

EASTERN HEALTH AUTHORITY

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at the offices of the Eastern Health Authority, 101 Payneham Road, St Peters, on Wednesday 22 November 2017 commencing at 6.30pm.

MEMBERS PRESENT:

Cr P Cornish	Burnside
Cr J Kennedy, Cr M Ryan	Campbelltown
Cr G Knoblauch, Cr S Whittington	Norwood Payneham & St Peters
Cr K Barnett	Prospect
Cr D Shetliffe, Cr M Bishop	Walkerville

In attendance:

M Livori	Chief Executive Officer
N Conci	Team Leader Environmental Health Officer

1 OPENING:

The meeting was declared open by the Chair, Cr S Whittington, at 6:36pm.

2 APOLOGIES:

Cr T Evans	Prospect
Cr A Monceaux	Burnside
N Bevitt	EHA - Team Leader Administration and Immunisation

3 CHAIRPERSON'S REMARKS

Nil.

4 CONFIRMATION OF MINUTES:

Cr G Knoblauch moved:

The minutes of the meeting of the Board held on 30 August 2017 be taken as read and confirmed.

Seconded by Cr D Shetliffe

CARRIED UNANIMOUSLY 1: 112017

5 MATTERS ARISING FROM THE MINUTES:

Nil

6 ADMINISTRATION REPORT:

6.1 FINANCE REPORT AND FIRST (SEPTEMBER 2017) BUDGET REVIEW FOR 2017/2018

Cr D Shetliffe moved:

That:

1. The September 2017 Budget Review Report be received.
2. Correspondence is forwarded to EHA's Constituent Councils requesting that the amendments to the Budgeted Financial Statements as detailed in Attachment 2 are approved.

Seconded by Cr M Ryan

CARRIED UNANIMOUSLY 2: 112017

6.2 EXTERNAL AUDIT MANAGEMENT LETTER FOR THE YEAR ENDED 30 JUNE 2017

Cr D Shetliffe moved:

That:

The report regarding the External Audit Management Letter for the year ending 30 June 2017 is received.

Seconded by Cr J Kennedy

CARRIED UNANIMOUSLY 3: 112017

**6.3 EASTERN HEALTH AUTHORITY WORK HEALTH & SAFETY
AND RETURN TO WORK POLICY**

Cr M Ryan moved:

That:

1. The report regarding the Work Health Safety and Return to Work Policy received.
2. The Work Health Safety and Return to Work Policy marked Attachment 1 is endorsed.

Seconded by Cr P Cornish

CARRIED UNANIMOUSLY 4: 112017

**6.4 REAPPOINTMENT OF MEMBERS OF THE EASTERN HEALTH
AUTHORITY (EHA) AUDIT COMMITTEE**

Cr P Cornish moved:

That:

1. The report regarding reappointment of members of the Eastern Health Authority Audit Committee is received.
2. Lisa Scinto is appointed as Presiding Member of the Eastern Health Authority Audit Committee for a term concluding on 17 February 2020.
3. Claudia Goldsmith is appointed as an Independent Member of the Eastern Health Authority Audit Committee for a term concluding on 17 February 2020.
4. Talis Evans term as the Board representative on the EHA Audit Committee is extended to 17 February 2019, subject to reappointment to the EHA Board following the 2018 Local Government Election.
5. Sitting fees for an Independent Member are set at \$350 and Presiding Member at \$450 per meeting.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY 5: 112017

6.5 ENVIRONMENTAL HEALTH AWARDS 2017 – EXCELLENCE IN LEADERSHIP AWARD

Cr K Barnett moved:

That:

1. The report regarding the 2017 Environmental Health Australia – Excellence in Leadership Award is received.
2. The Board extend their congratulations to CEO and Staff.

Seconded by Cr M Ryan

CARRIED UNANIMOUSLY 6: 112017

7 INFORMATION REPORT:

7.1 PUBLIC AND ENVIRONMENTAL HEALTH

Cr K Barnett moved:

That:

The Public and Environmental Health Report is received.

Seconded by Cr D Shetliffe

CARRIED UNANIMOUSLY 7: 112017

7.2 IMMUNISATION

Cr D Shetliffe moved:

That:

The Immunisation Services Report is received.

Seconded by Cr J Kennedy

CARRIED UNANIMOUSLY 8: 112017

7.3 FOOD SAFETY REPORT

Cr D Shetliffe moved:

That:

The Food Safety Report is received.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY 9: 112017

7.4 HEALTH CARE AND COMMUNITY SERVICES

Cr D Shetliffe moved:

That:

The Supported Residential Facility Report is received.

Seconded by Cr G Knoblauch

CARRIED UNANIMOUSLY 10: 112017

8 CONFIDENTIAL REPORT:

Cr D Shetliffe moved:

That:

RECOMMENDATION 1

That pursuant to Section 90(2) of the Local Government Act 1999 the Board orders the public be excluded, with the exception of the Chief Executive Officer, Michael Livori, on the basis that it considers it necessary and appropriate to act in a meeting closed to the public in order to discuss and consider Item No 7.1 - in confidence. The Board is satisfied with the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to the matter under consideration because:

The information is of the nature specified in Subsection 90(3)(a) of the Local Government Act 1999, being information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs, being the performance and remuneration of the Chief Executive Officer.

Seconded by Cr G Knoblauch

Cr G Knoblauch moved:

RECOMMENDATION 3

That:

In accordance with Section 91 (7) and (9) of the Local Government Act 1999, the Board of Management (Board) orders that in relation to the Chief Executive Officer Performance and Remuneration Review Report, all relevant documentation having been considered by the Board in confidence under Section 90 (3) (a) be kept confidential and not available for public inspection on the grounds that it involves information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer.

This order shall operate for a period of 12 months and will be reviewed annually.

Seconded by Cr D Shetliffe

CARRIED UNANIMOUSLY 11: 112017

9 CLOSURE OF MEETING:

The Chairperson, Cr S Whittington, declared the meeting closed at 7:35pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 24 November 2017.

CR S Whittington

CHAIRPERSON