

EASTERN HEALTH AUTHORITY AUDIT COMMITTEE

Minutes of the Audit Committee meeting held at the EHA's offices at 101 Payneham Road, St Peters on Wednesday 15 August 2018 commencing at 5:30pm.

MEMBERS PRESENT:

Lisa Scinto
Claudia Goldsmith
Cr Talis Evans (arrived at 5:36pm)

In attendance:

M Livori, Chief Executive Officer
N Conci, Team Leader - Environmental Health
N Bevitt, Team Leader – Administration and Immunisation
Samantha Allard – Dean Newbery & Partners

Opening

Meeting opened at 5.31pm

Apologies

Nil

Confirmation of Minutes

C Goldsmith moved:

That:

The minutes of the Audit Committee meeting held on 4 April 2018 be taken as read and confirmed.

Seconded by: L. Scinto

CARRIED UNANIMOUSLY

1: 082018

Reports

5.1 DRAFT GENERAL PURPOSE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

C. Goldsmith moved:

That:

1. The Draft General Purpose Financial Statements for the Year ending 30 June 2018 Report is noted.
2. The Committee is satisfied that the 2017/2018 draft statements present fairly the state of affairs of the organisation.
3. The 2017/2018 final audited statements are presented to the Board of Management.
4. The Chair of the Audit Committee is authorised to sign a statement to certify the independence of the external auditors.

Seconded by: Cr Talis Evans

CARRIED UNANIMOUSLY 2: 082018

5.2 REPORT ON FINANCIAL RESULTS FOR THE YEAR ENDED 30 JUNE 2018

Cr T. Evans moved:

That:

The report on Financial Results for the Year Ending 30 June 2018 is received.

Seconded by: C. Goldsmith

CARRIED UNANIMOUSLY 3: 082018

Samantha Allard left the meeting at 6:05pm

5.3 ANNUAL BUSINESS PLAN AND BUDGETED FINANCIAL STATEMENTS FOR 2018/2019

Cr T. Evans moved:

That:

The Eastern Health Authority Annual Business Plan and Budgeted Financial Statements for 2018/2019 report is received.

Seconded by: C. Goldsmith

CARRIED UNANIMOUSLY 4: 082018

5.4 LONG TERM FINANCIAL PLAN 2014-2023 REVISED FINANCIAL ESTIMATES

C. Goldsmith moved:

That:

1. Long Term Financial Plan 2014-2023 revised financial estimates report is received.
2. The Long Term Financial Plan 2014-2023 revised financial estimates are presented to the Board of Management for consideration.

Seconded by: Cr T. Evans

CARRIED UNANIMOUSLY 5: 082018

5.5 DEBT COLLECTION POLICY

C. Goldsmith moved:

That:

1. The report regarding the Debt Collection Policy as amended is received.
2. The Debt Collection Policy marked attachment 2 to the report dated 15 August 2018 as amended is endorsed and referred to the Board of Management for adoption.

Seconded by: Cr T. Evans

CARRIED UNANIMOUSLY 6: 082018

5.6 RISK AND OPPORTUNITY MANAGEMENT POLICY

Cr T Evans moved:

That:

3. The report regarding the Risk and Opportunity Management Policy as amended is received.

4. The Risk and Opportunity Management Policy marked attachment 2 to the report dated 15 August 2018 as amended is endorsed and referred to the Board of Management for adoption.

Seconded by: C Goldsmith

CARRIED UNANIMOUSLY 7: 082018

5.7 RISK AND OPPORTUNITY MANAGEMENT – UPDATED CORPORATE RISK SUMMARY

C. Goldsmith moved:

That:

5. The report regarding the Risk and Opportunity Management – Updated Corporate Risk Summary is received.

6. The updated Corporate Risk Summary marked as attachment 2 to this report is endorsed.

Seconded by: Cr T. Evans

CARRIED UNANIMOUSLY 8: 082018

5.8 PROCUREMENT POLICY

C. Goldsmith moved:

That:

7. The report regarding the Procurement Policy as amended is received.

8. The Procurement Policy marked attachment 1 to the report dated 15 August 2018 as amended is endorsed and referred to the Board of Management for adoption.

Seconded by: Cr T. Evans

CARRIED UNANIMOUSLY 9: 082018

7 FORWARD AGENDA 2018

Closure of Meeting

Presiding member, Lisa Scinto, declared the meeting closed at 6.55pm.