

**EASTERN HEALTH AUTHORITY**

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at the offices of the Eastern Health Authority, 101 Payneham Road, St Peters, on Wednesday 26 August 2015 commencing at 6:30pm.

**MEMBERS PRESENT:**

Cr P Cornish, Cr A Monceaux	Burnside
Cr G Knoblauch, Cr S Whittington	Norwood Payneham & St Peters
Cr K Barnett, Cr T Evans	Prospect
Cr M Bishop, Cr D Shetliffe	Walkerville

**In attendance:**

M Livori	Chief Executive Officer
N Conci	Team Leader Environmental Health Officer
N Bevitt	Team Leader Administration and Immunisation

**1 OPENING:**

The meeting was declared open by the Chair, Cr S Whittington, at 6:35pm.

**2 APOLOGIES:**

Cr J Kennedy, Cr M Ryan	Campbelltown
-------------------------	--------------

**3 CHAIRPERSON'S REMARKS**

Nil

**4 CONFIRMATION OF MINUTES:**

Cr K Barnett moved:

The minutes of the meeting of the Board of Management held on 24 June 2015 be taken as read and confirmed.

Seconded by Cr P Cornish

**CARRIED UNANIMOUSLY 1:082015**

**5 MATTERS ARISING FROM THE MINUTES:**

Nil

**6 ADMINISTRATION REPORT:**

**6.1 GENERAL PURPOSE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2015**

Cr P Cornish moved:

That:

1. The report regarding the General Purpose Financial Statements for the year ended 30 June 2015 is received.
2. The General Purpose Financial Statements, as tabled, for the year ended 30 June 2015 and provided as attachment 1 are received and adopted.
3. The Chairperson be authorised to sign the adoption statement in relation to the audit for the 2014/2015 financial year.
4. A copy of the Annual Financial Statements is provided to the Constituent Councils.

Seconded by Cr T Evans

**CARRIED UNANIMOUSLY 2:082015**

**6.2 REPORT ON FINANCIAL RESULTS FOR THE YEAR ENDED 30 JUNE 2015**

Cr D Shetliffe moved:

That:

1. The report on Financial Results for the Year Ending 30 June 2015 is received.
2. The Audit Committee be requested to consider the nature and detail of the Financial Reports.

Seconded by Cr A Monceaux

**CARRIED UNANIMOUSLY 3:082015**

### **6.3 EASTERN HEALTH AUTHORITY REVIEW OF DELEGATIONS 2015**

Cr D Shetliffe moved:

That:

1. Eastern Health Authority Review of Delegations 2015 Report is received.
2. Having conducted an annual review of EHA's Delegations: the current sub delegations provided to EHA staff are consistent with the legislation currently in force; are sufficient to enable EHA to effectively discharge its powers and functions; and that no change to the delegated authority provided by EHA to its staff is required at this time.

Seconded by Cr T Evans

**CARRIED UNANIMOUSLY 4:082015**

### **6.4 ANNUAL BUSINESS PLAN 2014/2015 PERFORMANCE EVALUATION**

Cr K Barnett moved:

That:

The Annual Business Plan 2014/2015 Performance Evaluation report is received.

Seconded by Cr D Shetliffe

**CARRIED UNANIMOUSLY 5:082015**

### **CONFIDENTIAL REPORT**

#### **6.5 EASTERN HEALTH AUTHORITY ICT ENVIRONMENT**

Cr K Barnett moved:

That:

##### **RECOMMENDATION 1**

That:

Pursuant to section 90(2) and 90(3)(b) and (i) of the Local Government Act 1999 the Board of Management (Board) orders that all members of the public, with the exception of Eastern Health Authority (EHA) staff be excluded from attendance at the meeting for Agenda Item 6.5 – Eastern Health Authority ICT Environment.

The Board is satisfied that, pursuant to section 90 (3) (b) and (i) of the Act, the information to be received, discussed or considered in confidence is:

(3)(b) Information the disclosure of which—

- (i) could reasonably be expected to confer a commercial advantage on a person with whom the Eastern Health Authority is conducting, or proposing to conduct, business, or to prejudice the commercial position of the Eastern Health Authority; and
- (ii) would, on balance, be contrary to the public interest;

(3)(i) Information relating to actual litigation, or litigation that EHA believes on reasonable grounds will take place, involving EHA or an employee of EHA;

and EHA is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Second by Cr P Cornish

## **RECOMMENDATION 2**

Cr G Knoblauch moved:

That:

Under Section 91(7) and (9) of the Local Government Act 1999 the Eastern Health Authority orders that the report, discussion and minutes be kept confidential and that this is reviewed after a period of 12 months.

Second by Cr T Evans

**CARRIED UNANIMOUSLY 7:082015**

## **6.6 REVIEW OF THE FOOD BUSINESS AUDIT FEE POLICY**

Cr A Monceaux moved:

That:

1. The report regarding the review of the Food Business Audit Fee Policy is received.
2. The policy entitled Food Business Audit Fee Policy, marked attachment 2 to this report, is adopted.

Seconded by Cr D Shetliffe

**CARRIED UNANIMOUSLY 8:082015**

**6.7 FOOD ACT ANNUAL REPORT 2014/2015**

Cr K Barnett moved:

That:

The report titled Food Act Annual Report 2014/2015 be received and endorsed.

Seconded by Cr D Shetliffe

**CARRIED UNANIMOUSLY 9:082015**

**6.8 ENVIRONMENTAL HEALTH REPORT 2014/2015**

Cr T Evans moved:

That:

The report titled Environmental Health Report 2014/2015 be received and endorsed.

Seconded by Cr K Barnett

**CARRIED UNANIMOUSLY 10:082015**

**6.9 REVIEW OF THE FOOD BUSINESS INSPECTION FEE POLICY**

Cr A Monceaux moved:

That:

1. The report regarding the review of the Food Business Inspection Fee Policy is received.
2. The Policy entitled Food Business Inspection Fee Policy, marked attachment 2 to this report, is adopted.

Seconded by Cr P Cornish

**CARRIED UNANIMOUSLY 11:082015**

**CLOSURE OF MEETING:**

The Chairperson, Cr S Whittington, declared the meeting closed at 8:45pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 28 August 2015.

-----

**CR S Whittington**

**CHAIRPERSON**