

EASTERN HEALTH AUTHORITY

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held via Microsoft Teams on Wednesday 29 April 2020 commencing at 6:30pm.

MEMBERS PRESENT:

Cr G Knoblauch, Cr S Whittington	Norwood, Payneham & St Peters
Cr P Cornish, Cr J Davey	Burnside
M Hammond, Cr J Kennedy	Campbelltown
Cr K Barnett, N Cunningham	Prospect
Cr J Joshi, A Caddy	Walkerville

In attendance:

M Livori	Chief Executive Officer
N Conci	Team Leader Environmental Health
K Paparella	Team Leader Administration and Immunisation

1 OPENING:

The meeting was declared open by the Cr Peter Cornish at 6:32pm.

2 APOLOGIES: Nil

3 CONFIRMATION OF MINUTES:

Cr S Whittington moved:

The minutes of the meeting of the Board held on 26 February 2020 and 2 April 2020 be taken as read and confirmed.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY

1: 29042020

4 MATTERS ARISING FROM THE MINUTES:

Nil.

5 ADMINISTRATION REPORT

5.1 REVIEW OF THE FOOD BUSINESS INSPECTION FEE POLICY

Cr J Davey moved:

That:

1. The report entitled Review of the Food Business Inspection Fee Policy is received.
2. The food inspection fees are waived from 17 March 2020 to 30 June 2020.

Seconded by Cr G Knoblauch

CARRIED UNANIMOUSLY 2: 29042020

Cr J Kennedy joined the meeting via Microsoft Teams at 6:36pm

5.2 FINANCE REPORT AND THIRD AND FINAL (MARCH 2020) BUDGET REVIEW FOR 2019/2020

Cr K Barnett moved:

That:

1. The Finance Report and Third and Final (March 2020) Budget Review for 2019/2020 Report be received.
2. The Board of Management endorse the postponement of the service review until such time that the COVID-19 crisis period is over and EHA's operations return to relatively normal levels.
3. Amendments to the Budgeted Financial Statements as detailed in attachment 2 are approved.

Seconded by Cr J Davey

CARRIED UNANIMOUSLY 3: 29042020

Cr J Joshi moved:

A motion without notice:

That the CEO contact the CEO of the Town of Walkerville and clarify what level of information the Audit Committee requires and agree on a timeframe for completion of work.

Seconded by A Caddy

CARRIED 4: 29042020

5.3 DRAFT ANNUAL BUSINESS PLAN AND BUDGETED FINANCIAL STATEMENTS FOR 2020/2021

Cr S Whittington moved:

That:

1. The Draft Annual Business Plan and Budgeted Financial Statements for 2020/2021 Report is received.
2. The Draft Annual Business Plan and Budgeted Financial Statements for 2020/2021 as provided as attachment 4 to this report is endorsed and forwarded to Constituent Councils for comment.

Seconded by Cr J Kennedy

CARRIED UNANIMOUSLY 5: 29042020

5.4 SIGNATORIES FOR BUSINESS BANKING ACCOUNT AND ELECTRONIC PAYMENTS

N Cunningham moved:

That:

1. The report regarding Signatories for Business Banking Accounts is received.
2. Kristen Paparella (Team Leader Administration and Immunisation) is approved as a signatory for Eastern Health Authority Business Banking accounts.

Seconded by Cr J Joshi

CARRIED UNANIMOUSLY 6: 29042020

5.5 REGIONAL PUBLIC HEALTH PLAN UPDATE

Cr J Davey moved:

That:

1. The Regional Public Health and Well Being Plan 2020-2025 update is received.
2. The Regional Public Health and Well Being Plan – Better Living, Better Health 2020-2025, marked as attachment 1 is received.
3. The Regional Public Health and Well Being Plan – Better Living, Better Health 2020-2025, council reference documents marked as attachment 2 is received.

Seconded by Cr S Whittington

CARRIED UNANIMOUSLY 7: 29042020

6 INFORMATION REPORTS:

6.1 Environmental Health Activity Report

A Caddy moved:

That:

The Environmental Health Activity Report is received.

Seconded by Cr G Knoblauch

CARRIED UNANIMOUSLY 8: 29042020

6.2 Immunisation

Cr J Davey moved:

That:

The Immunisation Services Report is received.

Seconded by Cr J Kennedy

CARRIED UNANIMOUSLY 9: 28042020

7 CORRESPONDENCE

Nil.

8 CLOSURE OF MEETING:

The Chairperson, Cr P Cornish, declared the meeting closed at 8:05pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 30 April 2020.

Cr P Cornish

CHAIRPERSON