

EASTERN HEALTH AUTHORITY AUDIT COMMITTEE

Minutes of the Meeting of the Audit Committee of Eastern Health Authority (EHA) held at the offices of Eastern Health Authority at 101 Payneham Road, St Peters on Wednesday 1 May 2019 commencing at 2:00pm.

MEMBERS PRESENT:

Lisa Scinto

Claudia Goldsmith

Cr P Cornish

Burnside

In attendance:

M Livori

Chief Executive Officer

N Conci

Team Leader - Environmental Health

N Bevitt

Team Leader – Administration and Immunisation

1. OPENING:

The meeting was declared open by Lisa Scinto at 2.18pm.

2. APOLOGIES

Nil

3. PRESIDING MEMBER'S REMARKS

4. CONFIRMATION OF MINUTES

C Goldsmith moved:

That:

The minutes of the Audit Committee meeting held on 15 August 2018 be taken as read and confirmed.

Seconded by: Cr P Cornish

CARRIED UNANIMOUSLY 1: 01052019

5. REPORTS

5.1 FINANCE REPORT AND FIRST (SEPTEMBER 2018) BUDGET REVIEW FOR 2018/2019

Cr P Cornish moved:

That:

The Finance Report and First (September 2018) Budget Review for 2018/2019 report be received.

Seconded by: C Goldsmith

CARRIED UNANIMOUSLY 2: 01052019

5.2 FINANCE REPORT AND SECOND (DECEMBER 2018) BUDGET REVIEW FOR 2018/2019

Ms Goldsmith declared a perceived conflict of interest due to being on a SA Health Board. While the motion did not deal with SA Health and the letter attached to the report was from SA Health. Ms Goldsmith stated that she would participate in the debate and vote on the issue.

Cr P Cornish moved:

That:

The Finance Report and Second (December 2018) Budget Review Report for 2018/2019 be received.

Seconded by: C Goldsmith

CARRIED UNANIMOUSLY 3: 01052019

5.3 EXTERNAL AUDIT MANAGEMENT LETTER FOR THE YEAR ENDED 30 JUNE 2018

C Goldsmith moved:

That:

The report regarding the External Audit Management Letter for the year ending 30 June 2018 is received.

Seconded by: Cr P Cornish

CARRIED UNANIMOUSLY 4: 01052019

5.4 FIRST ATTENDANCE OF AUDITOR FOR EXTERNAL AUDIT MANAGEMENT REPORT FOR THE FINANCIAL YEAR ENDING 30 JUNE 2019

Cr P Cornish moved:

That:

The report regarding the first attendance in relation to the External Audit Management Report for the year ending 30 June 2019 is received.

Seconded by: C Goldsmith

CARRIED UNANIMOUSLY 5: 01052019

5.5 DEVELOPMENT OF ANNUAL BUSINESS PLAN FOR 2019/2020

Cr P Cornish moved:

That:

The Development of the Annual Business Plan for 2019/2020 report is received.

Seconded by: C Goldsmith

CARRIED UNANIMOUSLY 6: 01052019

5.6 EASTERN HEALTH AUTHORITY AUDIT COMMITTEE TERMS OF REFERENCE

C Goldsmith moved:

That:

The report regarding the Eastern Health Authority Audit Committee Terms of Reference is received.

Seconded by: Cr P Cornish

CARRIED UNANIMOUSLY 7: 01052019

5.7 EASTERN HEALTH AUTHORITY (EHA) AUDIT COMMITTEE ANNUAL EVALUATION REPORT 2018

Cr P Cornish moved:

That:

1. The EHA Audit Committee Annual Evaluation Report 2018 is received.
2. The EHA Audit Committee Annual Evaluation Report 2018 as amended and detailed in attachment 1 to this report is presented to the Board of Management for consideration.

Seconded by: C Goldsmith

CARRIED UNANIMOUSLY 8: 01052019

5.8 REVIEW OF EASTERN HEALTH AUTHORITY INTERNAL CONTROLS REGISTER

That:

The report regarding the Review of the EHA Internal Controls Register document is received.

Seconded by: C Goldsmith

CARRIED UNANIMOUSLY 9: 01052019

5.9 CYBER RISK ASSESSMENT

C Goldsmith moved:

That:

The Cyber Risk Assessment report is received.

Seconded by: Cr P Cornish

CARRIED UNANIMOUSLY

10: 01052019

FORWARD AGENDA 2019

Closure of Meeting

Presiding member, Lisa Scinto, declared the meeting closed at 3:47pm.