

EASTERN HEALTH AUTHORITY

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at Payinthe, City of Prospect 128 Prospect Road, Prospect, on Wednesday 9 September 2020 commencing at 6:30pm.

MEMBERS PRESENT:

Cr P Cornish, Cr J Davey	Burnside
Cr G Knoblauch, Cr S Whittington	Norwood Payneham & St Peters
M Hammond, Cr J Kennedy	Campbelltown
Cr K Barnett, N Cunningham	Prospect

In attendance:

M Livori	Chief Executive Officer
N Conci	Team Leader Environmental Health
K Paparella	Team Leader Administration and Immunisation
Ian McDonald	Creative Accounting – present for Items 5.1-5.3
Nancy Tran	Creative Accounting – present for Items 5.1-5.3

1 OPENING:

The meeting was declared open by the Cr Peter Cornish at 6:30pm.

2 APOLOGIES:

Cr J Joshi, A Caddy	Walkerville
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3 CONFIRMATION OF MINUTES:

Cr S Whittington moved:

The minutes of the meeting of the Board held on 24 June 2020 be taken as read and confirmed.

Seconded by Cr G Knoblauch

CARRIED UNANIMOUSLY

1: 09092020

4 MATTERS ARISING FROM THE MINUTES:

Nil.

5 ADMINISTRATION REPORT

5.1 DRAFT GENERAL PURPOSE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

Cr K Barnett moved:

That:

1. The General Purpose Financial Reports for the Year ending 30 June 2020 report is received.
2. The General Purpose Financial Reports including the Annual Financial Statements for the Year ending 30 June 2020 provided as attachment 1 are received and adopted.
3. The Chair and Chief Executive Officer be authorised to sign the Certification of Financial Statements in relation to the audit for the 2019/2020 year.
4. A copy of the General Purpose Financial Reports including the Annual Financial Statements for the Year ending 30 June 2020 are provided to the Constituent Councils.

Seconded by Cr J Davey.

CARRIED UNANIMOUSLY 2: 09092020

5.2 REPORT ON FINANCIAL RESULTS FOR THE YEAR ENDED 30 JUNE 2020

Cr J Kennedy moved:

That:

The report on Financial Results for the Year Ending 30 June 2020 is received.

Seconded by Cr S Whittington

CARRIED UNANIMOUSLY 3: 09092020

5.3 LONG-TERM FINANCIAL PLAN REVISED FINANCIAL ESTIMATES

Cr J Davey moved:

That:

1. Long-Term Financial Plan revised financial estimates report is received.

Seconded by Cr G Knoblauch

CARRIED UNANIMOUSLY 4: 09092020

5.4 RISK AND OPPORTUNITY MANAGEMENT – UPDATED CORPORATE RISK SUMMARY

Cr S Whittington moved:

That:

1. The report regarding the Risk and Opportunity Management – Updated Corporate Risk Summary is received.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY 5: 09092020

5.5 PUBLIC INTEREST DISCLOSURE PROCEDURE

N Cunningham moved:

That the Eastern Health Authority Board of Management adopts the Public Interest Disclosure Procedure as provided for in Attachment 1 to this report.

Seconded by Cr S Whittington

CARRIED UNANIMOUSLY 6: 09092020

5.6 ANNUAL BUSINESS PLAN 2019/2020 PERFORMANCE EVALUATION

Cr J Kennedy moved:

That:

The Annual Business Plan 2019/2020 Performance Evaluation report is received.

Seconded by M Hammond

CARRIED UNANIMOUSLY

7: 09092020

5.7 FOOD ACT ANNUAL REPORT 2019/2020

Cr G Knoblauch moved:

That:

The report titled Food Act Annual Report 2019/2020 be received.

Seconded by Cr J Davey

CARRIED UNANIMOUSLY

8: 09092020

5.8 2019/2020 FINANCIAL YEAR ANNUAL ENVIRONMENTAL HEALTH REPORT

Cr S Whittington moved:

That:

1. The Report titled 2019/2020 Financial Year Annual Environmental Health Report is received.
2. The 2019/2020 Financial Year Annual Environmental Health Report provided as attachment 1 to this report is submitted to the Chief Public Health Officer.

Seconded by N Cunningham

CARRIED UNANIMOUSLY

9: 09092020

5.9 EASTERN HEALTH AUTHORITY SERVICE REVIEW

N Cunningham moved:

That:

1. The Eastern Health Authority Service Review Report is received.
2. The Service Review is undertaken on the basis of the current scope and objectives detailed in the Request for Quote document, based on the Constituent Councils current endorsed financial contributions to the review.

Seconded by M Hammond

CARRIED UNANIMOUSLY 10: 09092020

6 INFORMATION REPORTS:

6.1 ENVIRONMENTAL HEALTH ACTIVITY REPORT

Cr S Whittington moved:

That:

The Environmental Health Activity Report is received.

Seconded by J Davey

CARRIED UNANIMOUSLY 11: 09092020

6.2 Immunisation

Cr S Whittington moved:

That:

The Immunisation Services Report is received.

Seconded by Cr G Knoblauch

CARRIED UNANIMOUSLY 12: 09092020

7 CORRESPONDENCE:

The CEO provided verbal update in relation to correspondence received and sent to the Town of Walkerville regarding provision of information for the Town of Walkerville EHA Service Review.

8 CLOSURE OF MEETING:

The Chairperson, Cr P Cornish, declared the meeting closed at 8.00pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 17 September 2020.

CR P Cornish

CHAIRPERSON