

## **EASTERN HEALTH AUTHORITY**

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at Campbelltown City Council 172 Montacute Road, Rostrevor on Wednesday 24 June 2020 commencing at 6:30pm.

### **MEMBERS PRESENT:**

Cr G Knoblauch, Cr S Whittington	Norwood, Payneham & St Peters
Cr P Cornish, Cr J Davey	Burnside
M Hammond	Campbelltown
Cr K Barnett, N Cunningham	Prospect
Cr J Joshi	Walkerville

### **In attendance:**

M Livori	Chief Executive Officer
N Conci	Team Leader Environmental Health
K Paparella	Team Leader Administration and Immunisation

### **1 OPENING:**

The meeting was declared open by the Cr Peter Cornish at 6:30pm.

### **2 APOLOGIES:**

Cr J Kennedy	Campbelltown
A Caddy	Walkerville

### **3 CONFIRMATION OF MINUTES:**

Cr S Whittington moved:

The minutes of the meeting of the Board held on 29 April 2020 be taken as read and confirmed.

Seconded by N Cunningham

**CARRIED UNANIMOUSLY**

**1: 24062020**

### **4 MATTERS ARISING FROM THE MINUTES:**

Nil.

**5 ADMINISTRATION REPORT**

**5.1 FINANCIAL REPORTS**

Cr S Whittington moved:

That:

1. The financial report is received and adopted.

Seconded by Cr J Davey

**CARRIED UNANIMOUSLY 2: 24062020**

**5.2 ADOPTION OF ANNUAL BUSINESS PLAN AND BUDGETED FINANCIAL STATEMENTS FOR 2020/2021**

Cr J Davey moved:

That:

1. The report regarding the adoption of the Eastern Health Authority Annual Business Plan and Budgeted Financial Statements for 2019/2020 is received.
2. The Eastern Health Authority Annual Business Plan and Budget for 2020/2021 provided as attachment 4 to the report is adopted.
3. A copy of the Eastern Health Authority Annual Business Plan 2020/2021 incorporating the Budget are provided to the Chief Executive Officer of each Constituent Council within five business days.
4. The administration provides a report to a future meeting which considers options including rescoping the Service Review in light of the Town of Walkerville's decision to no longer contribute their share of funding for the review to be undertaken.

Seconded by Cr J Joshi

**CARRIED UNANIMOUSLY 3: 24062020**

**5.3 HEALTH CARE AND COMMUNITY SERVICES**

Cr S Whittington moved:

That:

1. The Supported Residential Facilities 2020-2021 Licensing Report is received.
  
2. The applicant detailed below be granted a licence to operate a Supported Residential Facility for a period of one year from 1 July 2020 to 30 June 2021 under the provisions of the Supported Residential Facilities Act 1992 with conditions:

<b>Applicant</b>	<b>Premises</b>
Magill Lodge Supported Residential Care Pty Ltd	Magill Lodge Supported Residential Care 524 Magill Road Magill SA 5072
<b>Conditions</b>	
<ol style="list-style-type: none"> <li>1. Ensure that the facility, and all furniture, fixtures and fittings at the facility are maintained in a clean, safe and hygienic condition as indicated in the audit report.</li> <li>2. Maintain records of cleaning and maintenance activities undertaken at the facility in accordance with the approved cleaning and maintenance schedules.</li> <li>3. Retain all cleaning and maintenance records at the facility to demonstrate compliance with condition 1.</li> <li>4. If there are 30 or more residents of the facility – ensure that the staff includes both a cook and a cleaner in addition to the members of staff who provide personal care services to residents of the facility; and in any case – ensure that the facility is staffed so as to ensure, at all times, the proper care and safety of residents.</li> <li>5. Comply with the requirements of Section 71 of the <i>Development Act 1993</i> in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministers Specification SA 76 for the premises.</li> </ol>	

3. The applicants below be granted a licence to operate a Supported Residential Facility for a period of six months from 1 July 2020 to 31 December 2020 under the provisions of the Supported Residential Facilities Act 1992 subject to conditions as detailed:

<b>Applicant</b>	<b>Premises</b>
Palm Gardens Consolidated Pty Ltd	Magill Estate Retirement Village 122 Reid Avenue Magill SA 5072
<b>Conditions</b>	
1. Comply with the requirements of Section 71 of the <i>Development Act 1993</i> in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministers Specification SA 76 for the premises.	
<b>Applicant</b>	<b>Premises</b>
Bellara Aged Care Village Pty Ltd	Bellara Village 98 Newton Road Campbelltown SA 5074
<b>Conditions</b>	
1. Comply with the requirements of Section 71 of the <i>Development Act 1993</i> in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministers Specification SA 76 for the premises.	
<b>Applicant</b>	<b>Premises</b>
Vailima Gardens Pty Ltd	Vailima Gardens Retirement Village 63 Hackney Road Hackney SA 5069
<b>Conditions</b>	
1. Comply with the requirements of Section 71 of the <i>Development Act 1993</i> in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministers Specification SA 76 for the premises.	

4. The applicant below be granted a licence to operate a Supported Residential Facility for a period of four months from 1 July 2020 to 31 October 2020 under the provisions of the Supported Residential Facilities Act 1992 subject to conditions as detailed:

<b>Applicant</b>	<b>Premises</b>
MGB Residential Care Pty Ltd	Prospect Community Village 4-6 Dean Street Prospect SA 5082
<b>Conditions</b>	

1. Ensure that the facility, and all furniture, fixtures and fittings at the facility are maintained in a clean, safe and hygienic condition as indicated in the audit report.
2. Maintain records of cleaning and maintenance activities undertaken at the facility in accordance with the approved cleaning and maintenance schedules.
3. Retain all cleaning and maintenance records at the facility to demonstrate compliance with condition 1.
4. Ensure all bedrooms have adequate ventilation.
5. Ensure hot water is available for the laundering of soiled bedding or use a laundry service.
6. Ensure that the floor plan, cleaning schedule and room numbers on doors are consistent.
7. If there are 30 or more residents of the facility – ensure that the staff includes both a cook and a cleaner in addition to the members of staff who provide personal care services to residents of the facility; and in any case – ensure that the facility is staffed so as to ensure, at all times, the proper care and safety of residents.
8. Comply with the requirements of Section 71 of the *Development Act 1993* in relation to Fire Safety by maintaining all Essential Safety Provisions as required under the relevant schedule of options listed in the Ministers Specification SA 76 for the premises.

Seconded by Cr G Knoblauch

**CARRIED UNANIMOUSLY 4: 24062020**

#### **5.4 EASTERN HEALTH AUTHORITY 2020 CHARTER REVIEW**

N Cunningham moved:

That:

1. The Eastern Health Authority 2020 Charter Review Report is received.
2. A review of the Eastern Health Authority's Charter commences based on the process set out in this report as amended.

Seconded by Cr J Joshi

**CARRIED UNANIMOUSLY 5: 24062020**

**6 INFORMATION REPORTS:**

**6.1 ENVIRONMENTAL HEALTH ACTIVITY REPORT**

S Whittington moved:

That:

The Environmental Health Activity Report is received.

Seconded by Cr J Joshi

**CARRIED UNANIMOUSLY          6: 24062020**

**6.2 IMMUNISATION**

Cr J Davey moved:

That:

The Immunisation Services Report is received.

Seconded by Cr K Barnett

**CARRIED UNANIMOUSLY          7: 24062020**

**7 CONFIDENTIAL REPORTS**

**7.1 APPONTMENT OF INDEPENDENT MEMBER OF THE EASTERN HEALTH  
AUTHORITY AUDIT COMMITTEE**

**RECOMMENDATION 1**

Cr G Knoblauch moved:

That:

1. The Board is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in confidence is namely:

information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of persons, being the persons who have expressed an interest in appointment to the position of independent member of the Audit Committee (the applicants).

Seconded by N Cunningham

**CARRIED UNANIMOUSLY 8: 24062020**

**RECOMMENDATION 3**

Cr S Whittington moved:

That:

In accordance with Clause 3.11(c) of the Eastern Health Authority Charter the Board of Management (Board) orders that in relation to the Appointment of Independent Member to the Eastern Health Authority Audit Committee Report, all relevant documentation and minutes arising from the report, having been considered by the Board in confidence under Clause 3.10(b) of the Eastern Health Authority Charter and Section 90 (3)(a) of the Act be kept confidential and not available for public inspection on the grounds that it involves information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the applicants.

Seconded by Cr J Davey

**CARRIED UNANIMOUSLY 10: 24062020**

**8 CORRESPONDENCE**

Nil.

**9 CLOSURE OF MEETING:**

The Chairperson, Cr P Cornish, declared the meeting closed at 7:41pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 30 June 2020.

-----

**Cr P Cornish**

**CHAIRPERSON**