 of the *Local Government Act 1999*) the Board of Management (Board) orders that all members of the public, except the Chief Executive Officer, Team Leader Environmental Health, and Team Leader Administration and Immunisation, be excluded from attendance at the meeting for Agenda Item 7.1 - Ongoing Non-attendance at Board of Management Meetings by a Constituent Council.

2. The Board is satisfied that, pursuant to Section 90(3)(h) of the *Local Government Act 1999*, the information to be received, discussed or considered in confidence is namely:
 - legal advice,
 - specifically, legal advice from the Authority's solicitors in relation to Ongoing Non-attendance at Board of Management Meetings by a Constituent Council
3. Accordingly, on this basis, the Board considers the principle that meetings of the Board should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

Seconded by N Cunningham

CARRIED UNANIMOUSLY

8: 29042021

RECOMMENDATION 3

Cr G Knoblauch moved:

That:

1. In accordance with Clause 3.11(c) of the Eastern Health Authority Charter, the Board of Management orders that the Report relating to the Ongoing Non-attendance at Board of Management Meetings by a Constituent Council report, all the relevant documentation and the Minutes arising from the Report, having been considered by the Board in confidence under Clause 3.10(b) of the Eastern Health Authority Charter (by virtue of Section 90 (3)(h) of the *Local Government Act 1999*), be kept confidential and not available for public inspection until further order of the Board; and
2. The Board authorise the Chief Executive Officer to disclose the contents of the report and minutes in respect of this item, as necessary to give effect to the Board's decision.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY

10: 29042021

7.2 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW

RECOMMENDATION 1

Cr G Knoblauch moved:

That:

1. Pursuant to Clause 3.10(b) of the Eastern Health Authority Charter and Section 90(2) of the *Local Government Act 1999* the Board of Management (Board) orders that all members of the public, except the Chief Executive Officer be excluded from attendance at the meeting for Agenda Item 7.2 - Chief Executive Officer Performance Review.
2. The Board is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in confidence is namely:

information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person, being the performance and remuneration of the Chief Executive Officer.
3. Accordingly, on this basis, the Board considers the principle that meetings of the Board should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY

11: 29042021

RECOMMENDATION 3

Cr G K Barnett moved:

That:

In accordance with Clause 3.11(c) of the Eastern Health Authority Charter the Board of Management (Board) orders that in relation to the Chief Executive Officer Performance and Remuneration Review Report, all relevant documentation and minutes arising from the report, having been considered by the Board in confidence under Clause 3.10(b) of the Eastern Health Authority Charter and Section 90 (3)(a) of the Act be kept confidential and not available for public inspection on the grounds that it involves information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer. This order is to remain in place until the Chief Executive Officer ceases employment with the Eastern Health Authority.

Seconded by Cr G Knoblauch

CARRIED UNANIMOUSLY

13: 29042021

8 CORRESPONDENCE

Nil.

9 CLOSURE OF MEETING:

The Chairperson, Cr P Cornish, declared the meeting closed at 7:46pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 5 May 2021.

Cr P Cornish

CHAIRPERSON