

EASTERN HEALTH AUTHORITY AUDIT COMMITTEE

Minutes of the Audit Committee meeting held at the EHA's offices at 101 Payneham Road, St Peters on Wednesday 26 August 2020 commencing at 3:00pm.

MEMBERS PRESENT:

Claudia Goldsmith

Madeleine Vezis

Cr Peter Cornish

Burnside

In attendance:

M Livori, Chief Executive Officer

N Conci, Team Leader - Environmental Health

David Francis – Bentleys

Ian McDonald - Creative Auditing

1. Opening

Meeting opened at 2:55pm

In accordance with clause 2.8 of the Eastern Health Authority Audit Committee Terms of Reference, Claudia Goldsmith was appointed by the committee as Presiding Member.

2. Apologies

K Paparella, Team Leader – Administration and Immunisation

3. Presiding Member's Remarks

Claudia Goldsmith welcomed Madeleine Vezis, David Francis and Ian McDonald to the meeting.

Claudia Goldsmith acknowledged that the process of selecting a replacement independent member to the committee contributed to a delay in the committee meeting.

4. Confirmation of Minutes

Cr P Cornish moved:

That:

The minutes of the previous Audit Committee meeting be taken as read and confirmed.

Seconded by: M Vezis

5. REPORTS

5.1 DRAFT GENERAL PURPOSE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

Cr P Cornish moved:

That:

1. The Draft General Purpose Financial Statements for the Year ending 30 June 2020 Report is noted.
2. The Committee is satisfied that the 2019/2020 draft statements present fairly the state of affairs of the organisation.
3. The 2019/2020 final audited statements and audit completion report are presented to the Board of Management.
4. The Chair of the Audit Committee is authorised to sign a statement to certify the independence of the external auditors.

Seconded by: M Vezis

CARRIED UNANIMOUSLY 2: 082020

5.2 REPORT ON FINANCIAL RESULTS FOR THE YEAR ENDED 30 JUNE 2020

Cr P Cornish moved:

That:

The report on Financial Results for the Year Ending 30 June 2020 is received.

Seconded by: M Vezis

CARRIED UNANIMOUSLY 3: 082020

5.3 ANNUAL BUSINESS PLAN AND BUDGETED FINANCIAL STATEMENTS FOR 2020/2021

M Vezis moved:

That:

The report regarding the Eastern Health Authority Annual Business Plan and Budgeted Financial Statements for 2020/2021 is received.

Seconded by: Cr P Cornish

CARRIED UNANIMOUSLY 4: 082020

5.4 LONG TERM FINANCIAL PLAN REVISED FINANCIAL ESTIMATES

M Vezis moved:

That:

1. Long-Term Financial Plan revised financial estimates report is received.
2. The Long-Term Financial Plan revised financial estimates are presented to the Board of Management for consideration.

Seconded by: Cr P Cornish

CARRIED UNANIMOUSLY 5: 082020

5.5 RISK AND OPPORTUNITY MANAGEMENT – UPDATED CORPORATE RISK SUMMARY

M Vezis moved:

That:

1. The report regarding the Risk and Opportunity Management – Updated Corporate Risk Summary is received.
2. The updated Corporate Risk Summary as amended and marked as attachment 2 to this report is endorsed.

Seconded by: Cr P Cornish

CARRIED UNANIMOUSLY

6: 082020

5.6 PUBLIC INTEREST DISCLOSURE PROCEDURE

M Vezis moved:

That:

That the Eastern Health Authority Board of Management adopts the Public Interest Disclosure Procedure as provided for in Attachment 1 to this report.

Seconded by: Cr P Cornish

CARRIED UNANIMOUSLY

7: 082020

6 OTHER BUSINESS

Terms of Reference – Committee committed to review the Terms of Reference at the next meeting (December 2020).

7 CLOSURE OF MEETING

Presiding member, Claudia Goldsmith, declared the meeting closed at 4:59pm.