

EASTERN HEALTH AUTHORITY

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at the offices of the Eastern Health Authority, 101 Payneham Road, St Peters, on Wednesday 18 September 2019 commencing at 6:30pm.

MEMBERS PRESENT:

Cr P Cornish, M Heinrich	Burnside
M Hammond, Cr J Kennedy	Campbelltown
Cr K Barnett, N Cunningham	Prospect
Cr J Joshi, A Caddy	Walkerville

In attendance:

M Livori	Chief Executive Officer
N Conci	Team Leader Environmental Health
N Bevitt	Team Leader Administration and Immunisation

1 OPENING:

The meeting was declared open by the Cr Peter Cornish at 6:32pm.

2 APOLOGIES:

Cr G Knoblauch	Norwood Payneham & St Peters
Cr S Whittington	Norwood Payneham & St Peters

3 CONFIRMATION OF MINUTES:

Cr J Kennedy moved:

The minutes of the meeting of the Board held on 26 June 2019 be taken as read and confirmed.

Seconded by A Caddy

CARRIED UNANIMOUSLY

1: 18092019

4 MATTERS ARISING FROM THE MINUTES:

Nil.

5 ADMINISTRATION REPORT

5.1 GENERAL PURPOSE FINANCIAL STATEMENTS FOR YEAR ENDING 30 JUNE 2019

Cr K Barnett moved:

That:

1. The General Purpose Financial Reports for the Year ending 30 June 2019 report is received.
2. The General Purpose Financial Reports including the Annual Financial Statements for the year ended 30 June 2019 provided as attachment 3 are received and adopted.
3. The Chairperson be authorised to sign the adoption statement in relation to the audit for the 2018/2019 financial year.
4. A copy of the General Purpose Financial Reports including the Annual Financial Statements for the year ended 30 June 2019 are provided to the Constituent Councils.

Seconded by Cr J Joshi

CARRIED UNANIMOUSLY 2: 18092019

N Bevitt entered at 6.35pm.

5.2 REPORT ON FINANCIAL RESULTS FOR THE YEAR ENDING 30 JUNE 2019

N Cunningham moved:

That:

The report on Financial Results for the Year Ending 30 June 2019 is received.

Seconded by Cr J Kennedy

CARRIED UNANIMOUSLY 3: 18092019

5.3 LONG TERM FINANCIAL PLAN REVISED FINANCIAL ESTIMATES

M Heinrich moved:

That:

1. Long Term Financial Plan revised financial estimates report is received.
2. The Long Term Financial Plan revised financial estimates are endorsed by the Board of Management.

Seconded by Cr J Joshi

CARRIED UNANIMOUSLY 4: 18092019

5.4 ANNUAL BUSINESS PLAN 2018/2019 PERFORMANCE EVALUATION

A Caddy moved:

That:

The Annual Business Plan 2018/2019 Performance Evaluation report is received.

Seconded by Cr J Joshi

CARRIED UNANIMOUSLY 5: 18092019

5.5 EASTERN HEALTH AUTHORITY REVIEW OF DELEGATIONS

Cr J Kennedy moved:

1. That:

1.1 having been delegated powers and functions:

1.1.1 under the following:

1.1.1.1 *Environment Protection Act 1993* and
Environmental Protection (Waste to
Resources) Policy 2010

- 1.1.1.2 *Expiation of Offences Act 1996*
- 1.1.1.3 *Local Government Act 1999*
- 1.1.1.4 *Safe Drinking Water Act 2011*
- 1.1.1.5 *South Australian Public Health Act 2011; South Australian Public Health (General) Regulations 2013, South Australian Public Health (Legionella) Regulations 2013; South Australian Public Health (Wastewater) Regulations 2013 and the South Australian Public Health (Fees) Regulations 2018*
- 1.1.1.6 *Fines Enforcement and Debt Recovery Act 2017*
- 1.1.1.7 *Supported Residential Facilities Act 1992 and Supported Residential Facilities Regulations 2009.*

("the Head Delegation")

1.1.2 by the following Councils:

- 1.1.2.1 City of Burnside on the 9th day of July 2019
- 1.1.2.2 Campbelltown City Council on the 18th day of June 2019
- 1.1.2.3 City of Norwood Payneham and St Peters on the 1st day of July 2019
- 1.1.2.4 City of Prospect on the 25th day of June 2019
- 1.1.2.5 Corporation of the Town of Walkerville on the 17th day of June 2019

as set out in Appendices A to E of the Report dated 18 September 2019 and entitled "Eastern Health Authority Review of Delegations".

1.2 Eastern Health Authority ("EHA"):

1.2.1 in exercise of the powers under Section 44(4)(b) and Clause 36 of Schedule 2 of the *Local Government Act 1999*:

- 1.2.1.1 revokes all previous subdelegations under the below legislation to the person occupying the office of Chief Executive Officer of EHA and all other employees and officers of EHA, and
- 1.2.1.2 subdelegates the powers and functions under the following Acts and specified in the proposed Instruments of Subdelegation contained in Appendices 1 – 6 of the Report

dated 18 September 2019 and entitled “Eastern Health Authority Review of Delegations” (each of which is individually identified as indicated below) to the persons occupying the office or position detailed in the proposed Instruments of Subdelegation subject to the conditions and/or limitations specified herein or in the Schedule of Conditions in each such proposed Instrument of Subdelegation:

- (a) *Environment Protection Act 1993* and *Environment Protection (Waste to Resources) Policy 2010* (Appendix 1)
- (b) *Expiation of Offences Act 1996* (Appendix 2)
- (c) *Local Government Act 1999* (Appendix 3)
- (d) *Safe Drinking Water Act 2011* (Appendix 4)
- (e) *South Australian Public Health Act 2011; South Australian Public Health (General) Regulations 2013, South Australian Public Health (Legionella) Regulations 2013; South Australian Public Health (Wastewater) Regulations 2013* and *South Australian Public Health (Fees) Regulations 2018* (Appendix 5)
- (f) *Fines Enforcement and Debt Recovery Act 2017* (Appendix 6)

1.2.2 in exercise of the powers contained in Section 9(3)(b) of the *Supported Residential Facilities Act 1992* and Clause 36 of Schedule 2 of the *Local Government Act 1999*:

1.2.2.1 revokes all previous subdelegations under the *Supported Residential Facilities Act 1992* to the person occupying the office of Chief Executive Officer of EHA and all other employees and officers of EHA and

1.2.2.2 subdelegates the powers and functions under the *Supported Residential Facilities Act 1992* specified in the proposed Instrument of Subdelegation contained in Appendix 7 of the Report dated 18 September 2019 and entitled “Eastern Health Authority Review of Delegations” to the persons occupying the office or position detailed in the proposed Instruments of Subdelegation subject to the

conditions and/or limitations specified herein or in the Schedule of Conditions in the proposed Instrument of Subdelegation.

2. That, in exercise of the power under Clause 36 of Schedule 2 of the *Local Government Act 1999*, EHA:
 - 2.1 revokes all previous delegations under the below legislation to the person occupying the office of Chief Executive Officer of EHA and all other employees and officers of EHA and
 - 2.2 delegates the powers and functions under the following Acts and specified in the proposed Instruments of Delegation contained in Appendices 2 and 4 of the Report dated 18 September 2019 and entitled "Eastern Health Authority Review of Delegations" (each of which is individually identified as indicated below) to the persons occupying the office or position detailed in the proposed Instruments of Delegation subject to the conditions and/or limitations specified herein or in the Schedule of Conditions in each such proposed Instrument of Delegation:
 - 2.2.1 *Expiation of Offences Act 1996* (Appendix 2)
 - 2.2.2 *Safe Drinking Water Act 2011* (Appendix 4).
3. That EHA, as an enforcement agency and in exercise of the power contained in Section 91 of the *Food Act 2001*:
 - 3.1 revokes all previous delegations under the *Food Act 2001* to the person occupying the office of Chief Executive Officer of EHA and all other employees and officers of EHA and
 - 3.2 hereby delegates this 18 September 2019 the powers and functions under the *Food Act 2001* specified in the proposed Instrument of Delegation contained in Appendix 8 to the Report dated 18 September 2019 and entitled "Eastern Health Authority Review of Delegations" to the persons occupying the office or position detailed in the proposed Instrument of Delegation subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the *Food Act 2001*.

STANDARD CONDITIONS OF SUBDELEGATIONS AND DELEGATIONS MADE BY THE

EASTERN HEALTH AUTHORITY

"Nil"

CARRIED UNANIMOUSLY 6: 18092019

5.6 RISK AND OPPORTUNITY MANAGEMENT – UPDATED CORPORATE RISK SUMMARY

N Cunningham moved:

That:

The report regarding the Risk and Opportunity Management – Updated Corporate Risk Summary is received.

Seconded by A Caddy

CARRIED UNANIMOUSLY 7: 18092019

5.7 GOVERNANCE REVIEW REPORT

M Heinrich moved:

That:

That the Governance Review Report is received.

Seconded by N Cunningham

CARRIED UNANIMOUSLY 8: 18092019

5.8 FOOD ACT ANNUAL REPORT 2018/2019

A Caddy moved:

That:

The report titled Food Act Annual Report 2018/2019 (attachment 1) be received and endorsed.

Seconded by M Hammond

CARRIED UNANIMOUSLY 9: 18092019

5.9 2018/2019 FINANCIAL YEAR ANNUAL ENVIRONMENTAL HEALTH REPORT

Cr J Kennedy moved:

That:

1. The Report titled 2018/2019 Financial Year Annual Environmental Health Report is received.

2. The 2018/2019 Financial Year Annual Environmental Health Report provided as attachment 1 to this report is submitted to the Chief Public Health Officer.

Seconded by J Joshi

CARRIED UNANIMOUSLY 10: 18092019

6 INFORMATION REPORTS:

6.1 Environmental Health Activity Report

J Joshi moved:

That:

The Environmental Health Activity Report is received.

Seconded by A Caddy

CARRIED UNANIMOUSLY 11: 18092019

6.2 Immunisation

N Cunningham moved:

That:

The Immunisation Services Report is received.

Seconded by Cr J Joshi

CARRIED UNANIMOUSLY 12: 18092019

7 CORRESPONDENCE:

8 CLOSURE OF MEETING:

The Chairperson, Cr P Cornish, declared the meeting closed at 7:28pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 20 September 2019.

CR P Cornish

CHAIRPERSON