

EASTERN HEALTH AUTHORITY

Minutes of the Meeting of the Board of Management of Eastern Health Authority (EHA) held at the offices of the Eastern Health Authority, 101 Payneham Road, St Peters, on Wednesday 22 February commencing at 6.30pm.

MEMBERS PRESENT:

Cr P Cornish, Cr A Monceaux	Burnside
Cr J Kennedy, Cr M Ryan	Campbelltown
Cr S Whittington	Norwood Payneham & St Peters
Cr K Barnett, Cr T Evans	Prospect
Cr D Shetliffe	Walkerville

In attendance:

M Livori	Chief Executive Officer
N Conci	Team Leader Environmental Health Officer
N Bevitt	Team Leader Administration and Immunisation

1 OPENING:

The meeting was declared open by the Chief Executive Officer, Michael Livori, at 6.50pm.

2 APOLOGIES:

Cr M Bishop	Walkerville
Cr G Knoblauch	Norwood Payneham & St Peters

3 CONFIRMATION OF MINUTES:

Cr M Ryan moved:

The minutes of the meeting of the Board held on 26 October 2016 be taken as read and confirmed.

Seconded by Cr J Kennedy.

CARRIED UNANIMOUSLY 1: 022017

4 MATTERS ARISING FROM THE MINUTES:

Nil

5 ELECTION:

Cr J Kennedy moved:

That:

1. The Election of the EHA Board of Management Chair and Deputy Chair report is received.
2. The term of Office for the position of Chairperson and Deputy Chairperson of EHA is 1 year in accordance with clause 2.5(b) of the EHA Charter.
3. EHA determines that the method of choosing a Chairperson and Deputy Chairperson be by an election process.
4. The method of election is by secret ballot.
5. EHA adopt a first past the post method of voting.
6. The CEO be appointed Returning Officer for the election.
7. If at any stage during the process there is an equal number of votes the Returning Officer will decide the issue by the drawing of lots. The name of the candidate/s withdrawn will be the one/s excluded from the ballot.
8. Upon the completion of the election, the Returning Officer be authorised to declare the successful candidate elected to the position of Chairperson and Deputy Chairperson.
9. Upon the declaration of the Returning Officer the candidate is appointed to the position of Chairperson and Deputy Chairperson respectively for the term of office determined by this resolution.

Seconded by Cr P Cornish.

CARRIED UNANIMOUSLY 2: 022017

The CEO called for nominations for the position of Chairperson. Cr J Kennedy nominated Cr S Whittington, who accepted the nomination. As no further nominations were received, the CEO announced that Cr S Whittington had been elected to the position of Chairperson.

The CEO called for nominations for the position of Deputy Chairperson. Cr P Cornish nominated Cr A Monceaux, who accepted the nomination. As no further nominations were received, the CEO announced that Cr A Monceaux had been elected to the position of Deputy Chairperson.

6 ADMINISTRATION REPORT:

6.1 FIRST (SEPTEMBER 2016) BUDGET REVIEW FOR 2016/2017

Cr P Cornish moved:

That:

1. The First (September 2016) Budget Review for 2016/2017 Report is received.
2. The amended budget for 2016/2017 as detailed in attachment 2 of the First (September 2016) Budget Review for 2016/2017 Report is adopted.

Seconded by Cr A Monceaux.

CARRIED UNANIMOUSLY 3: 022017

6.2 MENINGOCOCCAL B HERD IMMUNITY VACCINE STUDY

Cr M Ryan moved:

That:

1. Meningococcal B Herd Immunity Vaccine Study Report is received.

Seconded by Cr P Cornish.

CARRIED UNANIMOUSLY 4: 022017

6.3 FINANCE REPORT AND SECOND (DECEMBER 2016) BUDGET REVIEW FOR 2016/2017

Cr D Shetliffe moved:

That:

1. The Finance Report and Second (December 2016) Budget Review Report for 2016/2017 be received.
2. Correspondence is forwarded to EHA's Constituent Councils requesting that the amendments to the 2016/2017 Budget as detailed in attachment 2 are approved.

Seconded by Cr P Cornish.

CARRIED UNANIMOUSLY 5: 022017

6.4 DEVELOPMENT OF ANNUAL BUSINESS PLAN FOR 2017/2018

Cr P Cornish moved:

That:

1. The Development of the Annual Business Plan for 2017/2018 report is received.
2. That staff incorporate strategies outlining what action is being taken to improve the trend in vaccination numbers, including proactive standalone targeted advertising.
3. The process for the Development of the Annual Business Plan for 2017/2018 is endorsed.

Seconded by Cr A Monceaux.

CARRIED UNANIMOUSLY 6: 022017

6.5 EASTERN HEALTH AUTHORITY AUDIT COMMITTEE TERMS OF REFERENCE

Cr P Cornish moved:

That:

- 1 The report regarding the Eastern Health Authority Audit Committee Terms of Reference is received.
- 2 The Eastern Health Authority Audit Committee Terms of Reference as amended and as detailed in attachment 1 to this report are adopted.

Seconded by Cr D Shetliffe.

CARRIED UNANIMOUSLY 7: 022017

7 INFORMATION REPORTS:

7.1 Public and Environmental Health

Cr A Monceaux moved:

That:

The Public and Environmental Health Report is received.

Seconded by Cr K Barnett

CARRIED UNANIMOUSLY 8: 022017

7.2 Immunisation

Cr J Kennedy moved:

That:

The Immunisation Services Report is received.

Seconded by Cr P Cornish.

CARRIED UNANIMOUSLY 9: 022017

7.3 Food Safety Report

Cr M Ryan moved:

That:

The Food Safety Report is received.

Seconded by Cr A Monceaux.

CARRIED UNANIMOUSLY 10: 022017

7.4 Health Care and Community Services

Cr A Monceaux moved:

That:

The Supported Residential Facility Report is received.

Seconded by Cr T Evans.

CARRIED UNANIMOUSLY 11: 022017

8 CORRESPONDENCE:

Nil.

9 CLOSURE OF MEETING:

The Chairperson, Cr S Whittington, declared the meeting closed at 8.02pm.

The foregoing minutes were printed and circulated to EHA Members and member Councils on 27 February 2017.

CR S Whittington

CHAIRPERSON