

EASTERN HEALTH AUTHORITY AUDIT COMMITTEE

Minutes of the Audit Committee meeting held at the EHA's offices at 101 Payneham Road, St Peters on Wednesday 13 December 2017 commencing at 4:41pm.

MEMBERS PRESENT:

Lisa Scinto
Claudia Goldsmith
Cr Talis Evans

In attendance:

M Livori, Chief Executive Officer
N Conci, Team Leader - Environmental Health
N Bevitt, Team Leader – Administration and Immunisation

Opening

Meeting opened at 4:41pm

Apologies

Confirmation of Minutes

Claudia Goldsmith moved:

That:

The minutes of the Audit Committee meeting held on 16 August 2017 be taken as read and confirmed.

Seconded by: Cr Talis Evans

CARRIED UNANIMOUSLY 1: 122017

Reports

5.1 FINANCE REPORT AND FIRST (SEPTEMBER 2017) BUDGET REVIEW FOR 2017/2018

Cr Talis Evans moved:

That:

The Finance Report and First (September 2017) Budget Review for 2017/2018 report is received.

Seconded by: Claudia Goldsmith

CARRIED UNANIMOUSLY 2: 122017

5.2 EXTERNAL AUDIT MANAGEMENT LETTER FOR THE YEAR ENDED 30 JUNE 2017

Cr Talis Evans moved:

That:

The report regarding the External Audit Management Letter for the year ending 30 June 2017 is received.

Seconded by: Claudia Goldsmith

CARRIED UNANIMOUSLY 3: 122017

5.3 EASTERN HEALTH AUTHORITY AUDIT COMMITTEE TERMS OF REFERENCE

Claudia Goldsmith moved:

That:

The report regarding the Eastern Health Authority Audit Committee Terms of Reference is received.

Seconded by: Cr Talis Evans

CARRIED UNANIMOUSLY 4: 122017

5.4 RISK AND OPPORTUNITY MANAGEMENT – UPDATED CORPORATE RISK SUMMARY

Cr Talis Evans moved:

That:

1. The report regarding the Risk and Opportunity Management – Updated Corporate Risk Summary is received.
2. The updated Corporate Risk Summary marked as attachment 2 to this report is endorsed.

Seconded by: Claudia Goldsmith

CARRIED UNANIMOUSLY 5: 122017

5.5 REVIEW OF EASTERN HEALTH AUTHORITY INTERNAL CONTROLS REGISTER

Claudia Goldsmith moved:

That:

The report regarding the review of the EHA “Internal Controls Register” document is received.

Seconded by: Cr Talis Evans

CARRIED UNANIMOUSLY 6: 122017

Closure of Meeting

Presiding member, Lisa Scinto, declared the meeting closed at 5.15pm.