

**EASTERN HEALTH AUTHORITY**

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at the offices of the Eastern Health Authority, 101 Payneham Road, St Peters, on Wednesday 30 August 2017 commencing at 6.30pm.

**MEMBERS PRESENT:**

Cr P Cornish	Burnside
Cr J Kennedy	Campbelltown
Cr G Knoblauch, Cr S Whittington	Norwood Payneham & St Peters
Cr K Barnett, Cr T Evans	Prospect
Cr D Shetliffe	Walkerville

**In attendance:**

M Livori	Chief Executive Officer
N Conci	Team Leader Environmental Health Officer
N Bevitt	Team Leader Administration and Immunisation

**1 OPENING:**

The meeting was declared open by the Chair, Cr S Whittington, at 6.33pm.

**2 APOLOGIES:**

Cr A Monceaux	Burnside
Cr M Ryan	Campbelltown
Cr M Bishop	Walkerville

**3 CHAIRPERSON'S REMARKS**

Nil.

**4 CONFIRMATION OF MINUTES:**

Cr G Knoblauch moved:

The minutes of the meeting of the Board held on 28 June 2017 be taken as read and confirmed.

Seconded by Cr J Kennedy

**CARRIED UNANIMOUSLY 1: 082017**

**5 MATTERS ARISING FROM THE MINUTES:**

Nil

**6 ADMINISTRATION REPORT:**

**6.1 FIRST ATTENDANCE OF AUDITOR FOR EXTERNAL AUDIT MANAGEMENT REPORT FOR THE YEAR ENDED 30 JUNE 2017**

Cr J Kennedy moved:

That:

The report regarding the first attendance in relation to the External Audit Management Report for the year ending 30 June 2017 is received.

Seconded by Cr T Evans

**CARRIED UNANIMOUSLY 2: 082017**

**6.2 GENERAL PURPOSE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017**

Cr K Barnett moved:

That:

1. The report regarding the General Purpose Financial Statements for the year ended 30 June 2017 is received.
2. The General Purpose Financial Statements for the year ended 30 June 2017 and provided as attachment 1 are received and adopted.

3. The Chairperson be authorised to sign the adoption statement in relation to the audit for the 2016/2017 financial year.
4. A copy of the Annual Financial Statements are provided to the Constituent Councils.

Seconded by Cr T Evans

**CARRIED UNANIMOUSLY 3: 082017**

**6.3 REPORT ON FINANCIAL RESULTS FOR THE YEAR ENDED 30 JUNE 2017**

Cr D Shetliffe moved:

That:

The report on Financial Results for the Year Ending 30 June 2017 is received.

Seconded by Cr J Kennedy

**CARRIED UNANIMOUSLY 4: 082017**

**6.4 LONG TERM FINANCIAL PLAN 2013-2023 REVISED FINANCIAL ESTIMATES**

Cr T Evans moved:

That:

Long Term Financial Plan 2013-2023 revised financial estimates report is received.

Seconded by Cr G Knoblauch

**CARRIED UNANIMOUSLY 5: 082017**

**6.5 ANNUAL BUSINESS PLAN 2016/2017 PERFORMANCE EVALUATION**

Cr K Barnett moved:

That:

The Annual Business Plan 2016/2017 Performance Evaluation report is received.

Seconded by Cr T Evans

**CARRIED UNANIMOUSLY 6: 082017**

**6.6 2016/2017 FINANCIAL YEAR ANNUAL ENVIRONMENTAL HEALTH REPORT**

Cr G Knoblauch moved:

That:

1. The Report titled 2016/2017 Financial Year Annual Environmental Health Report is received.
2. The 2016/2017 Financial Year Annual Environmental Health Report provided as attachment 1 to this report is submitted to the Chief Public Health Officer.

Seconded by Cr D Shetliffe

**CARRIED UNANIMOUSLY 7: 082017**

**6.7 FOOD ACT ANNUAL REPORT 2016/2017**

Cr K Barnett moved:

That:

The report titled Food Act Annual Report 2016/17 (attachment 1) be received and endorsed.

Seconded by Cr T Evans

**CARRIED UNANIMOUSLY 8: 082017**

**6.8 INFORMATION REPORT TO EASTERN HEALTH AUTHORITY CONSTITUENT COUNCILS REGARDING THE LOCAL NUISANCE AND LITTER CONTROL ACT 2016**

Cr G Knoblauch moved:

That:

The Information Report to Eastern Health Authority Constituent Councils regarding the *Local Nuisance and Litter Control Act 2016* is received.

Seconded by Cr J Kennedy

**CARRIED**

**9: 082017**

**6.9 REVIEW OF THE FOOD BUSINESS INSPECTION FEE POLICY**

Cr D Shetliffe moved:

That:

1. The report regarding the review of the Food Business Inspection Fee Policy is received.
2. The Policy entitled Food Business Inspection Fee Policy, marked attachment 2 to this report, is adopted.

Seconded by Cr P Cornish

**CARRIED UNANIMOUSLY 10: 082017**

**7 CONFIDENTIAL REPORT:**

**7.1 Chief Executive Officer Performance Review and Remuneration Review**

Cr G Knoblauch moved:

That:

**RECOMMENDATION 1**

That pursuant to Section 90(2) of the *Local Government Act 1999* the Board orders the public be excluded, with the exception of the Chief Executive Officer, Michael Livori, on the basis that it considers it necessary and appropriate to act in a meeting closed to the public in order to discuss and consider Item No 7.1 - in confidence. The Board is satisfied with the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to the matter under consideration because:

- The information is of the nature specified in Subsection 90(3)(a) of the *Local Government Act 1999*, being information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs, being the performance and remuneration of the Chief Executive Officer.

Seconded by Cr K Barnett

**CARRIED UNANIMOUSLY 11: 082017**

Cr G Knoblauch moved:

That:

**RECOMMENDATION 2**

That the report regarding the EHA Chief Executive Officer Performance Review is received for approval.

Seconded by Cr K Barnett

**CARRIED UNANIMOUSLY 12: 082017**

Cr D Shetliffe moved:

That:

**RECOMMENDATION 3**

In accordance with Section 91 (7) and (9) of the *Local Government Act 1999*, the Board of Management (Board) orders that in relation to the Chief Executive Officer Performance and Remuneration Review Report, all relevant documentation having been considered by the Board in confidence under Section 90 (3) (a) be kept confidential and not available for public inspection on the grounds that it involves information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer.

This order shall operate for a period of 12 months and will be reviewed annually.

Seconded by Cr J Kennedy

**CARRIED UNANIMOUSLY 13: 082017**

**8 OTHER BUSINESS:**

Nil

**9 CLOSURE OF MEETING:**

The Chairperson, Cr S Whittington, declared the meeting closed at 8.12pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 1 September 2017.

-----

**CR S Whittington**

**CHAIRPERSON**