

EASTERN HEALTH AUTHORITY AUDIT COMMITTEE

Minutes of the Audit Committee meeting held at the EHA's offices at 101 Payneham Road, St Peters on Wednesday 11 December 2019 commencing at 3:00pm.

MEMBERS PRESENT:

Lisa Scinto

Claudia Goldsmith

Cr Peter Cornish

Burnside

In attendance:

M Livori, Chief Executive Officer

N Conci, Team Leader - Environmental Health

1. Opening

Meeting opened at 3.01pm

2. Apologies

Nil

3. Presiding Member's Remarks

Nil.

4. Confirmation of Minutes

Cr P Cornish moved:

That:

The minutes of the Audit Committee meeting held on 28 August 2019 be taken as read and confirmed.

Seconded by: C Goldsmith

CARRIED UNANIMOUSLY

1: 112019

5. REPORTS

5.1 FINANCE REPORT AND FIRST (SEPTEMBER 2019) BUDGET REVIEW FOR 2019/2020

C Goldsmith moved:

That:

1. The Finance Report and First (September 2019) Budget Review for 2019/2020 report be received.

Seconded by: Cr P Cornish

CARRIED UNANIMOUSLY 2: 112019

5.2 INDEPENDENT AUDITOR'S REPORT AND BALANCE DATE AUDIT MANAGEMENT LETTER FOR THE YEAR ENDED 30 JUNE 2019

Cr P Cornish moved:

That:

The report regarding the External Audit Management Letter for the year ending 30 June 2019 is received.

Seconded by: C Goldsmith

CARRIED UNANIMOUSLY 3: 112019

5.3 EASTERN HEALTH AUTHORITY (EHA) AUDIT COMMITTEE ANNUAL REPORT EVALUATION 2019

C Goldsmith moved:

That:

1. The report titled EHA Audit Committee Annual Report Evaluation 2019 is received.
2. The EHA Audit Committee Annual Report Evaluation 2019 as detailed in attachment 1 to this report is presented to the Board of Management for consideration.

Seconded by: Cr P Cornish

CARRIED UNANIMOUSLY 4: 112019

5.4 EASTERN HEALTH AUTHORITY AUDIT COMMITTEE TERMS OF REFERENCE

C Goldsmith moved:

That:

1. The report regarding the Eastern Health Authority Audit Committee Terms of Reference is received.

Seconded by: L Scinto

CARRIED UNANIMOUSLY 5: 112019

5.5 RECORDS MANAGEMENT POLICY

Cr P Cornish moved:

That:

1. The report regarding the Records Management Policy is received.
2. The policy entitled Records Management Policy, marked attachment 1 to this report is endorsed and submitted to the Board of Management for adoption.

Seconded by: C Goldsmith

CARRIED UNANIMOUSLY 6: 112019

5.6 APPOINTMENT OF EXTERNAL AUDITOR FOR 2020-2022

C Goldsmith moved:

That:

1. The report regarding the Appointment of External Auditor for 2020-2022 is received.

Seconded by: Cr P Cornish

CARRIED UNANIMOUSLY 7: 112019

6 CLOSURE OF MEETING

Presiding member, Lisa Scinto, declared the meeting closed at 3:55pm.